

**東海大學 107 學年度外國學生申請入學重要日程表**  
**Application Timeline of International Degree Students Admission**  
**in 2018/2019 Academic Year**

<b>2018 年秋季班 Fall Semester 2018 ( 107 學年度第一學期 )</b>	
開放線上申請 Online application system available	2018 年 1 月 29 日 January 29, 2018
線上申請截止 ( 報名系統關閉 ) Online application deadline	2018 年 5 月 31 日 May 31, 2018
申請文件收件截止 Submission deadline	2018 年 6 月 3 日 June 3, 2018
開放查詢個人申請結果 Applicants can log in and check application results online	文件受理後約 1 個月 1 month after the application documents are processed
註冊入學 Registration	2018 年 9 月初 Early September, 2018
<b>2019 年春季班 Spring Semester 2019 ( 107 學年度第二學期 )</b>	
開放線上申請 Online application system available	2018 年 10 月 1 日 October 1, 2018
線上申請截止 ( 報名系統關閉 ) Online application deadline	2018 年 11 月 1 日 November 1, 2018
申請文件收件截止 Submission deadline	2018 年 11 月 4 日 November 4, 2018
開放查詢個人申請結果 Applicants can log in and check application results online	文件受理後約 1 個月 1 month after the application documents are processed
註冊入學 Registration	2019 年 2 月初 Early February, 2019

# 東海大學外國學生申請入學申請流程

## Application Procedures of International Degree Students Admission

<b>步驟一</b> <b>Step 1</b>	<p><b>請確認您符合外國學生申請資格</b>  <b>Make sure you are eligible to apply as an international student.</b></p> <p>請參考【申請資格】(第3頁)。Please refer to “Eligibility” (P.22).</p>
<b>步驟二</b> <b>Step 2</b>	<p><b>請確認您欲申請的系所當年度開放招收外國學生</b>  <b>Ensure the program which you intend to apply for accepts international students.</b></p> <p>請參考【招生系所資訊】(第1頁)。Please refer to “Programs Information” (P.20).</p>
<b>步驟三</b> <b>Step 3</b>	<p><b>網路申請 Online application.</b></p> <p>請進行線上報名 Please fill out the application form via online application system.          秋季班 Fall Semester: <a href="http://exam.thu.edu.tw/EXAM/25_index2.htm">http://exam.thu.edu.tw/EXAM/25_index2.htm</a>          春季班 Spring Semester: <a href="http://exam.thu.edu.tw/EXAM/26_index2.htm">http://exam.thu.edu.tw/EXAM/26_index2.htm</a></p>
<b>步驟四</b> <b>Step 4</b>	<p><b>備齊申請表件 Prepare all documents required for application.</b></p> <p>請參考【申請文件】(第5頁)與【招生系所分則】(第11頁)。          Please refer to “Required Application Documents” (P.26) and “Department Information” (P.33).</p>
<b>步驟五</b> <b>Step 5</b>	<p><b>於申請截止日前擇一方式繳交申請表件</b>  <b>Submit application documents before deadline by one of the following methods.</b></p> <p>1.系統上傳 Upload :</p> <ul style="list-style-type: none"> <li>❖請將各申請文件製作成 PDF 檔，紙張大小設定為 A4，並於報名系統分別上傳各申請表件。              Please save your documents as A4 size PDF files. Then upload them separately.</li> <li>❖每一表件項目僅可上傳單一檔案，若有多個檔案請自行合併，檔案大小以 5MB 為限。              Every item can only upload a single file. If you get several files please combine them. Every item is limited to 5MB.</li> </ul> <p>2.郵寄送件 By Mail :</p> <p>請以掛號郵寄至本校國際教育合作處，海外地區建議使用 DHL 或 FedEx 等快遞服務，請自行評估預留寄件所需時間。          Please send the application packet by registered mail. Either DHL or FedEx is recommended for packets mailed from overseas. Please consider the estimated time of delivery.</p> <p>臺灣 (中華民國)</p> <p>40704 臺中市西屯區臺灣大道四段 1727 號「東海大學國際教育合作處」          Office of International Education &amp; Program, Tunghai University          No. 1727, Section 4, Taiwan Boulevard, Xitun District          Taichung City 40704, TAIWAN (R.O.C.)          Tel : 886-4-23590359</p> <p>3.現場送件 In Person :</p> <p>請於本校上班時間內將申請資料逕送至國際教育合作處。          Please submit application packet to the Office of International Education &amp; Program during office hours.</p>
<b>步驟六</b> <b>Step 6</b>	<p><b>收到確認收件通知 Received the confirmation email from THU.</b></p> <p>當我們收到申請表件時，會以電子郵件通知您。          We will inform you by email after receiving your application packet.</p>

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# I. 招生系所資訊

## 1. 修業年限

學士班為 4 至 6 年 ( 建築系修業年限為 5-7 年 ) ; 碩士班為 1 至 4 年 ; 博士班為 2 至 7 年。

## 2. 招生系所

系所	新生						學士班轉學生			
	學士班		碩士班		博士班		二年級		三年級	
	秋	春	秋	春	秋	春	秋	春	秋	春
文學院										
中國文學系	●		●	●	●	●	●	●	●	
外國語文學系	●						●	●	●	
英語教學組			●	●						
英美文學組			●	●						
歷史學系	●		●	●			●	●	●	
日本語言文化學系	●		●	●			●	●	●	
哲學系	●		●	●	●	●	●	●	●	
理學院										
應用物理學系	●		●	●	●	●	●	●	●	
化學系			●	●	●	●				
化學組	●						●	●	●	
化學生物組	●						●	●	●	
生命科學系					●	●				
生物醫學組	●		●	●			●	●	●	
生態暨生物多樣性組	●		●	●			●	●	●	
應用數學系	●		●	●			●	●	●	
工學院										
化學工程與材料工程學系	●		●	●	●	●	●	●	●	
工業工程與經營資訊學系	●		●	●	●	●	●	●	●	
環境科學與工程學系	●		●	●	●	●	●	●	●	
資訊工程學系			●	●						
資電工程組	●						●	●	●	
數位創意組	●						●	●	●	
軟體工程組	●						●	●	●	
電機工程學系			●	●						
IC 設計與無線通訊組	●						●	●	●	

系所	新生						學士班轉學生			
	學士班		碩士班		博士班		二年級		三年級	
	秋	春	秋	春	秋	春	秋	春	秋	春
奈米電子與能源技術組	●						●	●	●	
數位創新碩士學位學程			●	●						
管理學院										
企業管理學系			●	●						
行銷與數位經營組	●						●	●	●	
服務創新與經營組	●						●	●	●	
創業與組織領導組	●						●	●	●	
國際經營與貿易學系	●		●	●			●	●	●	
會計學系	●		●	●			●	●	●	
財務金融學系	●		●	●			●	●	●	
國際企業管理碩士學位學程			●	●						
統計學系			●	●	●	●				
巨量資料管理組	●						●	●	●	
決策管理組	●						●	●	●	
資訊管理學系			●	●						
數位行銷與電子商務應用組	●						●	●	●	
物聯網與大數據應用組	●						●	●	●	
社會科學院										
經濟學系			●	●						
一般經濟組	●						●	●	●	
產業經濟組	●						●	●	●	
政治學系					●	●				
政治理論組	●		●	●			●	●	●	
國際關係組	●		●	●			●	●	●	
行政管理暨政策學系	●		●	●			●	●	●	
社會學系	●		●	●	●	●	●	●	●	
社會工作學系	●		●	●	●	●	●	●	●	
教育研究所			●	●						
農學院										
畜產與生物科技學系	●		●	●	●	●	●	●	●	
食品科學系	●						●	●	●	
食品科技組			●	●						

系所	新生						學士班轉學生			
	學士班		碩士班		博士班		二年級		三年級	
	秋	春	秋	春	秋	春	秋	春	秋	春
食品工業管理組			●	●						
餐旅管理學系	●		●	●			●	●	●	
創意設計暨藝術學院										
美術學系	●		●	●			●	●	●	
音樂學系	●		●	●			●	●	●	
建築學系	●						●	●	●	
城鄉規劃與研究組			●	●						
建築設計組			●	●						
工業設計學系	●		●	●			●	●	●	
景觀學系	●		●	●			●	●	●	
法律學院										
法律學系	●		●	●	●	●	●	●	●	
國際學院										
國際經營管理學士學位學程	●						●	●	●	
永續科學與工程學士學位學程	●						●	●	●	

### 3. 招生名額

學位	招生名額
學士班	316
碩士班	68
博士班	20

## II. 申請資格

外國學生申請資格係依據教育部「外國學生來臺就學辦法」之規定，辦法如經修訂，將以教育部公告為準 (<http://www.edu.tw/>)。

### 1. 身分規定

申請者須符合中華民國教育部「外國學生來臺就學辦法」第二及第三條所稱外國學生身分。符合下列資格者，得以外國學生身分申請入學：

(1) 具外國國籍且未曾具有中華民國國籍，於申請時並不具僑生資格者。

(2) 具外國國籍，於申請時已連續居留海外(不含香港、澳門及大陸地區)六年以上且每歷年在臺灣停留時間不超過120日，並符合下列規定者：

- ① 申請時兼具中華民國國籍者，應自始未曾在臺設有戶籍。
- ② 申請前曾兼具中華民國國籍，於申請時已不具中華民國國籍者，應自內政部許可喪失中華民國國籍之日起至申請時已滿八年。
- ③ 前二款均未曾以僑生身分在臺就學，且未於107學年度接受海外聯合招生委員會分發。

- (3)具外國國籍且原具中華民國國籍，並於2011年2月1日前已提出申請喪失中華民國國籍滿八年者。
- (4)具外國國籍，兼具香港或澳門永久居留資格，且未曾在臺設有戶籍，申請時於香港、澳門或海外(不含大陸地區)連續居留滿六年以上且每曆年在臺灣停留時間不超過120日。
- (5)曾為大陸地區人民且具外國國籍，且未曾在臺設有戶籍，申請時已連續居留海外(不含香港、澳門及大陸地區)六年以上且每曆年在臺灣停留時間不超過120日。
- (6)依教育合作協議，由外國政府、機構或學校遴薦來臺的外國國民，其自始未曾在臺設有戶籍且經主管教育行政機關核准者。

❖以上所定六年、八年，以擬入學當學期起始日期(秋季班為8月1日，春季班為2月1日)為終日計算之。

❖有關連續居留海外期間計算方式，本校係依教育部「外國學生來臺就學辦法」第二及第三條相關規定辦理。

❖以上所稱中華民國國籍係依中華民國「國籍法」第二條\*認定之(\*如下)。中華民國國籍法第二條規定，有下列各款情形之一者，屬中華民國國籍：

- 一、出生時父或母為中華民國國民。
  - 二、出生於父或母死亡後，其父或母死亡時為中華民國國民。
  - 三、出生於中華民國領域內，父母均無可考，或均無國籍者。
  - 四、歸化者。
- 前項第一款及第二款之規定，於本法修正公布時之未成年人，亦適用之。

❖根據「僑生回國就學及輔導辦法」規定有下列各款情形之一者，為具僑生身分，不符合外國學生申請入學資格。

- 一、曾於臺灣師範大學僑生先修部(前為僑大先修班)就讀。
- 二、曾於臺灣以僑生身分申請或就讀。
- 三、報名「海外聯合招生委員會」所舉辦之僑生考試，且已登記志願獲分發。

(2)具有教育部「入學大學同等學力認定標準」與我國學制相當之同等學力資格者。

(3)以「入學大學同等學力認定標準」第六條「曾於大學校院擔任專業技術人員、於專科學校或高級中等學校擔任專業及技術教師」或第七條「就專業領域具卓越成就表現者」經本校招生委員會審議通過者，得申請入學本校學士班、碩士班。

(4)持國外或香港、澳門或大陸地區專科以上學校畢(肄)業學歷者，須符合「入學大學同等學力認定標準」第九條之相關規定，其畢(肄)業學校須經教育部列入參考名冊或為當地國政府權責機關或專業評鑑團體所認可，且入學資格、修業年限及修習課程均與我國同級同類學校規定相當，並經本校招生委員會審議後認定為國內同級同類學校修業年級。

(5)國內公立或已立案之私立大學或符合教育部採認規定之國外大學肄業生，申請進入本校繼續修讀學士班者，應符合修業期程規定：

- ①修業累計滿二個學期以上者，得申請轉入本校學士班二年級上學期；
- ②修業累計滿三個學期以上者，得申請轉入本校學士班二年級下學期；
- ③修業累計滿四個學期以上者，得申請轉入本校學士班三年級上學期；
- ④修業累計滿五個學期以上者，得申請轉入本校學士班三年級下學期。

❖畢業年級相當於臺灣高級中等學校二年級之國外或香港澳門地區同級同類學校畢業生得申請本校學士班，惟入學後依本校學則規定應增加畢業學分數12學分。

❖因各國學制不同，應屆畢業申請者需確定能於以下指定時間期限內領取正式畢業證書及歷年成績單，並完成經我國駐外館處驗證蓋章程序，方能申請報考。  
秋季班應屆畢業申請者：2018年8月31日；春季班應屆畢業申請者：2019年1月31日。

如違反上述任一條件之申請者，經查證屬實者，撤銷其入學資格、開除學籍或撤銷其本校畢業資格，且不發給任何學歷證明。

## 2.學歷規定

- (1)須符合教育部採認規定之高中、大學或獨立學院畢業(請參考教育部網站)。
- ①具國外高中學歷者，得申請入學本校學士班；
- ②具學士學位者，得申請入學本校碩士班；
- ③具碩士學位者，得申請入學本校博士班。

