



EXHIBITION AND  
COMPETITION GUIDELINE  
OF INTERNATIONAL  
INDOOR FLORICULTURE



EXHIBITION AND  
COMPETITION GUIDELINE  
OF INTERNATIONAL  
INDOOR FLORICULTURE

## Index

I. Introduction of 2018 Taichung World Flora Exposition-----	1
II. Introduction of Floral Main Exhibition Hall-----	3
III. Exhibition Duration-----	3
IV. Eligibility for Participation-----	4
V. Competition Categories-----	4
VI. Competition and Exhibition Agenda-----	5
VII. Judging Process-----	5
1. Judges	
2. Judging Teams	
3. Honorary Judges	
4. Review Guidelines	
5. Principles and Criteria	
6. Awards and Ceremony	
VIII. Importation and Exportation of Exhibits-----	9
1. Entry and Exit	
2. Customs Declaration and Quarantine	
IX. Maintenance and Management-----	9
1. Maintenance and Management	
2. Exhibit Maintenance and Management	
3. Exhibit Rearrangement	
4. Refrigerated Storage	
X. Other Services-----	10
1. Cultural Activity	
2. Insurance	
3. Medical Service	
4. Emergency Procedures	
5. Transportation Information	
6. Others	
XI. Application -----	11
1. Application Instructions	
2. Exhibitors' Rights	
3. Preferential Measures and Subsidies	
4. Other Services	
5. Regulations	
XII. Attachments-----	13

## **I. Introduction of 2018 Taichung World Flora Exposition**

The 2018 Taichung World Flora Exposition will take place at the Houli Horse Ranch & Forest Park Area in Taichung's Houli district, Yongfeng Park Area in Waipu district, and Huludun Park Area in Fengyuan district, respectively occupying areas of 30.04, 14.32 and 16.52 hectares.

This event will feature agricultural-industry representatives from all over Taiwan exhibiting botanical beauty and diversity. Using high-quality themed expo activities, Taichung is aiming to rejuvenate local natural resources, horticulture, garden landscapes and a variety of other industries, generating fresh, cosmopolitan lifestyles and promoting beneficial urban infrastructure and opportunities for international cultural exchanges. In collaboration with the GNP (Green, Nature, and People) theme, the three above-mentioned parks will see eco-friendly development, intensive agriculture, and environmental improvements.

As it hosts the World Flora Exposition, Taichung is developing a multi-faceted model for "Green, Nature and People" that incorporates Taiwan's essence and beauty and showcases Formosa (meaning "beautiful island") to the world and conveys the cherished greenery, nature and humanity of island residents who treasure and take pride in their homeland.

Title : 2018 Taichung World Flora Exposition

Category : A2/B1 AIPH (International Association of Horticultural Producers)

Duration : 2018/09/01 (Sat.)~2018/10/28 (Sun.) Soft Opening  
2018/11/03 (Sat.)~2019/04/24 (Wed.) Grand Opening  
2019/04/25 (Thu.)~2019/04/28 (Sun.) Volunteer's Day

Venue : Taichung City, Taiwan (R.O.C.)

(Including Houli Horse Ranch & Forest Park Area in Houli District, Waipu Yongfeng Park Area in Waipu District, and Fengyuan Huludun Park in Fengyuan District.)

## Site Map



Theme : Rediscover GNP : Green, Nature, and People

Slogan : The Sound of Blooming

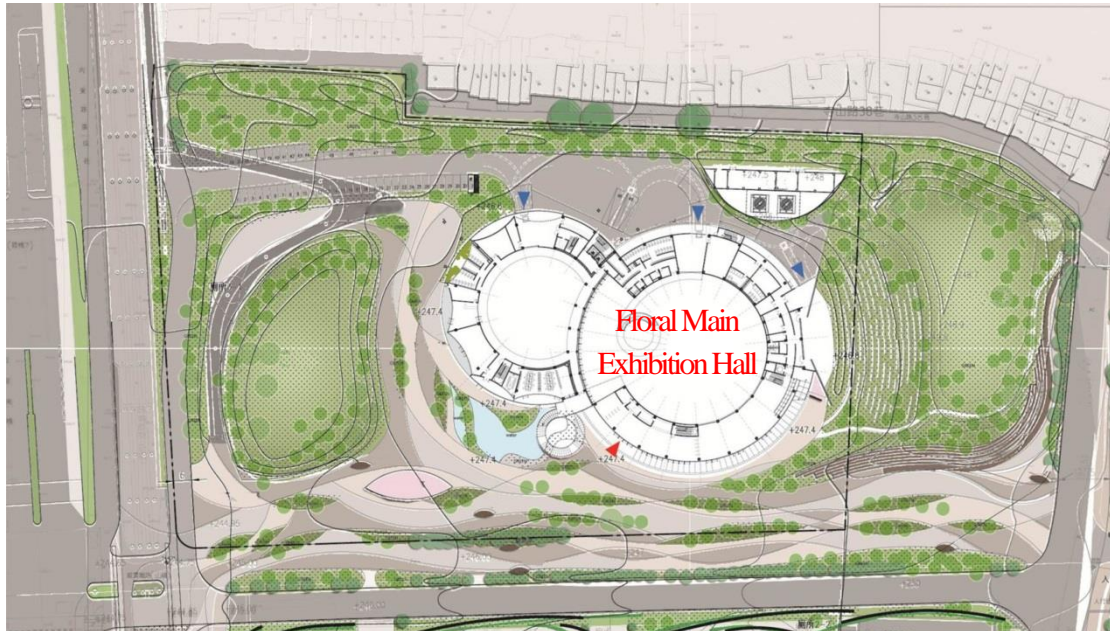
Listen to the whispers of this land with an open mind.

Key Vision : Utilizing Taiwan's natural setting as a background and fusing the green leaves, blue waters and orange blossoms as an embodiment of the three parks, while dancing people represent the eternal coexistence of human beings and Mother Nature.



## II. Introduction of Floral Main Exhibition Hall

As a visual feast that combines flowers and installation art, the Expo Dome in Houli Forest Park serves as a venue for Taiwan and world garden competitions and exhibitions, including an orchid-focused display.



