

Manual Award Verification Request

146 TQB FMa
Version: 1.0 – 06/10/2016

- Form to be completed by Employment/Recruitment Agencies requesting a manual award verification requiring **additional** information.
- Must be submitted with the student's written authority and a **CERTIFIED COPY** of **PHOTOGRAPHIC IDENTIFICATION**
- A \$20.00 administration fee is required at time of submission (refer Payment Details below).
- Completed form is to be forwarded to: Request.Brisbane@tafe.qld.edu.au

PLEASE COMPLETE ALL SECTIONS BELOW

AGENCY DETAILS – Please use BLOCK letters			
Agency name:			
Taipei Economic and Cultural Office, Brisbane, Australia			
Address:		Suburb:	Post Code:
Level 11, 46 Edward Street		Brisbane	4000
Contact name:		Contact email:	
		bne2@mofa.gov.tw	
Contact telephone:		Contact fax:	
07-3828-1699		07-3828-1688	

STUDENT DETAILS – Please use BLOCK letters and print your name in full												
Student Name:							Student No.:					
Date of Birth:		Qualification / Program Name:										
Document No: (if known)							Date Granted:					

ADDITIONAL INFORMATION REQUESTED

PAYMENT DETAILS			
<input type="checkbox"/> Cheque	<input type="checkbox"/> Money Order	<input type="checkbox"/> EFTPOS (in person only)	<input type="checkbox"/> Cash (in person only)
<input type="checkbox"/> Credit Card	Type of Credit Card: <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Amex (not available at all campuses)		
Name on Credit Card:			
			Expiry: /20
Amount: \$	Card Holders Signature		

OFFICE USE ONLY – Please receipt to speed type SBT-AWARDV
Date Payment Received:
Receipt Number:
Received by:

Privacy Statement

TAFE Queensland Brisbane is collecting the information on this form to perform administrative activities associated with the verification of student's awards/qualifications. Only authorised officers have access to this information. Your personal information will not be disclosed to any other third party without your consent, unless authorised or required by law

tafebrisbane.edu.au | 13 72 48

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