## III.申請流程

### 1.報名日期

季別	報名系統開放時間 (臺灣時間·逾期不受理)
秋季班	2018年1月29日上午10時至 2018年5月31日下午5時止
春季班	2018年10月1日上午10時至 2018年11月1日下午5時止

### 2.申請方式

請至報名系統填寫線上申請表，列印相關表件並簽名上傳系統，或將所有資料紙本申請資料以郵寄方式繳交至本校國際教育合作處。

每位申請者至多可申請 2 個系(組)，請於申請表上註明志願順序，並分別列印系統產生之表件。

※完成線上報名程序後，系統會自動發送報名完成電子郵件通知，請確認您所登錄的電子信箱可確實收件。

### 3.報名系統網址

秋季班：[http://exam.thu.edu.tw/EXAM/25\\_index2.htm](http://exam.thu.edu.tw/EXAM/25_index2.htm)

春季班：[http://exam.thu.edu.tw/EXAM/26\\_index2.htm](http://exam.thu.edu.tw/EXAM/26_index2.htm)

### 4.申請費用：申請費免收

### 5.繳交申請表件

(1) 繳交方式：

①**系統上傳**：請確認並簽名後將所有表件掃描上傳至系統文件上傳區(限PDF檔)。

②**郵寄送件**：請至系統「申請查詢」列印「信封封面」，並將其黏貼於信封袋上，海外地區建議使用DHL或FedEx等快遞服務寄送，將申請文件送至以下地址，並請自行預留寄件所需時間。

③**現場送件**：請於本校上班時間內(週一至週五 8:00-12:00；13:30-17:00)將申請資料逕送至國際教育合作處。

※若同時申請2個系(組)者，請將申請表件分別裝袋，並個別黏貼該系(組)之報名信封封面。

(2) **收件截止日**：所有文件須於規定截止日前(含當日)上傳系統或寄(送)達本校國際教育合作處，逾期未到件者視同未完成報名手續，概不受理。

季別	收件截止日
秋季班	2018年6月3日前寄達
春季班	2018年11月4日前寄達

(3) 收件地址：

臺灣(中華民國)40704 臺中市西屯區臺灣大道四段1727號；東海大學國際教育合作處  
電話：+886-4-23590359

(4) 本校收到申請表件後，將於 7 個工作天內以**電子郵件寄送收件確認通知**，始完成報名程序。申請資料寄達後，如有逾期、報名資格不符規定、表件不全等情形，恕不受理。

(5) 不論錄取結果，所有申請表件概不退還，相關資料如有需要留存，請申請人自行保留備份。

### 6.申請文件

申請者應繳交下列資料表件，各類表件請按照以下順序上傳或擺放，無須裝訂。

(1) **申請文件檢覈表**(由報名系統產出)

(2) **入學申請表**(1份)(由報名系統產出)

請於報名系統填寫資料後列印，並附貼兩吋彩色正面脫帽半身近照。報名時請務必登錄有效資料，以免自身權益受損。

(3) **具結書**1份(由報名系統產出)

請於線上報名後列印，並詳讀具結書內容後簽署。

(4) **財力證明**(請選擇以下任一種方式繳交)

①**最近三個月內的財力證明**(中文或英文)：

由銀行等金融機構開立足夠在臺就學之**申請者存款證明**，最低額度至少**新臺幣 60,000 元(或美金 2,000 元)**；

若存款證明非申請者本人帳戶，須檢附資助者親筆簽名之**財力保證書**(附錄 4)。

若存款證明之幣值非新臺幣或美金，申請者需自行註明匯率並換算成相當於新臺幣或美金之金額，註記於存款證明上。

②**已取得全額獎助學金之證明**：

政府或民間機構提供全額獎助學金之證明影本。



- (5) **國籍證明文件** 1 份  
請繳交護照影本或國籍證明文件。如有外僑居留證者，需繳交居留證影本 1 份。  
符合教育部「外國學生來臺就學辦法」第 2 條具外國國籍且（曾）兼具中華民國國籍之規定者，需另繳交近 6 年出入境紀錄、未設戶籍具結書、喪失中華民國國籍許可證明書或其他證明文件。
- (6) **學歷證明文件** 1 份（中、英文以外之語文，應加附中文或英文譯本）
- ① 學士班申請者：
- a. 新生：高中畢業學歷證明文件影本。  
b. 轉學生：由原就讀學校開立之在學證明或畢業學歷證明文件影本。
- ② 碩士班申請者：學士畢業學歷證明文件影本。  
③ 博士班申請者：碩士畢業學歷證明文件影本。
- ❖ 應屆畢業生申請時請繳交由其學校出具之「**預計畢業證明書**（中文或英文）」正本一份；應屆畢業生如獲錄取，則需於註冊期間繳交經驗證之畢業證書，否則將取消錄取資格。
- (7) **歷年成績單** 1 份（中、英文以外之語文，應加附中文或英文譯本）
- ① 學士班申請者：
- a. 新生：高中歷年成績單影本。  
b. 轉學生：大學或專科歷年成績單影本。
- ② 碩士班申請者：學士歷年成績單影本。  
③ 博士班申請者：學士及碩士歷年成績單影本。
- ※本校對於申請者繳交學歷文件有疑義時，有權要求申請者將學歷文件送駐外館處辦理驗證。
- (8) **自傳** 1 份（300-500 字）（中文或英文）
- (9) **讀書計畫書** 1 份（中文或英文）（僅碩士班、博士班申請者需繳交）
- (10) **推薦信** 2 封（中文或英文）  
推薦人應是申請者的老師或指導者。  
※選擇於系統上傳審查表件者，請確定學系所是否收取紙本推薦信。  
2 封紙本推薦信函請裝在同一信封，並至下載專區下載推薦信專用封面，將專用封面貼在信封上寄送至下列地址：
- 臺灣（中華民國）40704 臺中市西屯區臺灣大道四段 1727 號；東海大學國際教育合作處  
電話：+886+4-23590359
- (11) **碩士論文或相關學術著作影本**（僅博士班申請者需繳交）  
並請檢附中文或英文碩士論文摘要 1 份，及發表之論文抽印本與發表證明各 1 份。無論文者免附，但須提出相關證明文件。
- (12) **系所附加規定資料**（請參見本簡章第 11 至 19 頁「招生系所分則」）  
請於簡章查詢申請系所是否有特別規定事項或另指定繳交的文件；若系所有額外之筆試或面試，將由系所通知申請者。
- (13) **其他有利審查文件**  
如語言能力證明、競賽成果...等等。

## IV. 申請結果公告

### 1. 開放查詢申請結果

申請結果預計於本校受理申請表件後約 1 個月後公布。申請者請於開放查詢申請結果期間，逕至報名系統登入查詢。

### 2. 寄發錄取通知書

申請結果公布後，本校將以電子郵件通知申請者結果，並以專函寄發紙本錄取通知書。

## V. 報到及註冊入學

1. 錄取生應依錄取通知書之規定，在指定期限內將「**外國學生入學意願確認書**」回覆給本校國際教育合作處，以便安排宿舍申請及接機等服務。逾期未回覆者，將無法安排以上服務，考生不得異議。

2. 已回覆「**外國學生入學意願確認書**」之錄取生，應依錄取通知規定時間辦理註冊手續，註冊時應繳交下列文件，未繳交者不得註冊入學：

(1) **護照**（正本驗畢發還）及中華民國簽證頁影本 1 份。

(2) **學歷證明文件正本**（經學歷授予學校所在地之中華民國駐外館處或相關規定單位驗證正本 1 份；若學歷證明文件為臺灣學校所授予，則不需經由駐外機構驗證）。

① 學士班錄取者：

a. 新生：繳交高中畢業學歷證明文件。

b. 轉學生：繳交大學修業或專科畢業學歷證明文件。

② 碩士班錄取者：繳交學士畢業學歷證明文件。

③ 博士班錄取者：繳交碩士畢業學歷證明文件。

❖ 若畢業證書是中、英文以外的語文，應附經公證之中文或英文翻譯本。

(3) **歷年成績單正本**（經成績單授予學校所在地之中華民國駐外館處或相關規定單位驗證正本 1 份；若成績單為臺灣學校所授予，則不需經由駐外機構驗證）。

① 學士班錄取者：

a. 新生：繳交高中歷年成績單。

b. 轉學生：繳交大學或專科歷年成績單。

② 碩士班錄取者：繳交學士歷年成績單。

③ 博士班錄取者：繳交碩士歷年成績單。

❖ 若成績單是中、英文以外的語文，應附經公證之中文或英文翻譯本。

➤ 持大陸地區學歷者，應依「大陸地區學歷採認辦法」規定辦理。

➤ 持香港或澳門學歷者，應依「香港澳門學歷檢覈及採認辦法」規定辦理。

➤ 持其他地區學歷者：

a. 海外臺灣學校及大陸地區臺商學校之學歷同我國同級學校學歷。

b. 前二目以外之國外地區學歷，應依「大學辦理國外學歷採認辦法」規定辦理。但設校或分校於大陸地區之外國學校學歷，應經大陸地區公證處公證，並經行政院設立或指定之機構或委託之民間團體驗證。

註：畢業證書、成績單等相關文件驗證事宜請逕向所在國的中華民國（臺灣）駐外館處詢問，如該國無中華民國駐外館處，請至鄰近中華民國駐外館處。駐外館處網站請至外交部網站查詢（<http://www.taiwanembassy.org>）。

(4) 外國學生註冊時應檢附已於國外自行投保自入境當日起至少六個月效期之醫療及傷害保險書，文件應經我國駐外單位驗證，如已具有我國全民健康保險，則檢附辦理相關保險之證明文件。具正式學籍學生有關健康保險事宜，請洽詢本校國際教育合作處（電話：+886-4-23590121 分機 28509；電子信箱：isas@thu.edu.tw）。

### 3. 學分抵免

申請入學前於大專校院所修習之學分，在註冊後經書面申請並由就讀系所及教務處審核通過後，將准予抵免。抵免以當年度當學期規定之時間辦理，且以一次為原則，逾期不予補辦。

申請學分抵免，需繳交經中華民國駐各國代表處驗證之成績單，系所擁有決定受理學分抵免申請與否之權力。「東海大學學生抵免學分辦法」請參考網頁：[http://reg.thu.edu.tw/zh\\_tw/download10](http://reg.thu.edu.tw/zh_tw/download10)。

## VI.其他相關規定

- 1.凡報名本招生者，即表示同意授權東海大學，得將自考生報名參加本招生所取得之個人及其相關成績資料，運用於本招生試務、註冊入學、相關研究使用及提供報名學系等相關單位使用，其餘均依照「個人資料保護法」相關規定辦理。
- 2.入學許可並不保證簽證取得，簽證須由中華民國駐外館處核給。
- 3.如經發現錄取新生有申請資格不符、舞弊情事或所繳證件有偽造、變造、假借、塗改、冒用、不實或學歷資格不具合法效力等情事，即取銷其錄取資格或開除學籍，亦不發給任何有關學業證明。如係在東海大學畢業後始發現者，除勒令繳銷其學位證書，公告取銷其畢業資格外，並應負法律責任。
- 4.外國學生保留入學資格、轉學、轉系、休學、退學及其他學籍、學業、生活考核等事項，依本校學則暨相關法令規定辦理。參考網址：  
[http://reg.thu.edu.tw/zh\\_tw/download10](http://reg.thu.edu.tw/zh_tw/download10)。
- 5.外國學生不得申請就讀我國大專校院所辦理回流教育之進修學士班、碩士在職專班及其他僅於夜間、例假日授課之班別。但外國學生在臺已具有合法居留身分者或其就讀之班別屬經教育部專案核准之課程者，不在此限。
- 6.本校大一新生及轉學生不分科系、國籍、性別皆必修一學年 0 學分的基本勞作。  
詳細訊息規定請參考勞作教育處網頁：  
<http://labor.thu.edu.tw/>。
- 7.本校學士班學生除須於修業年限內修畢所屬學系(組)規定應修學分外，尚須通過學校及學系規定之外語能力畢業標準，方能畢業。
- 8.畢業年級相當於國內高級中等學校二年級之國外或香港、澳門同級同類學校畢業生，以同等學力資格入學本校學士班後，依本校學則規定應於規定修業年限內增加其學士班應修畢業學分數 12 學分。
- 9.本招生簡章中、英文版內容如有不一致，以中文版為準。
- 10.本申請入學係依據東海大學學則及「東海大學外國學生入學規定」辦理。
- 11.本簡章若有未盡事宜，依相關法令規定及本校招生委員會決議辦理。

## VII.實用資訊

### 1.學雜費收費標準

下表學雜費收費標準供參考用，幣別為新臺幣，實際 107 學年度收費標準以本校會計室網頁公告為準 ( [http://account.thu.edu.tw/web/tuition/tuition.php?lang=zh\\_tw](http://account.thu.edu.tw/web/tuition/tuition.php?lang=zh_tw) )。