## III. Exhibition Duration

Duration	Exhibition
2018/11/03 (Sat.)~2018/11/18 (Sun.)	International Indoor Floriculture Exhibition and Competition

**Opening Hours : AM09:00~PM09:00**

## IV. Eligibility for Participation

To be eligible for participation in the International Indoor Floriculture exhibition and competition, applicants have to be one of the following:

1. AIPH member
2. Government representative
3. Floriculture related enterprise or organization

4. Taichung City Government Sister City
5. Taiwan Local Governments
6. Horticulture-related groups

Applicants representing a country, city, non-governmental organization, association, foundation, garden or business are required to present credentials from the above-mentioned entities.

## V. Competition Categories

- General Arrangement Design
- Individual Competition Categories:
  1. Orchids
  2. Cut Flowers
  3. Foliage Plants
  4. Cacti and Succulents
  5. Bonsai (special cultivate techniques)
  6. Potted Plants
  7. Plant Arrangements
  8. Flower Arrangements
  9. Dried Flowers and Floral Artworks (plants are applicable)

Note1. Exhibitors are required to join the General Arrangement Design.

Note2. Exhibitors are free to join any individual competition category as listed 1 to 9. A minimum of 5 contestants in each individual competition category is required.

## VI. Competition and Exhibition Agenda

Project	Date	Time
Move-in(1)	2018/10/30 (Tue.)~2018/11/01 (Thu.)	AM09:00~PM09:00
Move-in (2)	2018/11/02 (Fri.)	AM09:00~PM01:00
Judging	2018/11/02 (Fri.)	PM02:00~PM05:00
Awarding	2018/11/03 (Sat.)	AM10:00~AM11:00
Exhibition	2018/11/03 (Sat.)~2018/11/18 (Sun.)	AM09:00~PM09:00
Move-out	2018/11/19 (Mon.)	AM09:00~PM02:00

## **VII. Judging Process**

### **1. Judges**

The organizer will invite professional groups and academic institutions, such as flower groups, associations and schools, and recommend 2-3 experts or scholars in the fields of floriculture, botany, garden design, garden landscape and art as the judging team members.

### **2. Judging Teams**

According to the competition category and period, three to seven judges (one as the chair) will form each of several judging teams conducting joint evaluations.

### **3. Honorary Judges**

AIPH will recommend eight foreign jurors as honorary judges, divided into two groups for reviewing the World Garden Competition and International Indoor Horticulture Competition.

### **4. Review Guidelines**

- (1) Judges are required to evaluate and score in person, with judicial neutrality being required.
- (2) Judges shall avoid evaluating and scoring for competitions in which they are also participants.
- (3) Judging teams have discretion to award prizes and reserve the right to refrain from awarding prizes if it is determined that submissions do not qualify for such recognition.
- (4) If two or more competition entries earn the same scores, the judging teams are required to re-evaluate entries.
- (5) Judging results shall be respected by all.
- (6) Judging teams are responsible for settling disputes arising from the judging process or results.

### **5. Principles and Criteria**



Category	Criteria	
General Arrangement Design	Expression of the Concept/Theme	30%
	Overall Performance	30%
	Balance, Color and Innovation	30%
	Applicability	10%
1.Orchids	Inflorescence: Shape (appearance and size), color, quality, number and order of blossoms	40%
	Quality of Leaves: Shape, thickness, color, luster, etc.	20%
	Aesthetics and Visual Harmony	20%
	Condition: Without infestations or physical damage	10%
	Uniqueness and Features of Plant Species	10%
2. Cut Flowers	Inflorescence: Shape (appearance and size), color, quality, number and order of blossoms	30%
	Quality of Leaves: Shape, thickness, color, luster, etc.	20%
	Stems: Appearance, evenly spaced nodes, etc.	10%
	Aesthetics and Visual Harmony	10%
	Condition: Without infestations or physical damage	10%
	Uniqueness and Features of Plant Species	10%
	Consistency of Exhibited Plants	10%
3. Foliage Plants	Quality of Leaves: Shape, thickness, color, luster, etc.	30%
	Aesthetics and Visual Harmony	20%
	Condition: Without infestations or physical damage	20%
	Uniqueness and Features of Plant Species	10%
	Consistency of Exhibited Plants	20%
4. Cacti and Succulents	Features of Plant Species	30%
	Aesthetics and Visual Harmony	20%
	Uniqueness (or Rarity)	15%
	Condition: Without infestations or physical damage	15%
	Cultivation Method	10%
	Consistency of Exhibited Plants	10%
5.Bonsai (special cultivate techniques)	Cultivation Originality	20%
	Cultivation Applicability	20%
	Aesthetics of Display	20%
	Aesthetics and Harmony	20%



Category	Criteria	
	Condition: Without infestations or physical damage	20%
6.Potted Plants	Inflorescence: Shape (appearance and size), color, quality, number and order of blossoms	20%
	Quality of Leaves: Shape, thickness, color, luster, etc.	20%
	Aesthetics and Harmony	20%
	Condition: Without infestations or physical damage	10%
	Uniqueness and Features of Plant Species	10%
	Consistency of Exhibited Plants	20%
7. Plant Arrangements	Aesthetics and Harmony	20%
	Flowers and Materials Arrangement	20%
	Uniqueness and Popularity	20%
	Visual Harmony	20%
	Techniques	20%
8.Flower Arrangements	Aesthetics and Harmony	20%
	Flowers and Materials Arrangement	20%
	Uniqueness and Popularity	20%
	Visual Harmony	20%
	Techniques	20%
9. Dried Flowers and Floral Artworks (plants are applicable)	Aesthetics and Harmony	20%
	Flowers and Materials Arrangement	20%
	Uniqueness and Popularity	20%
	Visual Harmony	20%
	Techniques	20%

## 6. Awards and Ceremony

### (1) Awards and Prizes

Category	Awards	
General Arrangement	Grand Prize ×1 Medal US\$3,000	<ul style="list-style-type: none"> <li>• Gold Medal ×1 Medal US\$1,500</li> <li>• Silver Medal ×2 Medal US\$1,000</li> <li>• Bronze Medal ×3 Medal US\$500</li> <li>• Excellence Award ×3 Medal</li> </ul>

