

# **Tourism Administration (M.O.T.C) Notice on Integrity Regulations for Contracted Suppliers**

The Executive Yuan has established the Ethics Guidelines for Civil Servants in June 2008 to ensure that civil servants in its employ carry out their duties with integrity, fairness and unselfish motive in accordance with laws and regulations, to eradicate corruption and to eliminate collusion between business and the Government and transfer of benefits. According to the Guidelines, civil servants are prohibited from entreaties or lobbying, demanding, soliciting or accepting financial/material gratuities, taking part in dinner parties or other entertainment activities, engaging in improper contacts and more. According to Article 11 Paragraph 2 of the Anti-Corruption Act that was added on 1st July 2011, civil servants engaging in an act belonging to his or her duties, such as making unlawful demands, promising or taking bribes or engaging in other malpractices for unjust gains, he or she shall be punished by imprisonment for a term of less than three years, detention, and may also be punished by a fine not to exceed NT\$500,000.

All enterprises (suppliers) that undertake the procurement by the Bureau and its subsidiary organizations shall not violate the Ethics Guidelines for Civil Servants or act unlawfully against the employees of the Administration or its subsidiary organization. The following rules and regulations, in particular, shall be observed:

- 1) Demanding, soliciting or accepting financial/material gratuities, and transfer of benefits is prohibited (any kinds of hospitality including travelling, golfing, watching shows, singing etc., and private preferential deals and more).**
- 2) Taking part in dinner parties or other entertainment activities (Except when they are obligated to do so as a matter of ceremonial protocol in the conduct of official duties or when such activities are held in conjunction with traditional festivals) and going to inappropriate places (such as vice establishments, places to gamble) is prohibited.**
- 3) Engaging in improper contacts with employees of the Administration is prohibited (behaviors such as playing cards, travelling together etc., that would lead to suspicious and questionable associations).**
- 4) Unlawful entreaties and lobbying that violates the laws and regulations is prohibited.**
- 5) This company is committed to providing appropriate protection for whistleblowers.**

I confirm that I am fully aware of the abovementioned Integrity Regulations and shall inform the employees about them. We promise to abide by the Regulations and accept the penalties in case of any violation.

**Company Name (Company Seal):**

**Signature and Seal by the Responsible Person:**

Date:            Day            Month    2024    Year