學院	系所	學費	雜費	合計
文學院	外文、日文	50,437	10,175	60,612
	中文、歷史、哲學	48,150	9,710	57,860
理學院	應物、化學、生科、應數	50,364	16,620	66,984
工學院	化材、工工、電機、數創	50,364	17,183	67,547
	環工、資工	50,364	16,620	66,984
管理學院	企管、國貿、會計、統計、財金、資管	48,150	10,591	58,741
社會科學院	經濟、政治、行政、社會、社工、教育	48,150	9,710	57,860
農學院	畜產、食科、餐旅	50,364	16,620	66,984
創意設計暨 藝術學院	美術、音樂、工設、建築	50,364	17,183	67,547
	景觀	50,364	16,620	66,984
法律學院	法律	48,150	9,710	57,860
國際學院	國經學程	60,190	8,830	69,020
	永續學程	62,950	13,850	76,800

### 2.全年花費估計

包含書籍、住宿、保險、餐費等，僅供參考。所有費用以新臺幣為準，美金僅為概算 ( 1 美金 = 30 新台幣 )。

項目	費用估計
書籍費用	NT\$5,000~8,000 ( US\$ 170~270 ) /學期
住宿費	NT\$7,100~12,600 ( US\$240~420 ) /學期
餐費	NT\$7,500 ( US\$ 250 ) /月
系學會會費	NT\$1,000~5,000 ( US\$ 35~170 ) /四年
健保費	NT\$9,000 ( US\$ 300 ) /年
全年估計花費 ( 含學雜費 )	NT\$230,000~300,000 ( US\$7,700~10,000 )

### 3.獎助學金

#### (1) 「臺灣獎學金」

外國學生可申請由政府提供之臺灣獎學金，詳見教育部 ( <https://taiwanscholarship.moe.gov.tw/> )。申請者請至當地之臺灣辦事處，若該國無臺灣辦事處，可至最近之臺灣辦事處申請此項獎學金。臺灣駐外館處 ( <http://www.taiwanembassy.org> )。

#### (2) 「東海大學外國學生獎助學金」

本校提供「東海大學外國學生獎助學金」，欲申請者請於線上報名時勾選申請即可，不需另外提供申請資料。獎助學金獲獎名單將公告於報名系統網頁並個別通知獲獎人。已獲得「臺灣獎學金」之申請者，請勿重複申請本校獎助學金。外國學生獎助學金相關訊息，請洽詢本校國際教育合作處 ( 電子信箱：oiecp@thu.edu.tw )。

#### 4. 住宿資訊

東海大學外籍學位生皆可申請宿舍，學士班大一新生皆保障住宿，惟本校無法為夫妻或家庭安排住宿。相關訊息可至本校學務處住宿輔導組網頁查詢：  
<http://deanstu.thu.edu.tw/subweb/dorm>。

#### 5. 學習中文

錄取生入學後，本校將於夜間時段，提供每週 6-8 小時的免費華語課程。  
亦可另自費於本校華語中心申請修習華語相關課程。

華語中心聯絡資訊：  
電話：+886-4-23590259；信箱：clc@thu.edu.tw；  
網頁：<http://clc.thu.edu.tw/main.php>。

針對華語不佳之境外生（以來自非華語地區之國際生為主），提供量身訂做的課後輔導課程，由高年級來自該地區的學長姐擔任小老師，加強其重點專業課程，如微積分、統計學、會計學、化學等科目，輔導其專業科目與生活。

#### 6. 授課語言

本校各院系大部分課程皆以中文授課，申請者應具備中文聽、說、讀、寫能力；外國語文學系及國際學院則以全英語教學。另本校每學期皆開設全英語授課之「專業基礎課程」如普通物理、普通化學、微積分、會計學、經濟學等科目供各生修習。

#### 7. 相關單位聯絡資訊

##### (1) 東海大學校內單位

###### 東海大學

電話：+886-4-23590121  
網址：<http://www.thu.edu.tw>  
提供所有關於東海大學之資訊。

###### 教務處招生組

電話：+886-4-23598900  
傳真：+886-4-23596334  
E-mail：admission@thu.edu.tw  
網址：<http://adms.thu.edu.tw>  
提供入學諮詢、申請。

###### 教務處註冊組

電話：+886-4-23590234  
傳真：+886-4-23590354  
E-mail：regist@thu.edu.tw  
網址：<http://reg.thu.edu.tw>  
處理學生教務需求，如註冊、發給學生證、成績單、畢業證書、保留學籍、休學、復學等。

###### 國際教育合作處

電話：+886-4-23590121 分機 28509  
傳真：+886-4-23592884  
E-mail：isas@thu.edu.tw  
網址：<http://oiep.thu.edu.tw>  
統籌外國學生獎助學金、居留證、健康保險、工作證申請等入學後之輔導相關業務。

##### (2) 其他相關單位

###### 外交部領事事務局

電話：+886-2-23432888  
傳真：+886-2-23432968  
網址：<http://www.boca.gov.tw>  
簽證與其他相關業務。

###### 內政部移民署

電話：+886-4-22549981；  
網址：<http://www.immigration.gov.tw>  
申請換發外僑居留證。

###### 教育部

電話：+886-2-77366666  
網址：<http://www.edu.tw>  
提供留學臺灣之各式資訊。

###### 外國人在臺灣 生活資訊服務網

電話：+886-800-024-111  
網址：<https://www.immigration.gov.tw>  
提供在臺外國人各項資訊。

## VIII.招生系所分則

請注意申請系所是否有特別規定事項或另指定繳交文件。課程及師資等相關資訊請至各系所網頁查詢。

### 1.文學院

系所	系所資訊及附加規定	
中國文學系	<b>【學士班、碩士班、博士班】</b> 1.中文自傳一份(500字以上)。 2.中文讀書計畫書一份。	
	 <a href="http://chinese.thu.edu.tw">http://chinese.thu.edu.tw</a>	 <a href="mailto:chinese@thu.edu.tw">chinese@thu.edu.tw</a>
外國語文學系	<b>【學士班】</b> 1.英文自傳一份(300-500字)。 2.英文讀書計畫書一份。 3.其他有利審查文件：有助證明申請者語文能力之英文測驗成績證明文件(如IELTS、TOEFL、TOEIC等)。 ❖必要時將以電話或網路視訊進行口試。 <b>【碩士班】</b> 1.英文自傳一份(800字內)。 2.英文讀書計畫書一份(800字內)。 3.語言測驗證明(下列一種或一種以上): (1) TOEFL: IBT 85或以上; (2) TOEIC 800或以上; (3) IELTS 平均6或以上; (4) Cambridge ESOL Examination FCE (First Certificate in English)或以上。 ❖如必要將以電話或網路視訊進行口試。 ❖因課程有連貫性，春季班入學者，當學期只能修習1-2科課程。	
	 <a href="http://fld.thu.edu.tw">http://fld.thu.edu.tw</a>	 <a href="mailto:fld@thu.edu.tw">fld@thu.edu.tw</a>
歷史學系	 <a href="http://history.thu.edu.tw">http://history.thu.edu.tw</a>	 <a href="mailto:history@thu.edu.tw">history@thu.edu.tw</a>
日本語言文化學系	<b>【學士班】</b> ❖必要時將以電話或網路視訊進行口試。 <b>【碩士班】</b> 1.「応募理由書」請上網下載： <a href="http://japan.thu.edu.tw/web/">http://japan.thu.edu.tw/web/</a> →招生資訊→碩士班→入學考→格式連結。 2.日文自傳一份(800字內)。 3.日文讀書計畫書一份(800字內)。 4.其他有利審查之資料(如日語能力之相關證明資料等) 5.如必要將以電話或網路視訊進行口試。 ❖碩士班課程全以日文授課。	
	 <a href="http://japan.thu.edu.tw">http://japan.thu.edu.tw</a>	 <a href="mailto:japan@thu.edu.tw">japan@thu.edu.tw</a>
哲學系	<b>【學士班、碩士班、博士班】</b> 1.中文自傳一份(500字以上)。 2.中文讀書計畫書一份。	
	 <a href="http://philosophy.thu.edu.tw">http://philosophy.thu.edu.tw</a>	 <a href="mailto:philosophy@thu.edu.tw">philosophy@thu.edu.tw</a>

## 2.理學院

系所	系所資訊及附加規定	
應用物理學系	 <a href="http://phy2.thu.edu.tw">http://phy2.thu.edu.tw</a>	 <a href="mailto:phys@thu.edu.tw">phys@thu.edu.tw</a>
化學系	<b>【學士班、碩士班、博士班】</b> 紙本推薦信 2 封。	
	 <a href="http://chem.thu.edu.tw">http://chem.thu.edu.tw</a>	 <a href="mailto:chem@thu.edu.tw">chem@thu.edu.tw</a>
生命科學系	<b>【學士班、碩士班、博士班】</b> 紙本推薦信 2 封。	
	 <a href="http://biology.thu.edu.tw">http://biology.thu.edu.tw</a>	 <a href="mailto:biology@thu.edu.tw">biology@thu.edu.tw</a>
應用數學系	 <a href="http://www.math.thu.edu.tw">http://www.math.thu.edu.tw</a>	 <a href="mailto:math@thu.edu.tw">math@thu.edu.tw</a>

## 3.工學院

系所	系所資訊及附加規定	
化學工程與材料工程學系	<b>【學士班、碩士班、博士班】</b> 紙本推薦信 2 封。	
	 <a href="http://chemeng.thu.edu.tw">http://chemeng.thu.edu.tw</a>	 <a href="mailto:chemeng@thu.edu.tw">chemeng@thu.edu.tw</a>
工業工程與經營資訊學系	 <a href="http://www.ic.thu.edu.tw">http://www.ic.thu.edu.tw</a>	 <a href="mailto:ieci@thu.edu.tw">ieci@thu.edu.tw</a>
環境科學與工程學系	 <a href="http://www.envsci.thu.edu.tw">http://www.envsci.thu.edu.tw</a>	 <a href="mailto:envsci@thu.edu.tw">envsci@thu.edu.tw</a>
資訊工程學系	 <a href="http://www.cs.thu.edu.tw">http://www.cs.thu.edu.tw</a>	 <a href="mailto:cs@thu.edu.tw">cs@thu.edu.tw</a>
電機工程學系	 <a href="http://ee.thu.edu.tw">http://ee.thu.edu.tw</a>	 <a href="mailto:ee@thu.edu.tw">ee@thu.edu.tw</a>
數位創新碩士學位學程	<b>【碩士班】</b> 1. 紙本推薦信 2 封。 2. 作品集或研究計畫。 3. 專業領域資料：含自傳、學經歷、展覽經歷及獲獎紀錄等專業領域成就。 4. 中文程度相關證明文件（如修習時數、檢定等）。 5. 其他有利審查資料（社團參與證明、各項檢定或得獎事蹟）。	
	 <a href="http://digital.thu.edu.tw">http://digital.thu.edu.tw</a>	 <a href="mailto:digital@thu.edu.tw">digital@thu.edu.tw</a>

## 4.管理學院

系所	系所資訊及附加規定	
企業管理學系	<b>【學士班、碩士班】</b> 紙本推薦信 2 封。	
	 <a href="http://ba.thu.edu.tw">http://ba.thu.edu.tw</a>	 <a href="mailto:ba@thu.edu.tw">ba@thu.edu.tw</a>
國際經營與貿易學系	 <a href="http://intrtrade.thu.edu.tw">http://intrtrade.thu.edu.tw</a>	 <a href="mailto:intrtrade@thu.edu.tw">intrtrade@thu.edu.tw</a>
會計學系	 <a href="http://acc.thu.edu.tw">http://acc.thu.edu.tw</a>	 <a href="mailto:acc@thu.edu.tw">acc@thu.edu.tw</a>
財務金融學系	 <a href="http://fin.thu.edu.tw">http://fin.thu.edu.tw</a>	 <a href="mailto:fin@thu.edu.tw">fin@thu.edu.tw</a>