<p>Individual Competition Categories</p> <ol style="list-style-type: none"> <li>1. Orchids</li> <li>2. Cut Flowers</li> <li>3. Foliage Plants</li> <li>4. Cacti and Succulents</li> <li>5. Bonsai</li> <li>6. Potted Plants</li> <li>7. Plant Arrangements</li> <li>8. Flower Arrangements</li> <li>9. Dried Flowers and Floral Artworks</li> </ol>		<ul style="list-style-type: none"> <li>• Gold Medal ×1 Medal US\$500</li> <li>• Silver Medal ×2 Medal US\$300</li> <li>• Bronze Medal ×3 Medal US\$200</li> </ul>
---	--	---

(2) Awarding Ceremony

All prizes will be awarded during the opening ceremony.

## VIII. Importation and Exportation of Exhibits

### 1. Entry and Exit

In terms of customs declaration, quarantine, importation and exportation, ports nearest to the site are recommended.

Exhibitors can also contact freight forwarders appointed by the organizer for clearance and logistics matters such as delivery and storage after arrival in Taiwan. Services include customs declarations, quarantine, and cargo delivery to the site, unloading of cargoes and removal work after the exhibition.

### 2. Customs Declaration and Quarantine

Exhibitors shall adhere to “Quarantine Requirements for the Importation of Plants or Plant Products into the Republic of China” and “Quarantine Requirements for the Importation of Wooden Packaging Material to Taiwan”.

During customs and quarantine, exhibitors or entrusted agency by the exhibitors are required to complete plant quarantine application and other importing and exporting matters.

## **IX. Maintenance and Management**

### **1. Maintenance and Management**

Exhibitors are responsible for maintaining all the hardware and facilities.

### **2. Exhibit Maintenance and Management**

Exhibitors are responsible for exhibit maintenance and management. Exhibitors who are not able to execute on-site maintenance can commission designated plant-care companies at the expense of the exhibitors.

### **3. Exhibit Rearrangement**

Please conduct arrangement work during non-visitor periods. However, if severe damage appears on a displayed entry, please contact the organizer regarding removal or exchanges, including worn flower pots, withered flowers, leaf injuries, insects and diseases.

### **4. Refrigerated Storage (floral materials storage only)**

The refrigerated storage at the Floral Main Exhibition Hall is for flower-preservation usage only.

## **X. Other Services**

### **1. Cultural Activity**

Cultural activities which feature ethnic performing arts or flower related activities are open to applications from International Indoor Floriculture exhibitors.

The organizer will provide venues and on-site stage facilities; however, extra fees will be covered by the applicants while early applications will lead to first option. However, the organizer reserves the right to reject the request as a result of insufficient area allocation.

### **2. Insurance**

- (1) Personal insurance, including travel insurance and accident insurance, is required.
- (2) Exhibitors shall work with insurance companies on insurance-related matters such as losses suffered during delivery and damage occurring during the exhibition period due to fires, explosions, wind, crack, theft, etc.

### **3. Medical Service**

Please contact the following agencies regarding any needed medical care:

- (1) Medical station: Provider of first-aid assistance.
- (2) Hospital: Please contact information center or medical station for the address of the nearest hospital.
- (3) Emergency: During an emergency, please call 119 directly.

### **4. Emergency Procedures**

To respond safely and quickly in the event of an emergency situation such as blackout, fire or other incident, please follow the instructions issued or broadcasted by the organizer.

### **5. Transportation Information**

Transportation Information will be published soon.

### **6. Others**

Regulations/guidelines regarding peripheral service facilities, staff parking, exhibitor areas, staff cafeterias, shuttle buses, and emergency response measures will be provided soon.

## **XI. Application**

### **1. Application Instructions**

- (1) Application Period : Present to June 30, 2017.
- (2) Written Application : Contestants shall prepare and deliver or mail six hard copies of and one CD with application documents during office hours to the ‘Taichung World Flora Exposition Office’ at 1F., No. 36, Yangming St., Fengyuan Dist., Taichung City 420 (please note ‘Participation in 2018 Taichung World Flora Exposition Competition’ on the envelope). Postal submissions must be postmarked before the deadline and contestants should retain backup copies of their submissions, which will not be returned. The same procedure is required for resubmissions.

- (3) Online Application : Contestants can download documents and select competition categories and items on the official 2018 Taichung World Flora Exposition website (<http://www.2018floraexpo.tw/>). Contestants should complete required documents and online files according to relevant instructions and send them to 2018tcfloraexpo@gmail.com when applying for competitions prior to deadlines. The same procedure is required for resubmissions.
- (4) Please fill out the International Indoor Floriculture Competition Application (see Attachment 1). Exhibitors are allowed to apply for a maximum of two units, each 30 m<sup>2</sup>. The organizer reserves the right to refuse booth applications due to booth/space limitations.
- (5) Competition plan, including:
- A. Theme
  - B. Design Plan (see Attachment 2 & Attachment 3)
  - C. Budget Plan
  - D. Budget Allocation Sheet (for contestants only applying to the organizer)
- (6) International Indoor Floriculture Individual Competition as selective: please fill in the “International Indoor Floriculture Individual Competition Application” (see Attachment 4)
- (7) Review results will be announced via the official 2018 Taichung World Flora Exposition website and email notifications.

## **2. Exhibitors’ Rights**

The organizer provides the following rights and supporting measures to all exhibitors as a courtesy. The organizer reserves the right to accept exhibitors’ design layouts and documents during application process.

- (1) Exhibitors are entitled to apply for the use of the Taichung World Flora Exposition logo.
- (2) Exhibitors are entitled to participate in public relations activities held by the organizer.
- (3) Exhibitors are entitled to apply for first option in joining cultural performances, indoor performances, competitions and celebrations held by the organizer.

- (4) With provided exhibitor badges, exhibitors are entitled to use public facilities, including staff parking, rest area, etc.

