

委任書

(需經本處轄區公證人公證)

本人_____ (正楷姓名) 因故未能親往貴處送件，同意全權由
_____ (正楷姓名) 持 本人之護照申請文件 (非本處轄區之外國文件需經我駐
外館處驗證) 及相關應備文件，向貴處申辦 ☐ 換發護照 ☐ 僑居加簽等相關事
宜。

Letter of Authorization

(Must be notarized by a notary public in the jurisdiction of this office)

I _____ (print name) am not able to personally visit TECO-SF to
submit application. Therefore, I have appointed _____ (print name)
to bring my passport and the requirements to apply for ☐ **renew passport** ☐
Overseas Chinese Status Related Matters.

立書人簽名 (Signature)

身分證號 (Passport/ID no.)

日期 DATE:

※倘申請人係委託親屬代為送件，請一併提出親屬關係證明例如結婚證書、出生證明、戶籍謄本。If the applicant entrusts a relative to submit the application, please also submit proof of family relationship such as marriage certificate, birth certificate, household registration transcript.

換發護照辦理申請方式:

1. 親自申請或郵寄辦理
2. 委託已成年之三等親屬(祖父母, 父母, 子女, 孫子女等)辦理者: 應付委託書, 被委託人出示身分證件及親屬關係證明
3. 委託他人辦理者: 為確保確係申請人之本意, 申請人須填寫委託書, 並至公證人處公證親自簽名. 被委託人攜帶公證後之委託書, 身分證明文件及相關文件來處辦理