系所	系所資訊及附加規定							
國際企業管理碩士學位學程 ( Global MBA ) ( 全英語授課 )	<p><b>【碩士班申請規定】</b></p> <ol style="list-style-type: none"> <li>1.紙本推薦信 2 封(中文或英文)：請至少提交 2 封由申請者的主管、教授、導師或指導教授所撰寫的推薦信。</li> <li>2.自傳(中文或英文)：以中文撰寫至多不超過 750 字；以英文撰寫至多不超過 450 字。</li> <li>3.讀書計畫書(中文或英文)：須包含「攻讀 GMBA 碩士學位動機說明」，以中文撰寫至多不超過 750 字，以英文撰寫至多不超過 450 字。</li> <li>4.其他有利審查之資料。(例如：語文檢定證明、工作經歷、專業證照、競賽得獎事蹟、專題成果、社團參與、傑出表現...等相關證明影本)</li> <li>5.申請者將以 Skype、Facebook 或電話進行面試。</li> </ol> <p><b>【備註】</b></p> <ol style="list-style-type: none"> <li>1.本學程是全英語教學之國際學程。</li> <li>2.學生可以選擇透過撰寫商業計畫書或學術論文來滿足論文要求。</li> <li>3.教育目標：             <table border="0" data-bbox="539 801 1289 922"> <tr> <td>(1)整合溝通能力。</td> <td>(4)國際視野與永續學習。</td> </tr> <tr> <td>(2)管理決策整合能力。</td> <td>(5)倫理價值與社會責任。</td> </tr> <tr> <td>(3)專業知能與實務應用整合能力。</td> <td></td> </tr> </table> </li> <li>4.學程特色：             <ol style="list-style-type: none"> <li>(1)本籍生與外籍生共同學習：透過課內外社群互動，促進跨文化學習及溝通能力。</li> <li>(2)英語商務溝通能力輔導：採全英語授課，輔導學生英語商務溝通能力及參加語言相關證照考試。</li> <li>(3)雙導師制度：由校內教授及外籍教授或企業經理人共同指導，兼顧課堂與實務之學習。</li> <li>(4)雙軌論文制度：可選擇以學術性論文或是營運計畫書(Business Plan)作為碩士學位論文。</li> <li>(5)國際商管個案研究：透過跨國企業個案研究，強化國際企業管理專業知識與應用之整合訓練。</li> <li>(6)國際交流計畫：與境外姊妹校合作推動異地教學、境外交換學生，學生可申請參加以提升國際視野與國際移動力。</li> <li>(7)國際職場專業實習：輔導參加海內外暑期實習，增加實務經驗，培養應用能力。</li> <li>(8)留學海外師資豐富：具豐富的國際學習背景之師資，與其他專業師資共同提供最佳的國際企業管理學習環境。</li> <li>(9)外籍師資專題課程：每學期聘任外籍師資開設專題課程，提供多元學習環境。</li> <li>(10)定期舉辦學生國際工作坊：培養學生跨國溝通與團隊合作的能力。</li> <li>(11)管理學院就業輔導中心：提供學生及校友職涯規劃及求職所需的各種資訊，及職涯發展諮詢等職涯服務。</li> </ol> </li> </ol>		(1)整合溝通能力。	(4)國際視野與永續學習。	(2)管理決策整合能力。	(5)倫理價值與社會責任。	(3)專業知能與實務應用整合能力。	
(1)整合溝通能力。	(4)國際視野與永續學習。							
(2)管理決策整合能力。	(5)倫理價值與社會責任。							
(3)專業知能與實務應用整合能力。								
統計學系	 <a href="http://stat.thu.edu.tw">http://stat.thu.edu.tw</a>	 <a href="mailto:stat@thu.edu.tw">stat@thu.edu.tw</a>						
資訊管理學系	 <a href="http://im.thu.edu.tw">http://im.thu.edu.tw</a>	 <a href="mailto:im@thu.edu.tw">im@thu.edu.tw</a>						



## 5. 社會科學院

系所	系所資訊及附加規定	
經濟學系	 <a href="http://economic.thu.edu.tw">http://economic.thu.edu.tw</a>	 <a href="mailto:economic@thu.edu.tw">economic@thu.edu.tw</a>
政治學系	<p><b>【學士班】</b> 中文自傳一份 ( 300-500 字 )。</p> <p><b>【碩士班】</b> 1.中文自傳一份(1,000 字以上)。 2.中文程度相關證明文件 ( 如修習時數、檢定等 )。 3.簡歷：含就學、工作經歷及報考動機等 ( 中文書寫，1,000 字以內 )。</p> <p><b>【博士班】</b> 1.中文自傳一份 ( 1,000 字以上 )。 2.中文程度相關證明文件 ( 如修習時數、檢定等 )。 3.碩士論文與代表作品 ( 至多三件 )。 4.簡歷：含學經歷、專長、報考動機及著作目錄等 ( 中文書寫，2,000 字以內 )。</p>	
	 <a href="http://politics.thu.edu.tw">http://politics.thu.edu.tw</a>	 <a href="mailto:politics@thu.edu.tw">politics@thu.edu.tw</a>
行政管理暨政策學系	 <a href="http://pmp.thu.edu.tw">http://pmp.thu.edu.tw</a>	 <a href="mailto:deptpuad@thu.edu.tw">deptpuad@thu.edu.tw</a>
社會學系	<p><b>【學士班】</b> 1.中文自傳一份 ( 1,000 字以上 )。 2.中文程度相關證明文件 ( 如修習時數、檢定等 )。</p> <p><b>【碩士班】</b> 1.中文自傳一份(1,000 字以上)。 2.中文程度相關證明文件 ( 如修習時數、檢定等 )。 3.攻讀碩士學位研究計畫書 ( 中文書寫，3,000 字以內 )。 4.簡歷：含就學、工作經歷及報考動機等 ( 中文書寫，1,000 字以內 )。</p> <p><b>【博士班】</b> 1.中文自傳一份 ( 1,000 字以上 )。 2.中文程度相關證明文件 ( 如修習時數、檢定等 )。 3.攻讀博士學位研究計畫書 ( 中文書寫 )。 4.碩士論文與代表作品 ( 至多三件 )。 5.簡歷：含學經歷、專長、報考動機及著作目錄等 ( 中文書寫，2,000 字以內 )。</p> <p><b>【備註】</b> 本系授課及教材皆為中文，中文程度不佳者，請勿申請。</p>	
	 <a href="http://soc.thu.edu.tw">http://soc.thu.edu.tw</a>	 <a href="mailto:soc@thu.edu.tw">soc@thu.edu.tw</a>

系所	系所資訊及附加規定	
社會工作學系	<p><b>【學士班】</b></p> <ol style="list-style-type: none"> <li>1.中文自傳一份(500字以上)。</li> <li>2.中文程度相關證明文件(如修習時數、檢定等)。</li> <li>3.必要時將以網路視訊或電話進行口試。</li> <li>4.社會服務心得乙篇(2500字以內),內容包括:             <ol style="list-style-type: none"> <li>(1)你覺得社會服務是什麼?</li> <li>(2)你過去做過些什麼社會服務?</li> <li>(3)你選擇這個社會服務的理由?</li> <li>(4)社會服務中你的學習經歷?</li> <li>(5)社會服務中影響你最深的一件事情?</li> </ol> </li> </ol> <p><b>【碩士班】</b></p> <ol style="list-style-type: none"> <li>1.一或二封教師推薦函。</li> <li>2.大學學位證書;工作經歷證明影本乙份(無則免繳)。</li> <li>3.大學歷年成績單。</li> <li>4.中文簡要自傳(限2000字)。</li> <li>5.學術論文著作、研究報告、方案(限5篇,無則免繳)。</li> <li>6.學習計畫:進修動機、選擇報考本系之原因、學習方向及修習計畫、未來展望(限2000字)。</li> <li>7.研究計畫:研究計畫問題陳述、相關文獻、研究方向、參考書目(限5000字)。</li> </ol> <p><b>【博士班】</b></p> <ol style="list-style-type: none"> <li>1.簡要自傳、報考動機、對本系之認識(3000字以內)。</li> <li>2.讀書計畫及研究計畫(5000字以內)。</li> <li>3.碩士論文。</li> <li>4.學術著作(五篇為限)。</li> <li>5.實務經驗心得報告一篇。</li> <li>6.簡歷(含學經歷、專長、所有著作名稱目錄等)乙份;現職、工作經歷相關證明影本乙份。</li> </ol> <p><b>【博士班申請資格規定】</b></p> <ol style="list-style-type: none"> <li>1.大學社會工作、社會政策與社會工作、社會福利、青少年與兒童福利等系(所)碩士畢業,並在社會工作福利機構或大學社會工作相關學系擔任<b>專任</b>社會工作相關職務1年6個月以上者,且中文能力符合本系要求者。</li> <li>2.大學其他學系(所)碩士畢業,並具社會工作、社會政策與社會工作、社會福利、醫學社會學與社會工作、青少年與兒童福利等系學士學位,且在社會工作福利機構或大學社會工作相關學系擔任<b>專任</b>社會工作相關職務2年6個月以上者,且中文能力符合本系要求者。</li> <li>3.大學其他學系碩士畢業,且在社會工作福利機構或大學社會工作相關學系擔任<b>專任</b>社會工作相關職務3年6個月以上者,且中文能力符合本系要求者。</li> </ol>	
	 <a href="http://sociwork.thu.edu.tw">http://sociwork.thu.edu.tw</a>	 <a href="mailto:sociwork@thu.edu.tw">sociwork@thu.edu.tw</a>
教育研究所	 <a href="http://educator.thu.edu.tw">http://educator.thu.edu.tw</a>	 <a href="mailto:educator@thu.edu.tw">educator@thu.edu.tw</a>

## 6.農學院

系所	系所資訊及附加規定
畜產與生物科技學系	<p><b>【學士班】</b> 中文程度相關證明文件 ( 如修習時數、檢定等 )。</p> <p><b>【碩士班、博士班】</b> 1.中文程度相關證明文件 ( 如修習時數、檢定等 )。 2.將以電話或網路視訊進行口試。</p> <p> <a href="http://animal.thu.edu.tw">http://animal.thu.edu.tw</a>       <a href="mailto:animal@thu.edu.tw">animal@thu.edu.tw</a></p>
食品科學系	<p><b>【學士班、碩士班】</b> 1.簡要中文自傳一份 ( 2,000 字以內 )。 2.紙本推薦信 2 封。 3.中文程度相關證明文件 ( 如修習時數、檢定等 )。 4.必要時將以電話或網路視訊進行口試。</p> <p> <a href="http://foodsci.thu.edu.tw/main.php">http://foodsci.thu.edu.tw/main.php</a>       <a href="mailto:foodsci@thu.edu.tw">foodsci@thu.edu.tw</a></p>
餐旅管理學系	<p><b>【學士班、碩士班】</b> 1.中文程度相關證明文件 ( 如修習時數、檢定等 )。 2.將以電話或網路視訊進行口試。</p> <p> <a href="http://thotel.thu.edu.tw">http://thotel.thu.edu.tw</a>       <a href="mailto:thotel@thu.edu.tw">thotel@thu.edu.tw</a></p>

## 7.創意設計暨藝術學院

系所	系所資訊及附加規定
美術學系	<p><b>【學士班】</b> 1.作品集：以書面或光碟片呈現。 2.中文或英文自傳：請詳述個人學習藝術創作經歷及未來學習計畫。 3.中文程度相關證明文件 ( 如修習時數、檢定等 ) 4.各項檢定或得獎事蹟。</p> <p><b>【碩士班】</b> 1.作品集或研究計畫 (1)作品集：包括個人各階段作品圖片、畫冊、創作自述...等創作歷程資料。 (2)研究計畫：含研究計畫動機、內容、研究方法、預期成果、重要參考書目等 ( 中文或英文 3,000 字內 )。 2.專業領域資料：含自傳、學經歷、展覽經歷及獲獎紀錄等專業領域成就。 3.中文程度相關證明文件 ( 如修習時數、檢定等 )</p> <p> <a href="http://fineart.thu.edu.tw">http://fineart.thu.edu.tw</a>       <a href="mailto:fineart@thu.edu.tw">fineart@thu.edu.tw</a></p>

**【學士班】**

1. 自傳：簡述個人學習音樂經歷及學習目標。
2. DVD 錄影資料：個人一年內演奏（唱）錄影，時間長度達 10-15 分鐘。錄影內容為三種不同風格的古典音樂曲目，鋼琴、聲樂及弦樂組需背譜，影音資料請上傳至 YouTube 並提供連結網址。
3. 所繳交之錄影資料須由指導（主修）教師出示學生本人演出之證明。
4. 術科（主修）教師推薦函。
5. 擬以作曲為主修者，提供三首已完成主要作品，其中至少包含以下三類作品之一：室內樂、重唱或合唱曲、管絃樂作品。請同時繳交作品演出的影音資料。
6. 擬以聲樂為主修者，自選曲目需選自不同語言（義、德、法、英、拉丁文）。
7. 請於申請表封面註明主修樂器名稱。

**【碩士班】**



1. 自傳：詳述個人學習音樂經歷及學習目標。
2. DVD 錄影資料：個人一年內演奏（唱）錄影 DVD 乙份，時間長度達 20 分鐘以上，鋼琴、聲樂及弦樂組需背譜。錄影內容為三種不同風格的古典音樂曲目，並加註演出相關資料(日期、曲目名稱)或附演出書面資料。特定組別錄影內容請參考備註欄。錄影資料請上傳至 youtube 或 dropbox，並提供連結網址。
3. 所繳交之錄影資料須由指導（主修）教師出示學生本人演出之證明。
4. 術科（主修）教師推薦函。
5. 擬以作曲為主修者，提供三首已完成主要作品，其中至少一首為大型室內樂、重唱或合唱曲、管絃樂作品。作品錄製之影音資料需加註演出相關資訊(曲目名稱等)，上傳至 youtube 或 dropbox，並提供連結網址。
6. 擬以聲樂為主修者，錄影資料需自選三首作品，分別以義、英、德、法、拉丁文任選三種語言演唱，其中一首必為歌劇或音樂會詠嘆調，另兩首選自神劇或藝術歌曲。（歌劇詠嘆調與神劇不可移調）。
7. 擬以指揮為主修者，須提供指揮錄影帶一份、任選一樂器(本系有招收之樂器類別)演奏錄影帶一份。指揮錄影帶中須能清楚看到指揮上半身動作，內容包括至少 20 分鐘之音樂實況或排練過程。樂器演奏錄影帶則須包含兩首曲目。

**【備註】**

- ❖ 招收下列樂器主修：鋼琴、聲樂、小提琴、中提琴、大提琴、低音提琴、長笛、雙簧管、單簧管、低音管、小號、長號、法國號、低音號、擊樂、作曲、電子琴、指揮(限碩士班)，採不分組招生。
- 1. 應具中文聽、說、讀、寫的能力。
- 2. 須具備樂器演奏以及音樂理論基礎，否則將在學習上發生困難，另重度視力、聽力及手部機能障礙者，選填時應慎重考慮。