### **3. Preferential Measures and Subsidies**

- (1) Exhibit unit(s) are free of charge for exhibitors.
- (2) All exhibitors can apply for a maximum of two units.
- (3) The organizer will provide exhibitors with:

#### **International Exhibitors:**

- A. US\$3,000 subsidies for the first unit and US\$1,500 for the second unit. US\$ 3,000 for food and accommodations.
- B. In circumstance where international exhibitors work with freight forwarders designated by the organizer, exhibits delivery and quarantine fees from a Taiwan seaport, airport or border to the exposition site are at the expense of the organizer. If exhibitors commission freight forwarders other than the designated ones or deliver floral materials purchased in Taiwan, the relevant fees are at the sole expense of the exhibitor.

#### **Domestic Exhibitor:**

NT\$100,000 subsidies for the first unit and NT\$50,000 for the second unit.

- (4) With exhibitor badges, exhibitors are allowed to free access to the exposition, exclusive of user-charge sections.

### **4. Other Services**

- (1) Site coordinators are available to international exhibitors.
- (2) The organizer may assist travel and accommodations for international exhibitors who apply in advance only. Related expenses and fees are the responsibility of exhibitors.
- (3) Following the exposition's close, exhibitors who are in need of shipping materials should apply to the organizer in advance for further assistance.

## 5. Regulations

- (1) Exhibitors must comply with the general terms and conditions of 2018 Taichung World Flora Exposition
- (2) Exhibitors are responsible for the unit construction, maintenance during exhibition period and dismantling after the exhibition. Alternatively, exhibitors can commission the organizer to conduct the work at the expense of the exhibitor.
- (3) During the exhibition, exhibitors are in charge of periodical maintenance of displayed items including flowers and facilities.

**※ Any matters not specifically covered in the Exhibition and Competition Guideline shall be subject to the Organizer's discretion and interpretation.**

## XII. Attachments--- [International Indoor Floriculture]

No.	Title	Page No.
Attachment 1	International Indoor Floriculture Competition Application	14
Attachment 2	International Indoor Floriculture General Arrangement Design	15
Attachment 3	International Indoor Floriculture General Arrangement 3-Dimensional Design	16
Attachment 4	International Indoor Floriculture Individual Competition Application	17
Attachment 5	Guidelines Governing Competition Subsidies and Awards for 2018 Taichung World Flora Exposition	18



## 2018 Taichung World Flora Exposition International Indoor Floriculture Competition Application

Name of Applicant			
Country		City	
Mailing Address		E-mail	
Contact Person		Position	
Contact Phone		Fax	
Unit Application	<input type="checkbox"/> One Unit <input type="checkbox"/> Two Units      * Each 30 m <sup>2</sup>		
Competition Category			
<p><b>■ General Arrangement Design (mandatory participation)</b>  <b>Individual Competition Categories :</b>  (Please tick the competition you would like to attend.)</p> <p><input type="checkbox"/> 1.Orchids  <input type="checkbox"/> 2.Cut Flowers  <input type="checkbox"/> 3.Foliage Plants  <input type="checkbox"/> 4.Cacti and Succulents  <input type="checkbox"/> 5.Bonsai (special cultivate techniques)  <input type="checkbox"/> 6.Potted Plants  <input type="checkbox"/> 7.Plant Arrangements  <input type="checkbox"/> 8.Flower Arrangements  <input type="checkbox"/> 9.Dried Flowers and Floral Artworks (plants are applicable)</p>			
<p>※Participation in the “Interior Landscape” competition is required  ※Unit No. and Remarks Column are to be filled out by the organizer.  ※I, the undersigned applicant, hereby declare that I am the recognized representative to apply for 2018 Taichung World Flora Exposition and that I have read, understand and agree to be bound by the terms and conditions.</p>			
		Unit No.:	
Name (in print)	Date	Remarks Column	

**2018 Taichung World Flora Exposition  
International Indoor Floriculture  
General Arrangement Design**

Name of Applicant : \_\_\_\_\_ Unit No. : \_\_\_\_\_

Title of the Work : \_\_\_\_\_

Design Concept : \_\_\_\_\_

Please attach your preliminary design plan or sketch here.

※The unit number is to be filled out by the organizer.

**2018 Taichung World Flora Exposition  
International Indoor Floriculture  
General Arrangement 3-Dimensional Design**

Name of Applicant : \_\_\_\_\_ Unit No. : \_\_\_\_\_

Title of the Work : \_\_\_\_\_

Design Concept : \_\_\_\_\_

Please attach your preliminary design plan or sketch here.

※The unit number is to be filled out by the organizer.



## Guidelines Governing Competition Subsidies and Awards for 2018 Taichung World Flora Exposition

- I. To encourage domestic and international institutions, cities, organizations, relevant industries and individuals to participate in various competitions held during the 2018 Taichung World Flora Exposition, Taichung City Government (hereinafter “Taichung City”) has formulated these Guidelines.
  
- II. Competition Categories: Taiwan Garden Competition, World Garden Competition, International Indoor Horticulture Competition and Short Term Indoor Floriculture Competition. Please refer to Attachments 1 to 4 to learn more about competitions and regulations. Taichung City retains the right to adjust exhibition dates and configurations, based on application submissions.
  1. Taiwan Garden Competition:

Includes one long-term and five short-term overall landscape design competitions.
  2. World Garden Competition:

Includes one overall landscape design competition with mandatory participation, and six individual competitions with a minimum of five contestant groups required for each individual competition category.
  3. International Indoor Horticulture Competition:

Includes one overall landscape design competition with mandatory participation, and nine individual competitions with a minimum of five contestant groups required for each individual competition category.
  4. Short Term Indoor Floriculture Competition:

Includes nine overall landscape design competitions.

### III.Competition Application and Eligibility Review

Contestants shall attach competition applications and budget plans. Contestants who apply to two or more agencies for subsidies on the same work shall clearly state their entire budget plan, subsidized items and the amount of requested subsidies for review by all related agencies. Taichung will not grant subsidies for same work twice if a contestant concurrently applies for subsidies to Taichung City and other affiliated agencies. Contestants are allowed to change implementation plans following agency notification or approval. In any case of misrepresentation or falsification, Taichung City will cancel the subsidy and demand repayment.

