

AUTHENTICATION OF ROMANIAN DOCUMENTS

Romanian documents, which will be used in Taiwan, must be authenticated by the Taipei Representative Office, Bratislava since Jan. 28, 2013.

Here are the steps:

1. Bring your document to the Ministry of Foreign Affairs of Romania for authentication (it shall be officially translated into Chinese or English first).

2. Bring your stamped document to the Romanian Embassy to Hungary (in Budapest) for authentication.

3. Bring/send your stamped document to our office at Mostová 2, 811 02 Bratislava, Slovakia. We will verify the signature of the consul at the Romanian Embassy to Hungary.

In order to expedite the process, once you get the authentication from Romanian Embassy to Hungary, scan and email it first to the following email to get the final confirmation: svk@mofa.gov.tw.

- Each document for authentication is €13 (for authentication service within 3 working days) or €19.50 (for express authentication service within 24 hours). We require the fee in cash.
- Please fill in the "Application Form for Authentication" necessary for authentication and sign it. The form is available for download here:
http://www.roc-taiwan.org/sk_en/cat/23.html
(No. 7)
- You should attach also your passport copy or extract from Business Register if a company applies for authentication. If a company applies for authentication, employee in charge of applying for authentication shall attach a copy of their passport along with the company's extract from the Business Register.

Applying by post office/shipping company:

1. In case of applying by post office/shipping company, please attach the authentication fee in cash (we require exact amount).
2. In case of using a shipping company (e.g. FedEx, TNT, DHL, etc.) for returning your document, the applicant needs to enclose a self-addressed envelope for the return and original of duly filled and signed "Letter of Consent" available for download here:
http://210.71.198.58/sk_en/wp-content/uploads/sites/155/2015/09/n5.pdf
3. Starting from September 1, 2016, the applicant shall order the shipping service and pay the shipping fee themselves. Please note our Office will not handle ordering or payment for the shipment. We would like to inform you that in case of sending a shipment outside Slovakia, majority of shipping companies accept import shipments only from registered artificial persons with established accounts in the respective country of delivery.

The Office will not take the responsibility for any postal delays or loss.

IMPORTANT NOTICE

*In order to better facilitate both nationals of Taiwan and Romania, starting from **October 1, 2014**, our sister office **in Budapest** (Taipei Representative Office, Budapest - www.roc-taiwan.org/hu) also covers the consular service of Romania. Romanian citizens can apply for authentication at the Romanian Embassy in Hungary since Romanian Embassy in Hungary is accredited for "Hungary".*

You can verify the information with our sister office in Budapest.

Applicant shall be able to get the authentication from the Romanian Embassy in Hungary now and do not need to send it to us but you will apply in Budapest. Please, double-check with the Taipei Representative Office in Budapest about their procedure, since it may slightly differ from ours.