系所	系所資訊及附加規定
建築學系	<p><b>【學士班】</b></p> <ol style="list-style-type: none"> <li>1.作品集：以書面或光碟片呈現。</li> <li>2.中文程度相關證明文件（如修習時數、檢定等）。</li> <li>3.中文自傳。</li> <li>4.如有高中以上就學經歷，也請附上成績單。</li> <li>5.其他有利審查資料（社團參與證明、各項檢定或得獎事蹟）。</li> </ol> <p><b>【碩士班】</b></p> <ol style="list-style-type: none"> <li>1.「城鄉規劃與研究組」申請資格：具建築、景觀建築、都市計畫學士學位者。 <ul style="list-style-type: none"> <li>➢ 審查資料： <ol style="list-style-type: none"> <li>(1)學經歷簡要。</li> <li>(2)論述與著作或設計作品集。</li> <li>(3)學習及研究計畫。</li> </ol> </li> </ul> </li> <li>2.「建築設計組」申請資格：具建築、或其他學系，如：都市設計、仿生學( Biomimicry or Biomemetics)、地球系統( Earth System)、生態學、環境系統、環境設計、地質學、土木工程（具氣候變遷、再生能源、水資源、永續農業、公共工程、基礎設施規劃與設計相關經驗或主修者）、景觀建築、都市計畫等領域之學士資格者。 <ul style="list-style-type: none"> <li>➢ 審查資料： <ol style="list-style-type: none"> <li>(1)學經歷簡要。</li> <li>(2)個人作品集 1 份（30 頁內，A4 規格為原則，不得大於 A3）。</li> </ol> </li> <li>➢ 備註： <ol style="list-style-type: none"> <li>(1)本「建築設計組」為一年密集三階段全英文教學之國際學程。</li> <li>(2)在剛入學的暑假即實施短期設計課程創作訓練，學生須繳 2 學分之學分費。</li> </ol> </li> </ul> </li> </ol> <p>  <a href="http://arch.thu.edu.tw">http://arch.thu.edu.tw</a>  <a href="mailto:webarch@thu.edu.tw">webarch@thu.edu.tw</a> </p>
工業設計學系	<p><b>【學士班】</b></p> <ol style="list-style-type: none"> <li>1.設計作品集。</li> <li>2.中文程度相關證明文件（如修習時數、檢定等）。</li> <li>3.其他有利審查相關文件（如工作證明、競賽成果或相關證照等）。</li> </ol> <p><b>【碩士班】</b></p> <ol style="list-style-type: none"> <li>1.設計作品集。</li> <li>2.中文程度相關證明文件（如修習時數、檢定等）。</li> <li>3.相關著作。</li> <li>4.其他有利審查相關文件（如工作證明、競賽成果或相關證照等）。</li> </ol> <p>  <a href="http://id.thu.edu.tw">http://id.thu.edu.tw</a>  <a href="mailto:id@thu.edu.tw">id@thu.edu.tw</a> </p>
景觀學系	<p><b>【學士班】</b></p> <ol style="list-style-type: none"> <li>1.紙本推薦信 2 封。</li> <li>2.成果作品：包括美術、工藝、攝影...等有關作品（中文或英文）。</li> </ol> <p><b>【碩士班】</b></p> <ol style="list-style-type: none"> <li>1.紙本推薦信 2 封。</li> <li>2.作品集、論文或研究報告（中文或英文）。</li> </ol> <p>  <a href="http://la2.thu.edu.tw">http://la2.thu.edu.tw</a>  <a href="mailto:la@thu.edu.tw">la@thu.edu.tw</a> </p>

## 8. 法律學院

系所	系所資訊及附加規定
法律學系	<p><b>【學士班】</b></p> <ol style="list-style-type: none"> <li>1. 中文自傳一份 ( 500 字以上 )。</li> <li>2. 中文程度相關證明文件 ( 如修習時數、檢定等 )。</li> </ol> <p><b>【碩士班】</b></p> <ol style="list-style-type: none"> <li>1. 簡要中文自傳 ( 限 1000 字 )。</li> <li>2. 學習計畫書( 中文書寫 ): 進修動機、選擇報考本系之原因、學習方向及修習計畫、未來展望 ( 限 2000 字 )。</li> <li>3. 中文研究計畫 ( 中文書寫 ): 研究計畫問題陳述、相關文獻、研究方向、參考書目 ( 限 3000 字 )。</li> <li>4. 學術論文著作、研究報告。</li> <li>5. 工作經歷證明影本一份 ( 無則免繳 )。</li> <li>6. 中文程度相關證明文件 ( 如修習時數、檢定等 )。</li> </ol> <p><b>【博士班】</b></p> <ol style="list-style-type: none"> <li>1. 簡要自傳、報考動機、對本系之認識 ( 中文書寫 2000 字以內 )。</li> <li>2. 讀書計畫及研究計畫 ( 中文書寫 , 3,000-5,000 字以內 )。</li> <li>3. 碩士論文。</li> <li>4. 學術著作。</li> <li>5. 實務經驗心得報告一篇。</li> <li>6. 簡歷一份 ( 含學經歷、專長、所有著作名稱目錄等 )。</li> <li>7. 現職、工作經歷相關證明影本一份。</li> <li>8. 中文程度相關證明文件 ( 如修習時數、檢定等 )。</li> </ol>
	<p> <a href="http://law.thu.edu.tw">http://law.thu.edu.tw</a>       <a href="mailto:law@thu.edu.tw">law@thu.edu.tw</a></p>

## 9. 國際學院

系所	系所資訊及附加規定
國際經營管理學士學位學程 ( 全英語授課 )	<p><b>【學士班】</b></p> <ol style="list-style-type: none"> <li>1. 英文自傳一份 ( 300-500 字內 )。</li> <li>2. 英文讀書計畫書一份 ( 300-500 字內 )。</li> <li>3. 其他有利審查文件：有助證明申請者語文能力之英文測驗成績證明文件 ( 如 IELTS、TOEFL、TOEIC 等 )。</li> </ol>
	<p> <a href="http://ic.thu.edu.tw">http://ic.thu.edu.tw</a>       <a href="mailto:ic@thu.edu.tw">ic@thu.edu.tw</a></p>
永續科學與工程學士 學位學程 ( 全英語授課 )	<p><b>【學士班】</b></p> <ol style="list-style-type: none"> <li>1. 英文自傳一份 ( 300-500 字內 )。</li> <li>2. 英文讀書計畫書一份 ( 300-500 字內 )。</li> <li>3. 其他有利審查文件：有助證明申請者語文能力之英文測驗成績證明文件 ( 如 IELTS、TOEFL、TOEIC 等 )。</li> </ol>
	<p> <a href="http://ic.thu.edu.tw">http://ic.thu.edu.tw</a>       <a href="mailto:ic@thu.edu.tw">ic@thu.edu.tw</a></p>

# I. Programs Information

## 1. Program Duration

Undergraduate programs must be completed within 4 to 6 years (programs in the Department of Architecture must be completed within 5 to 7 years). Master's programs must be completed within 1 to 4 years; Ph.D. programs must be completed within 2 to 7 years.

## 2. Degree and Programs

Department or Graduate Institute	New Students						Undergraduate Transfer Students				
	Bachelor		Master		Ph.D.		Sophomore		Junior		
	F	S	F	S	F	S	F	S	F	S	
College of Arts											
Chinese Literature	•		•	•	•	•	•	•	•	•	
Foreign Languages and Literature	•							•	•	•	
Teaching English as a Foreign Language Division			•	•							
English/American Literature Division			•	•							
History	•		•	•				•	•	•	
Japanese Language and Culture	•		•	•				•	•	•	
Philosophy	•		•	•	•	•	•	•	•	•	
College of Science											
Applied Physics	•		•	•	•	•	•	•	•	•	
Chemistry			•	•	•	•					
Chemistry Division	•							•	•	•	
Chemical Biology Division	•							•	•	•	
Life Science					•	•					
Biomedical Science Division	•		•	•				•	•	•	
Ecology and Biodiversity Division	•		•	•				•	•	•	
Applied Mathematics	•		•	•				•	•	•	
College of Engineering											
Chemical and Materials Engineering	•		•	•	•	•	•	•	•	•	
Industrial Engineering and Enterprise Information	•		•	•	•	•	•	•	•	•	
Environmental Science and Engineering	•		•	•	•	•	•	•	•	•	
Computer Science			•	•							
Computer Science and Electrical Engineering Division	•							•	•	•	
Creative Internet Applications Division	•							•	•	•	
Software Engineering Division	•							•	•	•	
Electrical Engineering			•	•							

Department or Graduate Institute	New Students						Undergraduate Transfer Students			
	Bachelor		Master		Ph.D.		Sophomore		Junior	
	F	S	F	S	F	S	F	S	F	S
IC and Wireless Communication Division	•						•	•	•	
Nano Electronic Material and Energy Resource Technology Division	•						•	•	•	
Master Program of Digital Innovation			•	•						
College of Management										
Business Administration			•	•						
Marketing and Digital Business Program	•						•	•	•	
Service Innovation and Management Program	•						•	•	•	
Entrepreneurship and Organizational Leadership Program	•						•	•	•	
International Business	•		•	•			•	•	•	
Accounting	•		•	•			•	•	•	
Finance	•		•	•			•	•	•	
Global Master of Business Administration			•	•						
Statistics			•	•	•	•				
Division of Big Data Management	•						•	•	•	
Division of Decision Management	•						•	•	•	
Information Management			•	•						
Application of Digital Marketing and e-Commerce Division	•						•	•	•	
Application of Internet of Things and Big Data Division	•						•	•	•	
College of Social Science										
Economics			•	•						
General Economics Section	•						•	•	•	
Industrial Economics Section	•						•	•	•	
Political Science					•	•				
Politics and Theories Division	•		•	•			•	•	•	
International Relations Division	•		•	•			•	•	•	
Public Management and Policy	•		•	•			•	•	•	
Sociology	•		•	•	•	•	•	•	•	
Social Work	•		•	•	•	•	•	•	•	
Graduate Institute of Education			•	•						
College of Agriculture										
Animal Science and Biotechnology	•		•	•	•	•	•	•	•	
Food Science	•						•	•	•	



Department or Graduate Institute	New Students						Undergraduate Transfer Students				
	Bachelor		Master		Ph.D.		Sophomore		Junior		
	F	S	F	S	F	S	F	S	F	S	
Food Science and Technology Division			•	•							
Food Industrial Management Division			•	•							
Hospitality Management	•		•	•			•	•	•		
College of Fine Arts and Creative Design											
Fine Arts	•		•	•			•	•	•		
Music	•		•	•			•	•	•		
Architecture	•						•	•	•		
Urban Design and Environmental Studies			•	•							
Advanced Architectural Design			•	•							
Industrial Design	•		•	•			•	•	•		
Landscape Architecture	•		•	•			•	•	•		
College of Law											
Law	•		•	•	•	•	•	•	•	•	
International College											
International Business Administration Program	•						•	•	•		
Sustainability Science and Engineering Program	•						•	•	•		

### 3. Admission Quota

Degree	Admission Quota
Bachelor	316
Master	68
Ph.D.	20

## II. Eligibility

All rules and regulations indicated in this brochure regarding the qualifications for international student who intent to apply for admission to THU are subject to the “Regulations Regarding International Students Undertaking Studies in Taiwan” administered by Ministry of Education (MOE) of R.O.C. Should there be any future revisions made in the regulations, the latest regulations announced by MOE shall prevail.

### 1. Applicants’ Identity

Applicants must meet the eligibility as international students pursuant to Article 2 and 3 “Regulations Regarding International Students Undertaking Studies in Taiwan” promulgated by the MOE. Applicants who meet the following regulations can apply for admission to THU:

- (1) Those who have foreign nationality and have never held R.O.C. nationality and also who do not possess overseas Chinese student status at the time of their applications.
- (2) Those who have foreign nationality and have resided overseas (excluding Mainland China, Hong Kong, and Macau) continuously for no less than 6 years, and whose stays in Taiwan for no more than a total of 120 days per calendar year, must fulfill the following requirements:
  - ① An individual who also is a national of the R.O.C., but does not hold or has not ever had a household registration in Taiwan.
  - ② An individual who also was a national of the R.O.C. but has no R.O.C. nationality at the time of their application shall have an annulled status regarding their R.O.C. nationality for no less than 8 years after an annulment of R.O.C. nationality by the Ministry of the Interior.
  - ③ Regarding individuals mentioned in the preceding two subparagraphs, they must not have studied in Taiwan as an overseas Chinese student nor received placement permission during the same year of the application by the University Entrance Committee for Overseas Chinese Students
- (3) Those who once had R.O.C. nationality and applied for an annulment of their R.O.C. nationality (before February 1, 2011) for at least 8 years since the date, on which a revocation was issued by the Ministry of the Interior.
- (4) Those who have foreign nationality, concurrently holding a permanent residence status in Hong Kong or Macao, have no history of a household registration record in Taiwan since birth and, at the time of application, have resided in Hong Kong, Macau, or another foreign country (excluding Mainland China) continuously for no less than 6 years, and whose stays in Taiwan for no more than a total of 120 days per calendar year.
- (5) Those who were former citizens of Mainland China and currently hold foreign nationality, have no history of household registration record in Taiwan since birth, and at the time of application, have resided overseas continuously (excluding Mainland China, Hong Kong, and Macau) for no less than 6 years, and whose stays in Taiwan for no more than a total of 120 days per calendar year.

- (6) Those who have been selected by a foreign government, organization, or school according to the Education Cooperation Framework Agreement and do not hold the household registration since birth as well as receive the approval from the designated authorized government educational institutions.