#### 1. Application

##### (1)Required Documents

All contestants are allowed to apply for a maximum of two booths and are required to submit the following applications according to the competition categories and regulations.

- i. Competition application
- ii. Competition plan, including:
  - A.Theme
  - B.Design Plan
  - C.Budget Plan
  - D.Budget Allocation Sheet (for contestants only applying to Taichung City)
- iii. Individual Competition Application (not for Taiwan Garden Competition or Short Term Indoor Floriculture Competition)

##### (2)Application Steps

- i. Written Application

Contestants shall prepare and deliver or mail six hard copies of and one CD with application documents during office hours to the ‘Taichung World Flora Exposition Office’ at

1F., No. 36, Yangming St., Fengyuan Dist., Taichung City 420 (please note 'Participation in 2018 Taichung World Flora Exposition Competition' on the envelope). Postal submissions must be postmarked before the deadline and contestants should retain backup copies of their submissions, which will not be returned. The same procedure is required for resubmissions.

ii. Online Application

Contestants can download documents and select competition categories and items on the official 2018 Taichung World Flora Exposition website (<http://www.2018floraexpo.tw>). Contestants should complete required documents and online files according to relevant instructions and send them to [2018tcfloraexpo@gmail.com](mailto:2018tcfloraexpo@gmail.com) when applying for competitions prior to deadlines. The same procedure is required for resubmissions.

(3) Application Period: Please refer to Taichung City's official event website.

2. Review of Eligibility

(1) Review

- i. Preliminary selections will be conducted with consideration of the competition category, competition content, required documents, and accuracy and integrity of the required information. Failure to adhere to guidelines will result in a single correction and resubmission opportunity within a limited time period. Should a resubmission be submitted late or still fail to meet guidelines, the application shall be rejected.
- ii. The review committee will be composed of experts, scholars and industry/organization representatives. During meetings to review competition categories and items, the committee will



conduct its application reviews of required documents and content to select eligible contestants.

- iii. The review committee shall convene with at least two-thirds of its members, including one selected as its moderator. Valid decisions require the attendance of over 50% of committee members.

#### (2) Review Standards

- i. 30% for theme (design concept)
- ii. 30% for innovation and overall appearance
- iii. 20% for structure and materials
- iv. 20% for budget allocation and construction feasibility

#### (3) Review Results

- i. Following an overall review, a contestant with a total score of at least 70 (out of 100) and confirmation by the review committee will be qualified as competing group or individual.
- ii. Review results will be announced via the official 2018 Taichung World Flora Exposition website and email notifications.

### IV. Standards for Subsidies and Awards

#### 1. Taiwan Garden Competition

##### (1) Subsidy Items & Standards

##### i. Long Term Garden Landscape Design Competition

City governments and corporations in Taiwan are invited to participate in this competition. Each contestant (or contestant unit) may only apply for one booth with no subsidies for arrangements provided by Taichung City.

##### ii. Short Term Garden Landscape Design Competition

Every contestant (or contestant unit) may apply for a maximum of two booths, each booth with a NT\$150,000 arrangement subsidy.

##### (2) Award Items & Standards

##### i. Long Term Garden Landscape Design Competition

- A. Gold Medal (one winner): NT\$200,000 prize and medal
- B. Silver Medal (two winners): NT\$150,000 prize and medal per winner
- C. Bronze Medal (three winners): NT\$100,000 prize and medal per winner
- D. Excellence Award (three winners): NT\$50,000 prize and medal per winner

ii. Short Term Garden Landscape Design Competition

Includes five competitions:

- A. Gold Medal (one winner): NT\$30,000 prize and a medal
- B. Silver Medal (two winners): NT\$20,000 prize and medal per winner
- C. Bronze Medal (three winners): NT\$10,000 prize and medal per winner
- D. Excellence Award (three winners): NT\$5,000 prizes and medal per winner

iii. Awards Ceremony

- A. Long Term Garden Landscape Design Competition: Held during 2018 Taichung World Flora Exposition closing ceremony. Please refer to the official website for the time and venue.
- B. Short Term Garden Landscape Design Competition: Held during opening days for various competition exhibitions. Please refer to the official website for the time and venue.

## 2. World Garden Competition

### (1) Subsidy Items & Standards

Every contestant (or contestant unit) may apply for a maximum of two booths.

- i. US\$ 80,000 subsidies for the first unit and US\$ 40,000 for the second unit.
- ii. US\$ 6,000 for food and accommodations.
- iii. Delivery and Quarantine Fees for Exhibits
  - A. International exhibitors who contact freight forwarders appointed by the organizer or use freight forwarders in accordance with the Procurement Act are exempt from fees, including quarantine fees and charges for delivering exhibits from Taiwan seaports or airports to Taichung

World Flora Exposition venues.

- B. International contestants who entrust non-designated delivery agencies or purchase competition materials in Taiwan are required to pay delivery fees.

(2) Award Items & Standards

Following a comprehensive review, the committee shall select a first-prize winner, receiving US\$20,000 and a medal.

- i. World Garden Landscape Design Competition
  - A. Gold Medal (one winner): US\$15,000 prize and medal
  - B. Silver Medal (two winners): US\$5,000 prize and medal per winner
  - C. Bronze Medal (three winners): US\$1,500 prize and medal per winner
  - D. Excellence Award (three winners): US\$800 prize and medal per winner
- ii. World Garden Individual Competition
  - Includes six competitions:
    - A. Gold Medal (one winner): US\$5,000 prize and medal
    - B. Silver Medal (two winners): US\$2,000 prize and medal per winner
    - C. Bronze Medal (three winners): US\$1,000 prize and medal per winner
- iii. Awards Ceremony
  - Both the World Garden Landscape Design Competition and Individual Competition awards ceremony will be held during the 2018 Taichung World Flora Exposition closing ceremony. Please refer to the official website for the time and venue.

