

## **Authentication of Documents Translated in Chinese**

Dated 8/1/2014

1. In order to complete the authentication for documents translated in Chinese, they must be submitted in conjunction with the original documents.
2. If within the jurisdiction of the Bureau of Consular Affairs, please ask a domestic district court notary or notary public to authenticate the documents. In the event that applying is done at this office, it is to be done in the following manner:

(1) Applicant walk-in:

Please submit the application to the consular officer and sign the following statement to declare that the document has been translated correctly.

(2) Sent by mail or applying by agent:

Please first send the Chinese translated documents to a notary public, declare the following statement in the Chinese translation document and have it certified by a notary public. The notary must be commissioned within the consular jurisdiction of this office, to be verified and authenticated.

3. Statement reference:

I hereby declare that this translation is a true and correct Chinese version of the attached original to the best of my knowledge and belief.

Applicant:

Date:

4. Chinese translation authentication fees are 15 USD per document (If paying by mail, please address the check as payable to: TECO in New York). Only money orders are accepted if sent by mail.