

Authentication

1. Documents originating in the Slovak Republic to be used in Taiwan can be authenticated by this Office.
2. Due to jurisdictional reasons, documents not originating in the Slovak Republic cannot be accepted.
3. Documents to be authenticated must be translated into English or Chinese.
4. Documents must be authenticated by the **Consular Department of the Ministry of Foreign and European Affairs of the Slovak Republic** first.

Contact information:

Ministry of Foreign and European Affairs of the Slovak Republic
Consular Department - Legalization
Hlboká cesta 2, 833 36 Bratislava

Department for Authentication of Documents
Pražská 7, 811 04 Bratislava
Tel.: +421-2-5978 5970, +421-90607 5978, +421-2-5978 1111
Web: www.mzv.sk

5. The Office requires a copy of each document for its records.
6. All applicants or their agents must fill out the "Application Form for Authentication" and enclose a **copy of the applicant's passport** / ID / driver license or extract from Business Register, if a company applies for authentication, along with the Application Form for Authentication. In case of representation, the Application Form for Authentication shall be accompanied by a notarized power of attorney translated into English or Chinese. If a company applies for authentication, employee in charge of applying for authentication shall attach a copy of their passport / ID / driver license along with the company's extract from the Business Register.
Application Form for Authentication is available for download here:
http://www.roc-taiwan.org/sk_en/cat/23.html
(No. 7)
7. Authentication fee is **€13** per document, which shall be paid in cash at our office. In the case of express authentication, i.e. within 24 hours, surcharge is in the amount of 50% of regular charge.
8. Document will be ready for collection after **three working days** from the day when the application was submitted. In serious cases the consular officer is entitled to prolong the issuing time.
9. It is not necessary to collect the authenticated document in person.
 - In case of sending the document by post office within Slovakia, please enclose a stamped and self-addressed envelope for the return of the document.
 - In case of sending the document within Slovakia by a shipping company (e.g. FedEx, TNT, DHL, etc.), the applicant shall order the shipping service and pay the shipping fee themselves.
 - In both cases the applicant needs to enclose an original of duly filled and signed "Letter of Consent" available for download here:
http://210.71.198.58/sk_en/wp-content/uploads/sites/155/2015/09/n5.pdf
 - **The Office will not take the responsibility for any postal delays or loss.**
10. For more information, please visit www.boca.gov.tw.