3. International Indoor Horticulture Competition

(1) Subsidy Items & Standards

Every contestant (or contestant unit) may apply for a maximum of two booths.

- i. International Exhibitors:

- A. US\$3,000 subsidies for the first unit and US\$1,500 for the second unit.
  - B. US\$ 3,000 for food and accommodation.
  - C. Delivery and Quarantine Fees for Exhibits
    - (a) International exhibitors who contact freight forwarders appointed by the organizer or use freight forwarders in accordance with the Procurement Act are exempt from fees, including quarantine fees and charges for delivering exhibits from Taiwan seaports or airports to Taichung World Flora Exposition venues.
    - (b) International contestants who entrust non-designated delivery agencies or purchase competition materials in Taiwan are required to pay delivery fees.
- ii. Domestic Exhibitors:  
NT\$100,000 subsidies for the first booth and NT\$50,000 for the second booth.
- (2) Award Items & Standards
- Following a comprehensive review, the committee shall select a first-prize winner, receiving US\$3,000 and a medal.
- i. International Indoor Floriculture General Arrangement Design Competition
    - A. Gold Medal (one winner): US\$1,500 prize and medal
    - B. Silver Medal (two winners): US\$1,000 prize and medal per winner
    - C. Bronze Medal (three winners): US\$500 prize and medal per winner
    - D. Excellence Award (three winners): A medal per winner
  - ii. International Indoor Floriculture Individual Competition  
Includes nine competitions:

- A. Gold Medal (one winner): US\$500 prize and medal
  - B. Silver Medal (two winners): US\$300 prize and medal per winner
  - C. Bronze Medal (three winners): US\$200 prize and medal per winner
- iii. Awards Ceremony
- Both the International Indoor Floriculture General Arrangement Design Competition and Individual Competition awards ceremony will be held during the 2018 Taichung World Flora Exposition opening ceremony. Please refer to the official website for the time and venue.

#### 4. Short Term Indoor Floriculture Competition

##### (1) Subsidy Items & Standards

Every contestant (or contestant unit) may apply for a maximum of two booths.

##### i. International Exhibitors:

A. US\$3,000 subsidies for the first unit and US\$1,500 for the second unit.

B. US\$ 3,000 for food and accommodation.

##### C. Delivery and Quarantine Fees for Exhibits

(a) International exhibitors who contact freight forwarders appointed by the organizer or use freight forwarders in accordance with the Procurement Act are exempt from fees, including quarantine fees and charges for delivering exhibits from Taiwan seaports or airports to Taichung World Flora Exposition venues.

(b) International contestants who entrust non-designated delivery agencies or

purchase competition materials in Taiwan are required to pay delivery fees.

ii. Domestic Exhibitors:

NT\$100,000 subsidies for the first booth and NT\$50,000 for the second booth.

(2) Award Items & Standards

i. Includes nine competitions:

- A. Gold Medal (one winner): NT\$100,000 prize and medal
- B. Silver Medal (two winners): NT\$50,000 prize and medal
- C. Bronze Medal (three winners): NT\$30,000 prize and medal
- D. Excellence Award (three winners): NT\$10,000 prize and medal

ii. Awards Ceremony

Held during opening days for various competition exhibitions. Please refer to the official website for the time and venue.

## V. Judging Process

### 1. Judges, Judging Teams, Honorary Judges

#### (1) Judges

Taichung City will invite professional groups and academic institutions, such as flower groups, associations and schools, and recommend 2-3 experts or scholars in the fields of floriculture, botany, garden design, garden landscape and art as the judging team members.

#### (2) Judging Teams

According to the competition category and period, three to seven judges (one as the chair) will form each of several judging teams conducting joint evaluations.

#### (3) Honorary Judges

AIPH will recommend eight foreign jurors as honorary judges, divided into two groups for reviewing the World Garden Competition and International Indoor Horticulture Competition.

## 2. Review Guidelines

- (7) Judges are required to evaluate and score in person, with judicial neutrality being required.
- (8) Judges shall avoid evaluating and scoring for competitions in which they are also participants.
- (9) Judging teams have discretion to award prizes and reserve the right to refrain from awarding prizes if it is determined that submissions do not qualify for such recognition.
- (10) If two or more competition entries earn the same scores, the judging teams are required to re-evaluate entries.
- (11) Judging results shall be respected by all.
- (12) Judging teams are responsible for settling disputes arising from the judging process or results.

## 3. Principles and Criteria

### (1) Taiwan Garden Landscape Design Competition

- i. Expression of the Concept/Theme 20%
- ii. Overall Performance 20%
- iii. Stability During Move-in 20%
- iv. Appropriate Choice of Exhibited Plants 20%
- v. Multi-functional for Home Gardening or Urban Greening 20%

### (2) World Garden Competition

- i. Landscape Design Competition
  - A. Expression of the Concept/Theme 20%
  - B. Overall Performance 20%
  - C. Stability During Move-in 20%
  - D. Appropriate Choice of Exhibited Plants 20%
  - E. Multi-functional for Home Gardening or Urban Greening 20%
- ii. Individual Competition
  - A. Bedding Plants
    - (a) Aesthetics and Harmony 20%



- (b) Quality of Flower and Leaves 30%
- (c) Features of Plant Species 10%
- (d) Cultivation Conditions (e.g. pest control, physical damage etc.) 20%
- (e) Consistency of Exhibited Plants 20%

#### B. Orchids

- (a) Inflorescence: Shape (appearance and size), color, quality, number and order of blossoms 40%
- (b) Quality of Leaves: Shape, thickness, color, luster, etc. 20%
- (c) Aesthetics and Visual Harmony 20%
- (d) Condition: Without infestation or physical damage 10%
- (e) Uniqueness and Features of Plant Species 10%

#### C. Foliage Plants

- (a) Quality of Leaves: Shape, thickness, color, luster, number, etc. 30%
- (b) Aesthetics and Visual Harmony 20%
- (c) Condition: Without infestation or physical damage 20%
- (d) Uniqueness and Features of Plant Species 10%
- (e) Consistency of Exhibited Plants 20%