- ❖ The six and eight years calculation period as prescribed shall be calculated from the starting date of semester (for Fall semester applicants: August 1; for Spring semester applicants: February 1) as the designated due date for the time of study.
- ❖ Regarding the calculation of the duration of overseas residence continuously, THU conforms to Article 2 and 3 of “Regulations Regarding Students Undertaking Studies in Taiwan” formulated by the MOE.
- ❖ R.O.C. nationality mentioned above is defined in accordance with Article 2 of Nationality Law\* (\* see below). According to Article 2 of the ROC Nationality Law, a person shall have the nationality of the Republic of China under any of the conditions provided by the following subparagraphs:
  - ① His/her father or mother was a national of the Republic of China when he/she was born.
  - ② He/she was born after the death of his/her father or mother, and his/her father or mother was a national of the Republic of China at the time of death.
  - ③ He/she was born in the territory of the Republic of China, and his/her parents can't be ascertained or both were stateless persons.
  - ④ He/she has undergone the nationalization process.

Preceding subparagraph 1 and subparagraph 2 shall also apply to the persons who were minors at the time of the revision and promulgation of this Act.
- ❖ As stated in the “Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan”, any applicants who meet one of the following requirements are considered as overseas Chinese, and therefore are disqualified for admission applications as international students:
  - ① Anyone who has previously studied at the Division of Preparatory Programs for Overseas Chinese Students at National Taiwan Normal University (formerly known as “National University of Preparatory School for Overseas Chinese Students”).

- ② Anyone who has applied for studies or has previously studied in any school in Taiwan as an overseas Chinese.
- ③ Anyone who has taken the university entrance exam for overseas Chinese Students held by the “University Entrance Committee For Overseas Chinese Student”, and has filled out the choices for his/her placement in a university/college, and has been admitted to one of the university/college in Taiwan.

## 2. Applicants’ Academic Credentials

(1) International student applicants must have graduated from a high school, college/university, or an educational institute that is certified by MOE (please refer to the website of the Department of International and Cross-Strait Education, MOE) and with an academic qualification that is equivalent to the same level of academic status granted by the educational system of R.O.C.:

- ① Applicants who apply for an undergraduate program must hold a certificate of graduation obtained from a certified foreign high school;
- ② Applicants who apply for a Master’s program must hold a Bachelor’s degree obtained from a certified college/university;
- ③ Applicants who apply for a Ph.D. program must hold a Master’s degree obtained from a certified college/university.

(2) Applicants who meet the regulations stipulated in the “Standards for Recognition of Equivalent Educational Level as Qualified for Entering University” shall be considered to have an adequate level of education to register for the new student enrollment entrance examination.

(3) Applicants who “have been employed as a professional technician at a university or tertiary college, or as a teacher of professional or technical subject(s) at a junior college or senior secondary school” as stipulated in Article 6 or who “have exceptional achievements in their professional field” as stipulated in Article 7 of the “Standard for Recognition of Equivalent Educational Levels for University Admission” and been reviewed and given approval by the university’s admission committee will be considered to have an adequate scholastic ability and may apply for an undergraduate or a Master’s program.

(4) Applicants with an academic record from a foreign country, Hong Kong, Macao or Mainland China

Area should meet the regulation stipulated in Article 9 of the “Standard for Recognition of Equivalent Educational Levels for University Admission”:

Students with an academic record of graduating from (or not yet completing a program at) a junior college or higher level educational institution which is included in the Ministry of Education List of Recognized Higher Education Institutions or which has been accredited by an organization authorized by the government where it is located, or by a professional accreditation body, if the educational institution’s enrollment eligibility criteria, length of prescribed programs, and curricula are all equivalent to those specified in regulations governing educational institutions of the same level and nature in Taiwan, and the educational standard of its students has been reviewed by the admission committee of the university and been determined to be equivalent to that provided by an educational institution of the same level and nature in Taiwan.

(5) Applicants who have not completed a bachelor’s degree program at any university in Taiwan or at a foreign university certified by the MOE,

- ① whose completed studies accumulated together add up to two or more semesters may transfer into the first semester of the second year.
- ② whose completed studies accumulated together add up to three or more semesters may transfer into the second semester of the second year.
- ③ whose completed studies accumulated together add up to four or more semesters may transfer into the first semester of the third year.
- ④ whose completed studies accumulated together add up to five or more semesters may transfer into the second semester of the third year.

❖ Those having completed study at a foreign or Hong Kong/Macao high school which is equal to the sophomore of a senior high school in Taiwan may apply to the undergraduate program, however, according to “Tunghai University Academic Regulations”, their required number of credits for graduation shall be increased by 12 credits to complete their study.

❖ Due to different education system in each country, applicants who graduate at the same year as the admission to THU must ensure to receive his/her diploma and academic transcripts of the academic degree and finish the authentication procedure by the R.O.C. representative office located in the country of the institution which issued the diploma/transcripts by the following deadlines.

Deadline for Fall semester applicants: August 31, 2018; for Spring semester applicants: January 31, 2019. Applicants who are able to follow all of rules indicated above are qualified to apply for admission to THU.

**In the event if it's confirmed that applicants violate any of the rules indicated above after investigation, they will lose their admission status or student status at THU and no certificate of credits or a transcript will be issued by THU.**

### III. Application Procedure

#### 1. Application Period (Taiwan Standard Time)

Semester	Online application system available
Fall	<b>From 10:00 am, January 29, 2018 to 17:00 pm, May 31, 2018</b>
Spring	<b>From 10:00 am, October 1, 2018 to 17:00 pm, November 1, 2018</b>

Please note that any applications submitted after the deadline indicated above will not be processed.

#### 2. How to Apply

After completing the online application, print out the forms and upload all the required application documents online or submit them to the Office of International Education & Program. You may apply to up to two programs. Please indicate your order of preference on the application form and print out the forms of each program.

✳️After completing the online application, the system will automatically send an application confirmation email to you. Please make sure that the email address you provided is valid.

#### 3. The Online Application System

Fall Semester:

[http://exam.thu.edu.tw/EXAM/25\\_index2.htm](http://exam.thu.edu.tw/EXAM/25_index2.htm)

Spring Semester:

[http://exam.thu.edu.tw/EXAM/26\\_index2.htm](http://exam.thu.edu.tw/EXAM/26_index2.htm)

#### 4. Application Fee: None.

#### 5. Submission of Applications

(1) Three methods of submitting application documents:

- ① **Upload:** Please make all the require documents as A4 size PDF files than upload them to the system.
- ② **By mail:** Please print out the “Application cover sheet” generated online from “Application

status” and attach it to the front of the envelope which contains your application documents. And send the application packet by registered mail. Either DHL or FedEx is recommended for packets mailed from overseas. Please consider the estimated time of delivery.

③ **In person:** Please submit your application packet to the Office of International Education & Program during office hours (8:00-12:00; 13:30-17:00, Monday through Friday).

✳️If you apply for two programs, please prepare a separate application packet for each program and attach individual application cover sheet to the front of each.

(2) **Submission Deadline:** Please submit all the application packet online or submit them to the Office of International Education & Program before the designated deadline. No application packet arrives after the deadline will be accepted or processed by THU.

Semester	Submission Deadline
Fall	<b>June 3, 2018</b>
Spring	<b>November 4, 2018</b>

(3) **Mailing address:**

Office of International Education & Program,  
Tunghai University  
No. 1727, Section 4, Taiwan Boulevard, Xitun District,  
Taichung City 40704, TAIWAN (R.O.C.)  
Tel : +886-4-23590359

(4) Once we receive the application packet, we will send you a notice of confirmation via email within 7 working days. The application process is then completed. If application documents submitted are found incomplete or not submitted on time, or the qualification of the applicants fail to meet the THU's requirements, such applications will not be processed by THU.

- (5) All application documents submitted will not be returned, please keep a copy for your records.

## 6. Required Application Documents

All documents must be organized and submitted according to the following sequence without stapling.

- (1) **Checklist** of application documents (generated automatically after completing the online application).
- (2) **Application forms** (generated automatically after completing the online application).  
Please print out after filling out the online application form and attach a recent passport size photo (4.5cm\* 3.5cm). All information provided on the application system must be valid and accurate in order to prevent any important information and notifications from getting missed or lost.
- (3) **An affidavit for international students** (generated automatically after completing the online application).
- (4) **A financial statement** (please select one of the following ways to submit).
  - ① **An official bank statement** (in Chinese or English) **issued within 3 months** from a financial institution which indicates that the account balance is **at least NT\$60,000 (or US\$2,000)**.  
If the bank statement is not under your name, a signed “**Financial Affidavit**” (Appendix 4) by your financial sponsor/guarantor is also required. If the currency of the bank statement is neither NT dollars nor US dollars, you shall do the conversion and write down the exchange rate.
  - ② **A proof/certificate of the full scholarship** granted and issued by any governments or private organizations/institutes.
- (5) **Verification of nationality**  
Please submit a photocopy of your passport. The applicants who have the Taiwan Alien Residence Certificate (ARC), are also required to submit a photocopy of ARC.  
If you are of foreign nationality as specified in Article 2 under the MOE’s “Regulations Regarding International Students Undertaking Studies in Taiwan” and you also are (or were) a nationality of the R.O.C., you are required to submit additional documents to support your applications, i.e., your Certificate of Entry and Exit Records for the past 6 years, non-household registration declaration, a certificate of “Nationality Renouncement of

Republic of China”, or other relevant documents.

- (6) **Academic credentials** (a copy of the translation in Chinese or English is necessary if the original one is not in Chinese or in English).
  - ① For undergraduate program applicants:
    - a. Freshman: please submit a photocopy of a high school diploma.
    - b. Transfer: please submit a photocopy of a certificate of attendance, transfer certificate or leave-from-studies certificate of college/university.
  - ② For Master’s program applicants: please submit a photocopy of a Bachelor’s degree certificate.
  - ③ For Ph.D. program applicants: please submit a photocopy of a Master’s degree certificate.
  - ❖ If you are graduating student, you are required to submit a “**Certificate of Expected Graduation** (either in English or Chinese)”, an official document issued by your school which indicates the expected date of your graduation from that school, in lieu of your certificate of graduation at the time of application. If you are admitted by THU, you are required to submit your original certificate of graduation at the time of registration. Please note that failure to do so will result in cancellation of your admission by THU.
- (7) **Official transcripts** (a copy of the translation in Chinese or English is necessary if the original one is not in Chinese or in English).
  - ① For undergraduate program applicants:
    - a. Freshman: please submit a photocopies of a transcript for all semesters completed in obtaining a High School diploma.
    - b. Transfer: please submit a photocopies of a transcript for all semesters completed at all colleges/universities attend.
  - ② For Master’s program applicants: please submit a photocopies of a transcript for all semesters completed in obtaining a Bachelor’s degree.
  - ③ For Ph.D. program applicants: please submit a photocopies of a transcript for all semesters completed in obtaining a Bachelor’s and Master’s degree.
- ❖ THU holds the right to request applicants to have their degree certificate or diploma authenticated by the ROC representative office once THU find any problem in the applicants' documents.
- (8) **A personal autobiography** (300-500 words) (in Chinese or English).

(9) **A study plan** (in Chinese or English) (only for Master's and Ph.D. program applicants).

(10) **Two letters of recommendation** (in Chinese or English).

Please submit at least two letters of recommendation written by your professor or advisor.

※If you upload your required documents online, please check the department information if the department you apply need the offline recommendation letters.

Please print out “The cover sheet for recommendation letters” from “Related Download” and attach it to the front of the envelope which contains your two recommendation letters, then send it by registered mail to the following address.

Office of International Education & Program,  
Tunghai University  
No. 1727, Section 4, Taiwan Boulevard, Xitun District,  
Taichung City 40704, TAIWAN (R.O.C.)  
Tel : +886-4-23590359

(11) **Academic thesis or relevant publications** (only for Ph.D. program applicants).

Please submit a copy of your thesis completed for Master's degree. You are also required to submit an abstract of your thesis which is written either in English or in Chinese, a finished reprint of your published thesis, and a copy of the certificate of the published paper. If you did not complete a thesis, you may submit other relevant academic publications or documentation that would support the obtainment of your Master's degree.

(12) **Additional required materials for departments/graduate institutes** (if applicable, please refer to p.33-44).

Please note that there are certain departments/graduate institutes which require the applicants to submit additional documents or to take additional oral or written exams. You will be notified of any additional exams by those departments/graduate institutes to complete your application.

(13) **Other supplementary documents**

Documents in support of your application, e.g. English or Chinese language proficiency test results, certificates or honors received.

## IV. Admission Announcement

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### 1. Application Results

The application results will be available one month after the application documents are processed. Applicants can log onto online application system to check the personal application results during the designated period of time.

### 2. Mailing Letters of Admission Notification

After the announcement of application results, we will notice the applicants by email and mail out the official notification of admission by post.

## V. Enrollment and Registration

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1. International students who receive the notification of admission issued by THU are required to submit the “**Letter of Acceptance of Admission for International Students**” to the Office of International Education and Programs (OIEP) by the appointed deadline indicated in the notification of admission to arrange the dormitory application and the airport pick-up services. Failure to reply the letter will result in cancellation of students' admission and other related services by THU and no objection will be accepted.

