

Authentication

1. Documents originating from the Slovak Republic to be used in Taiwan can be verified by this office.
2. Due to jurisdictional reasons, documents not originating from the Slovak Republic cannot be accepted.
3. Documents to be verified must be translated into English or Chinese language.
4. Documents must be verified by the **Consular Department of the Ministry of Foreign Affairs of the Slovak Republic** subsequently.
Contact information:
Ministry of Foreign Affairs of the Slovak Republic
Consular Department - legalization
Hlboká cesta 2, 833 36 Bratislava
Document authentication department – Pražská 1,811 04 Bratislava
Tel.: +421-2-5978 3940
Web: www.mzv.sk/en
5. This office requires a copy of each document for its records.
6. All applicants or their agents must fill out the application form and enclose a **copy of the applicant's passport** / ID / driver license or extract from Business Register, if a company applies for authentication, along with the form. In the case of representation, the application form shall be accompanied by a notarized power of attorney translated into English or Chinese language. If a company applies for authentication, employee in charge of applying for authentication shall attach a copy of passport / ID / driver license along with the company's extract from the Business Register.
7. Authentication fee is **€13** per document, which shall be paid in cash at our office. In the case of express authentication, i.e. within 24 hours, surcharge is in the amount of 50% of regular charge.
8. Documents will be ready for collection after **three working days** from the day when the application was submitted. In serious cases the consular officer is entitled to prolong the issuing time.
9. It is not necessary to collect authenticated documents in person. In the case of sending the documents by post, please enclose a stamped and self-addressed envelope for the return of the documents. In the case of sending the documents by courier, applicant has to order and pay for the service by himself. In both cases it is necessary to sign a "*Letter of Consent*" available to download from our web. This office will not take the responsibility for any postal delays or loss.

For more information, please visit www.boca.gov.tw.