#### D. Cacti and Succulents

- (a) Features of Plant Species 30%
- (b) Aesthetics and Visual Harmony 20%
- (c) Uniqueness 15%
- (d) Condition: Without infestation or physical damage 15%
- (e) Cultivation Method 10%
- (f) Consistency of Exhibited Plants 10%

#### E. Ferns

- (a) Uniqueness 15%

(b) Condition: Without infestation or physical damage 15%

(c) Cultivation Method 10%

(d) Consistency of Exhibited Plants 10%

(e) Aesthetics and Visual Harmony 20%

(f) Quality and Leaves 30%

#### F. Bulbous Plants

Features of Plant Species 10%

(a) Cultivation Conditions (e.g. pest control, physical damage etc.) 20%

(b) Consistency of Exhibited Plants 20%

(c) Aesthetics and Visual Harmony 20%

(d) Quality of Flower and Leaves 30%

### (3) International Indoor Floriculture Competition

#### i. General Arrangement Design Competition

A. Expression of the Concept/Theme 30%

B. Overall Performance 30%

C. Balance, Color and Innovation 30%

D. Applicability 10%

#### ii. Individual Competition

##### A. Orchids

(a) Inflorescence: Shape (appearance and size), color, quality, number and order of blossoms 40%

(b) Quality of Leaves: Shape, thickness, color, luster, etc. 20%

(c) Aesthetics and Visual Harmony 20%

(d) Condition: Without infestations or physical damage 10%

(e) Uniqueness and Features of Plant Species 10%

##### B. Cut Flowers

(a) Inflorescence: Shape (appearance and size),

color, quality, number and order of blossoms  
30%

(b) Quality of Leaves: Shape, thickness, color, luster, etc. 20%

(c) Stems: Appearance, evenly spaced nodes, etc. 10%

(d) Aesthetics and Visual Harmony 10%

(e) Condition: Without infestations or physical damage 10%

(f) Uniqueness and Features of Plant Species 10%

(g) Consistency of Exhibited Plants 10%

#### C. Foliage Plants

(a) Quality of Leaves: Shape, thickness, color, luster, etc. 30%

(b) Aesthetics and Visual Harmony 20%

(c) Condition: Without infestations or physical damage 20%

(d) Uniqueness and Features of Plant Species 10%

(e) Consistency of Exhibited Plants 20%

#### D. Cacti and succulents

(a) Features of Plant Species 30%

(b) Aesthetics and Visual Harmony 20%

(c) Uniqueness (or Rarity) 15%

(d) Condition: Without infestations or physical damage 15%

(e) Cultivation Method 10%

(f) Consistency of Exhibited Plants 10%

#### E. Bonsai (special cultivate techniques)

(a) Cultivation Originality 20%

(b) Cultivation Applicability 20%

(c) Aesthetics of Display 20%

(d) Aesthetics and Harmony 20%

- (e) Condition: Without infestations or physical damage 20%

#### F. Potted Plants

- (a) Inflorescence: Shape (appearance and size), color, quality, number and order of blossoms 20%
- (b) Quality of Leaves: Shape, thickness, color, luster, etc. 20%
- (c) Aesthetics and Harmony 20%
- (d) Condition: Without infestations or physical damage 10%
- (e) Uniqueness and Features of Plant Species 10%
- (f) Consistency of Exhibited Plants 20%

#### G. Plant Arrangements

- (a) Aesthetics and Harmony 20%
- (b) Flowers and Materials Arrangement 20%
- (c) Uniqueness and Popularity 20%
- (d) Visual Harmony 20%
- (e) Techniques 20%

#### H. Flower Arrangements

- (a) Aesthetics and Harmony 20%
- (b) Flowers and Materials Arrangement 20%
- (c) Uniqueness and Popularity 20%
- (d) Visual Harmony 20%
- (e) Techniques 20%

#### I. Dried flowers and Floral Artworks (plants are applicable)

- (a) Aesthetics and Harmony 20%
- (b) Flowers and Materials Arrangement 20%
- (c) Uniqueness and Popularity 20%
- (d) Visual Harmony 20%
- (e) Techniques 20%

#### (4) Short Term Indoor Floriculture Competition

- i. Includes nine competitions (reviewed by the same principles and criteria):
  - A. Home Landscape Design Competition
  - B. Flora Wearing & Accessories Competition
  - C. Eco-Friendly Flower Arts Competition
  - D. Christmas Carnival Competition
  - E. Wedding Venue Design Competition
  - F. Chinese New Year Flower Design Competition
  - G. Flower Installation Art Competition
  - H. Home Plant Combinations Design Competition
  - I. Florist Window Display Competition
- ii. Principles and Criteria:
  - A. Expression of the theme/design 30%
  - B. Overall design and material application 30%
  - C. Harmony, color application and technical innovation 30%
  - D. Practicality 10%

#### 4. Judging Results

Judging teams shall adhere to the judging evaluation and scoring guidelines. Following the confirmation of awards, results will be published on the official 2018 Taichung World Flora Exposition website. Notification letters and emails regarding award ceremonies will also be sent.

#### VI. Conflict of Interest Avoidance Guidelines

1. The Administrative Procedure Law, Article 32 shall be applied to all review and judging teams in order to avoid conflicts of interest.
2. Review and judging team members are required to sign a statement, acknowledging their neutrality and agreeing to confidentiality related to the judging meetings. Taichung City is entitled to dismiss judges who violate related regulations, and reserves the right to

revoke subsidies and prizes earned by contestants connected with such judges.

## VII. Subsidy Appropriation and Verification

The 2018 Taichung World Flora Exposition Special Budget Proposal will allocate subsidies and prizes for competitions and exhibitions.

### 1. Appropriation

- (1) 1<sup>st</sup> Phase: Following a successful application review and contract signed by both parties, 20% of the subsidy will be paid.
- (2) 2<sup>nd</sup> Phase: 50% of the subsidy will be paid after overall arrangements are completed.
- (3) 3<sup>rd</sup> Phase: 30% of the subsidy will be paid after the exhibition and dismantling arrangements and final reports are completed.
- (4) When applying for a subsidy, recipients shall abide by the principle of good faith and take full responsibility for information provided in submitted expenditure reports. Recipients shall bear all legal responsibilities arising from falsified or inaccurate information.
- (5) Recipients shall be responsible for taxes and other expenses derived from subsidies.
- (6) Recipients shall submit an expenditure summary report in compliance with Management Guidelines for the Disposal of Expenditure Records and carefully itemize expenditure purposes and total amounts. Recipients who receive subsidies from two or more agencies shall itemize and list the actual grants from such agencies.

