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**Finland-Helsinki: IT services: consulting, software development, Internet and support
2022/S 058-152488**

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1) Name and addresses

Official name: Finn Church Aid foundation

National registration number: 0998454-4

Postal address: Eteläranta 8

Town: Helsinki

NUTS code: FI Suomi / Finland

Postal code: 00130

Country: Finland

Contact person: Minttu Aalto

E-mail: minttu.aalto@kua.fi

Telephone: +358 207871201

Internet address(es):

Main address: <https://www.kirkonulkomaanapu.fi/>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://tarjouspalvelu.fi/kirkonulkomaanapu?id=388120&tpk=b8944f16-7fe3-4ece-b194-91de3622f46c>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority

Other type: NGO and Foundation

I.5) Main activity

Other activity: Development and Humanitarian Aid

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:

HR Information system

II.1.2) Main CPV code

72000000 IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description:

HR Information System

FCA's aim is to use as much as possible an out-of-the-shelf solution when choosing a new global HR system. The tender concerns managing the HR information core#including organizational, personal, employment#and compensation information. In addition, the system should offer tools for absence and holiday management, development, and performance management (including development discussions and appraisal management) as well as orientation and exit processes.

Please see tender dossier and terms of reference for more information.

II.1.5) **Estimated total value**

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.3) **Place of performance**

NUTS code: FI Suomi / Finland

II.2.4) **Description of the procurement:**

HR Information System

Please see tender dossier and terms of reference for more information

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

HR Information System

Please see tender dossier and terms of reference for more information

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

Section IV: Procedure

IV.1) **Description**

IV.1.1) **Type of procedure**

Open procedure

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 24/04/2022

Local time: 10:00

- IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**
- IV.2.4) **Languages in which tenders or requests to participate may be submitted:**
English
- IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**
Duration in months: 3 (from the date stated for receipt of tender)
- IV.2.7) **Conditions for opening of tenders**
Date: 25/04/2022
Local time: 10:00

Section VI: Complementary information

- VI.1) **Information about recurrence**
This is a recurrent procurement: no
- VI.3) **Additional information:**
- VI.4) **Procedures for review**
- VI.4.1) **Review body**
Official name: Markkinaoikeus
Postal address: Sörnäistenkatu 1
Town: Helsinki
Postal code: 00580
Country: Finland
E-mail: markkinaoikeus@oikeus.fi
Telephone: +358 295643300
Internet address: <http://www.oikeus.fi/markkinaoikeus>
- VI.5) **Date of dispatch of this notice:**
18/03/2022