2. International students who have submitted the “Letter of Acceptance of Admission for International Students” should proceed their registration with THU on the designated date indicated in their notification of admission. They are also required to submit the documents listed below at the time of their registration. Those who fail to submit these required documents will not be allowed to complete their registration with THU as new students. Documents required for completing registration:

- (1) **Passport:** Applicants need to submit a photocopy of the first page of their passport and a photocopy of the page that has their R.O.C. entry visa. The original passport will be returned to the applicants after being verified upon registration.
- (2) **Academic credentials** (an original authenticated document, by a Taiwan overseas representative office or other relevant offices located in the country of the academic institution which issued the academic credentials, are required. If the academic credentials were issued by a Taiwanese education institution, then there is no need to be authenticated by a Taiwan overseas representative office).
- ① Applicants admitted to an undergraduate program:
- Freshman: high school diploma.
  - Transfer: certificate of attendance, transfer certificate or leave-from-studies certificate, or college graduation diploma.
- ② Applicants admitted to a Master's program: Bachelor's degree certificate.
- ③ Applicants admitted to a Ph.D.'s program: Master's degree certificate.
- ❖ If the applicant's graduation certificate/diploma is in a language other than Chinese or English, a notarized document of the translation of the certificate/diploma in English or Chinese is also required.
- (3) **Official transcripts** for all academic years (an original authenticated document, by a Taiwan overseas representative office or other relevant offices located in the country of the academic institution which issued the transcript, are required. If the transcripts were issued by a Taiwanese education institution, then there is no need to be authenticated by a Taiwan overseas representative office).
- ① Applicants admitted to an undergraduate program:
- Freshman: high school transcripts.
  - Transfer: transcripts for all semesters completed at all colleges/universities attend.
- ② Applicants admitted to a Master's program: Bachelor's degree transcripts.
- ③ Applicants admitted to a Ph.D.'s program: Master's degree transcripts.
- ❖ If the applicant's transcripts are in a language other than Chinese or English, a notarized document of the translation of the transcripts in English or Chinese is also required.

- Academic credentials from Mainland China: "The Regulations Governing the Accreditation of Schools in Mainland China" shall apply.
- Academic credentials from Hong Kong or Macao: "Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macao" shall apply.
- Academic credentials from other areas:
  - Academic credentials earned at overseas Taiwan schools or Taiwan schools in Mainland China shall be regarded as the same as those at domestic schools with equivalent levels.
  - Academic credentials referred in the preceding 2 Items shall be subject to the "Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education". However, academic credentials earned from schools or branches established in Mainland China by foreign schools shall require public notarization in Mainland China and be verified and examined by an institute established or appointed by, or through a private agency commissioned by the Executive Yuan.

**Remark:**

You may contact an overseas embassy, consulate, or mission abroad of R.O.C. in your home country regarding the authentication of your graduation certificate, transcripts, and other pertinent documents. If there is no overseas representative office of R.O.C. available in your home country, you may contact the closest overseas representative office of R.O.C. located in the neighboring region or country. For a list of embassies or overseas representative offices of R.O.C. (Taiwan), please refer to the website of Ministry of Foreign Affairs (MOFA) (<http://www.taiwanembassy.org/>).

- (4) An official proof of the student's medical and accidental insurance policy issued outside the R.O.C. valid for at least 6 months from the date of the student's entry to R.O.C. is required. Such student insurance policy is required to be authenticated by an overseas R.O.C. representative office. For international students who have already insured by R.O.C. National Health Insurance, they must provide a proof of their R.O.C. National Health insurance (such as their R.O.C. National Health insurance ID card). If there is any questions

regarding the required health insurance documents, please contact the Office of International Education and Programs (OIEP) (Tel: +886-4-23590121 ext. 28509; e-mail: [isas@thu.edu.tw](mailto:isas@thu.edu.tw)).

### 3. Credit Transfer

Transfer credit will be implemented in accordance with the regulations of credit transfer administered by THU. The credits earned from previous college or university courses can be transferred after completing registration and submitting a written application which is approved by the department and the Office of Academic Affairs. Applying for credit transfer can

be done one time only at the designated time during the current semester of the current academic year. Any late applications that are submitted passing the designated time will not be accepted. International students who apply for credit transfer are required to submit their previous transcripts which must be authenticated by a Taiwan overseas representative office. Every department withholds the right to determine whether or not to approve the credit transfer applications submitted by international student applicants. (THU Regulations of Student Credits Waiver and Transference: [http://reg.thu.edu.tw/zh\\_tw/download10](http://reg.thu.edu.tw/zh_tw/download10))

## VI. Other Related Information

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1. Applicants who apply for admission to THU should agree to authorize THU that all of the information submitted with their applications (including personal information and documents, such as transcripts) will be used by THU for processing their admission applications and registration as well as by the programs/departments to which they intended to apply for relevant research applications. The rest of information submitted by applicants regarding their applications for admission is to be handled pursuant to “Personal Information Protection Act”.
2. **The admission notification issued by THU does not guarantee the applicant’s acquisition of an R.O.C. visa, which will be processed and issued by an overseas embassy, consulate, or mission abroad of the R.O.C. as authorized by the Ministry of Foreign Affairs.**
3. In the event when the university later discovers that any international students who have admitted to THU present qualification discrepancies resulting from documents submitted for their applications had been forged, altered, fabricated, or were fraudulent, inaccurate, or lacking legal effect, this will result in the cancellation of their enrollment or expulsion. Also, no academic proof will be provided by the THU. If any condition indicated above is unfolded after international students have graduated from THU, they will be ordered by the university to hand in the certificate of their degree obtained from THU. A public announcement of retracting their graduation status will be made by the university. Such students will also bear legal responsibilities for their own dishonorable conduct.
4. Matters of international students maintaining their admission status, transferring to other schools, changing their major, suspending or discontinuing their schooling, and other matters concerning student status, course work, and life on campus are handled according to “Tunghai University Academic Regulations” and relevant rules. Please refer to the following website for more information: [http://reg.thu.edu.tw/zh\\_tw/download10](http://reg.thu.edu.tw/zh_tw/download10).
5. International students may not apply for Extension Programs at universities/colleges designed for returning education students, part-time, in-service courses of Master programs, or other programs, which are restricted to night classes and classes during holidays. International students who have obtained legal resident status of Taiwan, or are enrolled in a program ratified by this Ministry, are exempted from this Article.
6. All the freshmen and transfer students, regardless of department, nationality, and gender, are compulsory to take one year basic labor program with 0 credits. Please visit following website to get more information: <http://labor.thu.edu.tw/>.
7. To obtain the bachelor’s degree from THU, all undergraduates must complete all required courses by their individual departments and also successfully pass the “Foreign Language Proficiency Test” administered either by their department or the university before graduation.



8. The admitted students who graduate from a foreign high school (including those in Hong Kong and Macao) which is considered equivalent to senior high school sophomores in Taiwan are required to complete 12 extra credits for the completion of a bachelor's degree in accordance with "Tunghai University Academic Regulations". Please check periodically the website of THU for the latest regulations pertaining to enrollment applications as needed.
9. If there is any discrepancy within the content of this application brochure between the Chinese version and the translated version in English, the Chinese version shall prevail.
10. This admission for international degree students is processed in accordance with "Tunghai University Academic Regulations" as well as "Tunghai University International Students Entrance Requirements Guidelines".
11. Any application issues which are not addressed in this brochure will be handled according to pertinent rules and regulations of THU and determinations of the admissions committee.

## VII. Practical Information

### 1. Tuition and Other Expenses

The following estimated tuition rates are for reference (in NT dollars). The actual tuition rates for the academic year of 2018/2019 will be announced by mid-August 2018, please refer to the website of the Accounting Office:

<http://account.thu.edu.tw/web/tuition/tuition.php?lang=en>.

College	Department/graduate institute	Tuition fee	Other required fees	Total
Arts	Foreign Languages and Literature, Japanese Language and Culture	50,437	10,175	60,612
	Chinese Literature, History, Philosophy	48,150	9,710	57,860
Sciences	Applied Physics, Chemistry, Life Science, Applied Mathematics	50,364	16,620	66,984
Engineering	Chemical and Materials Engineering, Industrial Engineering and Enterprise Information, Electrical Engineering, Digital Innovation	50,364	17,183	67,547
	Environmental Science and Engineering, Computer Science	50,364	16,620	66,984
Management	Business Administration, International Business, Accounting, Statistics, Finance, Information Management	48,150	10,591	58,741
Social Science	Economics, Political Science, Public Management and Policy, Sociology, Social Work, Education	48,150	9,710	57,860
Agriculture	Animal Science and Biotechnology, Food Science, Hospitality Management	50,364	16,620	66,984
Fine Arts and Creative Design	Fine Arts, Music, Industrial Design, Architecture	50,364	17,183	67,547
	Landscape Architecture	50,364	16,620	66,984
Law	Law	48,150	9,710	57,860
International	International Business Administration	60,190	8,830	69,020
	Sustainability Science and Engineering	62,950	13,850	76,800

## 2. Estimated Expenses per Year

The estimated expenses containing books, housing, insurance, food, etc. posted below is advised to be used as reference only. All the estimated fees are based on NT dollars, and the fees listed in US dollars are based on a general exchange rate (US\$1.00 dollar vs. NT\$30.00 dollars).

Item	Estimated Expenses
Books	NT\$5,000~8,000 (US\$ 170~270)/ per semester
Housing	NT\$7,100~12,600 (US\$240~420)/ per semester
Food	NT\$7,500 (US\$ 250)/ per month
Fee of Student Association	NT\$1,000~5,000 (US\$ 35~170)/ 4 years
Health Insurance	NT\$9,000 (US\$ 300)/ per year
Estimated Expenses Per Year (Tuition included)	NT\$230,000~300,000 (US\$7,700~10,000)

## 3. Scholarships

### (1) Taiwan Scholarship

International students may apply for the Taiwan Scholarship offered by the government. Please refer to <https://taiwanscholarship.moe.gov.tw/> for detailed information. Applicants may submit their applications to the office of Taiwan overseas representative office located in their home country. If there is no representative office in their country, they might submit their applications to the one that is near to their county.

For a list of overseas representative office, please check the following websites:

<http://www.taiwanembassy.org/>.

### (2) Tunghai University International Students Scholarship

International students who have financial needs and are not recipients of “Taiwan Scholarship” may apply for “Tunghai University International Student Scholarship” at the same time as they apply for admission to THU. Applicants will be asked whether to apply for scholarship during the online application. No extra documents are needed. The scholarship results will be announced online and we will inform the recipients individually.

For additional information regarding applying for “THU International Student Scholarship”, the applicants may contact the Office of International Education and Programs (OIEP) (E-mail: [oiiep@thu.edu.tw](mailto:oiiep@thu.edu.tw)).

## 4. Accommodation

All international degree students at THU can apply for living accommodations at student dormitories on campus. Accommodation are guaranteed for

undergraduate new students. However, the university is not able to arrange housing accommodations for married couples or families with children. Please refer to the website of the Office of Students Affairs, Student Housing Service Division: <http://deanstu.thu.edu.tw/subweb/dorm>.

## 5. Learning Chinese

After the semester starts, we will offer 6 to 8 hours free Chinese language courses in the evening per week. Students may also take Chinese language courses at their own expense at the Chinese Language Center in Tunghai University.

Contact information of CLC:

Tel: +886-4-23590259; Email: [clc@thu.edu.tw](mailto:clc@thu.edu.tw);  
website: <http://clc.thu.edu.tw/main.php> .

For foreign students whose Chinese is not good (mainly the international students who come from non-Chinese speaking areas), we offer after school tutoring by the senior students who come from the same area. To strengthen the professional curriculum, e.g. Calculus, Statistics, Accounting, Chemistry and for daily-life counseling.

## 6. Instructional Language

Most of the courses are instructed in Chinese. Applicants should have sufficient listening, speaking, reading and writing proficiency in Chinese. The courses in Department of Foreign Language and Literature and International College are instructed in English. THU also offer certain “Professional Foundational Curriculum”, e.g. Physics, Chemistry, Calculus, Accounting, Economics, instructed in English in each semester.

## 7. Reference and Contact Information

### (1) Offices at Tunghai University

#### **Tunghai University**

Tel: +886-4-23590121  
Web: <http://www.thu.edu.tw>  
Providing all general information regarding Tunghai University.

#### **Admission Section, Office of Academic Affairs**

Tel: +886-4-23598900; Fax: +886-4-23596334  
E-mail: [admission@thu.edu.tw](mailto:admission@thu.edu.tw)  
Web: <http://adms.thu.edu.tw>  
Providing information and guidance regarding applications for admission.

#### **Registration Section, Office of Academic Affairs**

Tel: +886-4-23590234; Fax: +886-4-23590354  
E-mail: [regist@thu.edu.tw](mailto:regist@thu.edu.tw)  
Web: <http://reg.thu.edu.tw>  
Handling academically related student affairs concerning undergraduate and graduate students: Including student enrollment, issuing student ID cards/transcript/diploma, retain student status, leave of absence, and returning to the study, etc.

#### **Office of International Education and Programs**

Tel: +886-4-23590121 ext.28509  
Fax: +886-4-23592884  
E-mail: [isas@thu.edu.tw](mailto:isas@thu.edu.tw)  
Web: <http://oiep.thu.edu.tw>  
Providing services and information for international students which include consultation after admission, scholarship application, Alien Residence Certificate (ARC), health insurance, work permit application, etc.

### (2) Other Related Offices in Taiwan

#### **Bureau of Consular Affairs, Ministry of Foreign Affairs**

Tel: +886-2-23432888; Fax: +886-2-23432968  
Web: <http://www.boca.gov.tw/>  
Providing visa and other visa related services.