### 2. Verification

Recipients shall attach the following documents:

- (1) Documents in the 1<sup>st</sup> Phase: Subsidy request application, notice of allowance, contracts signed by related parties, design drawings, intellectual property warranties, invoices or receipts, recipient's account information, and inspection records

completed by Taichung City.

- (2) Documents in the 2<sup>nd</sup> Phase: Subsidy request application, photos taken during and after expo set-up, invoices or receipts, recipient's account information, and inspection records completed by Taichung City.
- (3) Documents in the 3<sup>rd</sup> Phase: Subsidy request application, detailed breakdown of expenditures, payment documents (incl. attached photocopies of expenditure documentation and government agency budget distribution sheets; receipt titles should be identical to the recipient's name), result reports (incl. report on competition content and process, images presented in the competitions and exhibitions, photos taken during competitions, name list of contestants in the same group), invoices or receipts, recipient's account information, and inspection record completed by Taichung City.

In situations where recipients have difficulty in providing expenditure documentation or the budgets are not used effectively, recipients shall state the reasons for such circumstances and, with Taichung City approval, submit other supporting information to request subsidies.

#### VIII. Awards & Prizes

1. According to the Income Tax Act, winners will receive competition prizes after taxes are deducted.
2. For bookkeeping purposes, subsidies or prizes denominated in U.S. dollars will be exchanged to NT dollars according to Bank of Taiwan spot rates.
3. Prizes will be transferred to the winners' designated bank accounts.
4. In addition to prizes, competition results will be publicized via marketing and public events held by Taichung World Flora Exposition. Ceremony dates and venues will be noted on the official website.



## IX. Rights & Obligations

Contestants have the following rights and obligations:

### 1. Rights

- (1) Exhibitors are entitled to apply for the use of the Taichung World Flora Exposition logo.
- (2) Exhibitors are entitled to participate in public relations activities held by the organizer.
- (3) Exhibitors are entitled to apply for first option in joining cultural performances, indoor performances, competitions and celebrations held by the organizer.
- (4) With provided exhibitor badges, exhibitors are entitled to use public facilities, including staff parking, rest area, etc.
- (5) Contestants shall abide by the points of consensus between Taichung City and contestants.

### 2. Obligations

- (1) Contestants are obliged to report the progress of projects to Taichung City.
- (2) In cooperation with Taichung City's promotion of cultural and creative industries, contestants shall participate in related events. For the purpose of educational promotion, publication, media publicity, online marketing and broadcasting in theaters, contestants shall agree to Taichung City's not-for-profit usage of contestant-generated result reports, publications of works (incl. photos, images, documentary films), screenplays, written records, books, audio materials and other forms of work.
- (3) Contestants shall not conduct improper or misleading publicity, inappropriate behavior, or any behavior resulting in legal infractions.
- (4) For the purposes of public welfare or policy directives, contestants agree that Taichung City reserves the right to use and recreate works derived from the contestant's words, photos and videos.
- (5) Contestants shall abide by the points of consensus between

## Taichung City and contestants.

### X. Notice

1. Contestants shall abide by all 2018 Taichung World Flora Exposition guidelines.
2. Contestants are responsible for designing, decorating, maintaining, managing and tearing down their booths.
3. Contestants are responsible for maintaining their competition entries during the exhibitions, including regular maintenance and changing of flowers, care for special plants, and facility upkeep.
4. Contestants are responsible for arranging insurance coverage, including life, travel and accident insurance.
5. Contestants shall arrange insurance for their competition entries, including coverage of possible damage occurring during delivery or caused by accidents or force majeure.
6. Should any of the following conditions occur, Taichung City reserves the right to cancel part or all of its subsidies or request that awarded subsidies be returned within a limited time period. Those failing to return subsidies within this designated period will be subject to administrative regulations:
  - (1) Where concealment or falsification occurs in submitted documents, result reports and related attachments.
  - (2) Where subsidies are not used in accordance with approved purposes or where falsification and exaggerated statements occur.
  - (3) Where falsified expenditure documents are submitted.
  - (4) Where execution is suspended for no acceptable reason or work progress severely falls behind schedule.
  - (5) Where violations of these and other related guidelines occurs.
7. Should any of the conditions listed in Article 6 take place, Taichung City is entitled to reject other subsidy applications from the violator for one to three years, depending on the severity of the violation.

8. Information regarding subsidy recipients and amounts shall be open and transparent on Taichung City and affiliated authorities' websites.
9. Subsidies related to procurement shall adhere to the Government Procurement Act.
10. All unused subsidies shall be returned to government agencies according to the ratio of the original amounts designated by the government. In cases where subsidized projects cannot be carried out, in addition to providing an explanation in written form, recipients shall also return the unused subsidies.
11. Interest or other derived revenues from subsidies shall be returned.
12. Retention and destruction of the payment documents shall adhere to the Accounting Law. Destruction of documents that have been kept for the required retention period shall take place after notification of Taichung City for auditing division approval. In situations where early document destruction, damage or loss occurs, contestants are responsible for providing explanations and solutions, and notify Taichung City for auditing division approval. In the case of violations, Taichung City is entitled to reduce the violator's subsidy amount or suspend further subsidies for one to three years depending on the severity of the circumstances.
13. Taichung City is entitled to dispatch representatives to conduct on-site examination, request that contestants provide written documents, and attend and report at meetings. Contestants shall not avoid, interfere with or refuse such requests and shall properly respond and act according to Taichung City suggestions.
14. Matters not mentioned within in these Guidelines shall adhere to related regulations.

XI. These Guidelines will be considered void after the competition and all related required actions and responsibilities have been completed.