#### **National Immigration Agency**

Tel: +886-4-22549981  
Web: <http://www.immigration.gov.tw>  
For Alien Residence Certificate (ARC) application.

#### **Ministry of Education**

Tel: +886-2-77366666  
Web: <http://www.edu.tw/>  
Providing all information regarding studying in Taiwan.









#### **“Living in Taiwan” Information for Foreigners in Taiwan**



Tel: +886-800-024-111  
Web: <https://www.immigration.gov.tw/>  
Providing a variety of information for foreigners living in Taiwan.

## VIII. Department Information








Please note that there are certain departments/graduate institutes which require the applicants to submit additional documents or to take additional interviews. Please refer to the website of the departments/graduate institutes for courses or related information.

### 1. College of Arts













Department or Graduate Institute	Additional requirements and contact information	
Chinese Literature	<p><b>【Bachelor's, Master's, Ph.D.】</b></p> <ol style="list-style-type: none"> <li>1. A personal autobiography in Chinese (at least 500 words).</li> <li>2. Study plan in Chinese.</li> </ol>	
	 <a href="http://chinese.thu.edu.tw">http://chinese.thu.edu.tw</a>	 <a href="mailto:chinese@thu.edu.tw">chinese@thu.edu.tw</a>
Foreign Languages and Literature	<p><b>【Bachelor's】</b></p> <ol style="list-style-type: none"> <li>1. Autobiography in English (300-500 words).</li> <li>2. Study plan in English.</li> <li>3. Additional documents in support of the application: Applicants may provide a document with their scores of a standardized English proficiency test to prove their English language proficiency (e.g., TOEFL, TOEIC, etc.) Please also provide the relevant official test certificate (if available).</li> </ol> <p>❖ Applicants are required to take an oral interview via telephone or webcam if necessary.</p> <p><b>【Master's】</b></p> <ol style="list-style-type: none"> <li>1. Autobiography in English (no longer than 800 words).</li> <li>2. Statement of Purpose in English (no longer than 800 words).</li> <li>3. Proof of English proficiency: At least one of the following:               <ol style="list-style-type: none"> <li>a. TOEFL: IBT 85 and above;</li> <li>b. TOEIC 800 and above;</li> <li>c. IELTS average 6 and above;</li> <li>d. Cambridge ESOL Examination FCE (First Certificate in English) and above.</li> </ol> </li> </ol> <p>❖ Applicants will be interviewed via telephone or skype if necessary.</p> <p>❖ Due to the continuity of courses, the spring entry students could only take 1-2 courses at the first spring semester.</p>	
	 <a href="http://fld.thu.edu.tw">http://fld.thu.edu.tw</a>	 <a href="mailto:fld@thu.edu.tw">fld@thu.edu.tw</a>
History	 <a href="http://history.thu.edu.tw">http://history.thu.edu.tw</a>	 <a href="mailto:history@thu.edu.tw">history@thu.edu.tw</a>
Japanese Language and Culture	<p><b>【Bachelor's】</b></p> <p>❖ Applicants are required to take an oral exam via telephone or webcam video if needed.</p> <p><b>【Master's】</b></p> <ol style="list-style-type: none"> <li>1. Please fill out the reasons for the applications. Please see the format under the website: <a href="http://japan.thu.edu.tw/web/">http://japan.thu.edu.tw/web/</a>.</li> <li>2. Autobiography in Japanese (no longer than 800 words).</li> <li>3. Study plan in Japanese (no longer than 800 words).</li> <li>4. Additional documents in support of the application: (e.g., Japanese language proficiency)</li> </ol> <p>❖ Applicant are required to take an oral exam via telephone or webcam video.</p> <p>❖ Master's courses are all taught in Japanese.</p>	
	 <a href="http://japan.thu.edu.tw">http://japan.thu.edu.tw</a>	 <a href="mailto:japan@thu.edu.tw">japan@thu.edu.tw</a>

Department or Graduate Institute	Additional requirements and contact information	
Philosophy	<b>【Bachelor's, Master's, Ph.D.】</b> 1. A personal autobiography in Chinese (at least 500 words). 2. Study plan in Chinese.	
	 <a href="http://philo.thu.edu.tw">http://philo.thu.edu.tw</a>	 <a href="mailto:philo@thu.edu.tw">philo@thu.edu.tw</a>















## 2. College of Science

Department or Graduate Institute	Additional requirements and contact information	
Applied Physics	 <a href="http://phy2.thu.edu.tw">http://phy2.thu.edu.tw</a>	 <a href="mailto:phys@thu.edu.tw">phys@thu.edu.tw</a>
Chemistry	<b>【Bachelor's, Master's, Ph.D.】</b> Two recommendation letters by mail.	
	 <a href="http://chem.thu.edu.tw">http://chem.thu.edu.tw</a>	 <a href="mailto:chem@thu.edu.tw">chem@thu.edu.tw</a>
Life Science	<b>【Bachelor's, Master's, Ph.D.】</b> Two recommendation letters by mail.	
	 <a href="http://biology.thu.edu.tw">http://biology.thu.edu.tw</a>	 <a href="mailto:biology@thu.edu.tw">biology@thu.edu.tw</a>
Applied Mathematics	 <a href="http://www.math.thu.edu.tw">http://www.math.thu.edu.tw</a>	 <a href="mailto:math@thu.edu.tw">math@thu.edu.tw</a>







## 3. College of Engineering



Department or Graduate Institute	Additional requirements and contact information	
Chemical and Materials Engineering	<b>【Bachelor's, Master's, Ph.D.】</b> Two recommendation letters by mail.	
	 <a href="http://chemeng.thu.edu.tw">http://chemeng.thu.edu.tw</a>	 <a href="mailto:chemeng@thu.edu.tw">chemeng@thu.edu.tw</a>
Industrial Engineering and Enterprise Information	 <a href="http://www.ie.thu.edu.tw">http://www.ie.thu.edu.tw</a>	 <a href="mailto:ieci@thu.edu.tw">ieci@thu.edu.tw</a>
Environmental Science and Engineering	 <a href="http://www.envsci.thu.edu.tw">http://www.envsci.thu.edu.tw</a>	 <a href="mailto:envsci@thu.edu.tw">envsci@thu.edu.tw</a>
Computer Science	 <a href="http://www.cs.thu.edu.tw">http://www.cs.thu.edu.tw</a>	 <a href="mailto:cs@thu.edu.tw">cs@thu.edu.tw</a>
Electrical Engineering	 <a href="http://ee.thu.edu.tw">http://ee.thu.edu.tw</a>	 <a href="mailto:ee@thu.edu.tw">ee@thu.edu.tw</a>
Master Program of Digital Innovation	<b>【Master's】</b> 1. Two recommendation letters by mail. 2. Applicant's portfolios or research proposal. 3. Additional information relevant to the applicant's areas of expertise: Including a personal autobiography, vitae, educational experience, exhibitions, records of awards received, and professional achievements, etc. 4. An official proof of the applicant's Chinese language proficiency (e.g., the number of hours of Chinese courses completed and/or an official test result of Chinese language proficiency). 5. Additional documents in support of the application: Proofs of the applicant's participation in student clubs and/or of various tests or awards received from architectural competitions.	
	 <a href="http://digital.thu.edu.tw">http://digital.thu.edu.tw</a>	 <a href="mailto:digital@thu.edu.tw">digital@thu.edu.tw</a>

## 4. College of Management





Department or Graduate Institute	Additional requirements and contact information	
	<b>【Bachelor's, Master's】</b>	
Business Administration	Two recommendation letters by mail.	
	 <a href="http://ba.thu.edu.tw">http://ba.thu.edu.tw</a>	 <a href="mailto:ba@thu.edu.tw">ba@thu.edu.tw</a>
International Business	 <a href="http://intrtrade.thu.edu.tw">http://intrtrade.thu.edu.tw</a>	 <a href="mailto:intrtrade@thu.edu.tw">intrtrade@thu.edu.tw</a>
Accounting	 <a href="http://acc.thu.edu.tw">http://acc.thu.edu.tw</a>	 <a href="mailto:acc@thu.edu.tw">acc@thu.edu.tw</a>
Finance	 <a href="http://fin.thu.edu.tw">http://fin.thu.edu.tw</a>	 <a href="mailto:fin@thu.edu.tw">fin@thu.edu.tw</a>
	<b>【Master's】</b>	
	<p>1. Two letters of recommendation letters by mail (in Chinese or English): Please submit at least two letters of recommendation written by your supervisor(s), professor(s), mentor(s), or advisor(s).</p> <p>2. A personal autobiography: In Chinese (upper limit is 750 words) or in English (upper limit is 450 words).</p> <p>3. A study plan: In Chinese (upper limit is 750 words) or in English (upper limit is 450 words).</p> <p>4. Additional documents in support of the application: Documents in support of your application, e.g. English or Chinese language proficiency test results, certificates, awards or honors received.</p> <p>5. Applicants will be interviewed via Skype, Facebook webcam, or telephone.</p>	
	<b>【Additional Information to the Applicants】</b>	
Global Master of Business Administration (Global MBA) (Instructed in English)	<p>1. This is an international program in which all taught courses are in English.</p> <p>2. Students have the options to fulfill the thesis requirement by writing either a business plan or an academic paper.</p> <p>3. Education Goal:</p> <ol style="list-style-type: none"> <li>(1) Effective Communication.</li> <li>(2) Integrated Decision Making.</li> <li>(3) Profound Knowledge and Practical Skills.</li> <li>(4) Global Perspective and Sustainable Learning.</li> <li>(5) Business Ethics and Social Responsibility.</li> </ol> <p>4. Special Features:</p> <ol style="list-style-type: none"> <li>(1) Dual Mentorship.</li> <li>(2) Multinational Business Case Study.</li> <li>(3) Business Plan Writing Project.</li> <li>(4) Team Build-up &amp; Communications Workshops.</li> <li>(5) Career Development &amp; Job Search Assistance.</li> <li>(6) International Exchange Program.</li> <li>(7) International Internship Program.</li> </ol>	
	 <a href="http://mana.thu.edu.tw">http://mana.thu.edu.tw</a>	 <a href="mailto:zsz@thu.edu.tw">zsz@thu.edu.tw</a>
Statistics	 <a href="http://stat.thu.edu.tw">http://stat.thu.edu.tw</a>	 <a href="mailto:stat@thu.edu.tw">stat@thu.edu.tw</a>
Information Management	 <a href="http://im.thu.edu.tw">http://im.thu.edu.tw</a>	 <a href="mailto:im@thu.edu.tw">im@thu.edu.tw</a>

## 5. College of Social Science







Department or Graduate Institute	Additional requirements and contact information	
Economics	 <a href="http://economic.thu.edu.tw">http://economic.thu.edu.tw</a>	 <a href="mailto:economic@thu.edu.tw">economic@thu.edu.tw</a>
Political Science	<p><b>【Bachelor's】</b> A personal autobiography in Chinese (300-500 words).</p> <p><b>【Master's】</b></p> <ol style="list-style-type: none"> <li>1. An autobiography in Chinese (at least 1000 words).</li> <li>2. An official proof of the applicant's Chinese language proficiency (e.g., the number of hours of Chinese courses completed and/or an official test result of Chinese language proficiency).</li> <li>3. A résumé: Includes your chronological account of your education background, your working experiences and reasons for application to our Master program (in Chinese, limits 1,000 words).</li> </ol> <p><b>【Ph.D.】</b></p> <ol style="list-style-type: none"> <li>1. An autobiography in Chinese (at least 1000 words).</li> <li>2. An official proof of the applicant's Chinese language proficiency (e.g., the number of hours of Chinese courses completed and/or an official test result of Chinese language proficiency).</li> <li>3. Master thesis and where applicable, samples of your academic writings, research reports and project reports (limit 3 samples).</li> <li>4. A résumé: Includes your chronological account of your education background, employment, reasons for application to our PhD program and publication list (in Chinese, limits 2,000 words).</li> </ol>	
	 <a href="http://politics.thu.edu.tw">http://politics.thu.edu.tw</a>	 <a href="mailto:politics@thu.edu.tw">politics@thu.edu.tw</a>
Public Management and Policy	 <a href="http://pmp.thu.edu.tw">http://pmp.thu.edu.tw</a>	 <a href="mailto:deptquad@thu.edu.tw">deptquad@thu.edu.tw</a>

Department or Graduate Institute	Additional requirements and contact information
Sociology	<p><b>【Bachelor's】</b></p> <ol style="list-style-type: none"> <li>1. An autobiography in Chinese (at least 1000 words).</li> <li>2. An official proof of the applicant's Chinese language proficiency (e.g., the number of hours of Chinese courses completed and/or an official test result of Chinese language proficiency).</li> </ol> <p><b>【Master's】</b></p> <ol style="list-style-type: none"> <li>1. An autobiography in Chinese (at least 1000 words).</li> <li>2. An official proof of the applicant's Chinese language proficiency (e.g., the number of hours of Chinese courses completed and/or an official test result of Chinese language proficiency).</li> <li>3. A research proposal for our Master program (in Chinese, limits 3,000 words).</li> <li>4. A résumé: Includes your chronological account of your education background, your working experiences and reasons for application to our Master program (in Chinese, limits 1,000 words).</li> </ol> <p><b>【Ph.D.】</b></p> <ol style="list-style-type: none"> <li>1. An autobiography in Chinese (at least 1000 words).</li> <li>2. An official proof of the applicant's Chinese language proficiency (e.g., the number of hours of Chinese courses completed and/or an official test result of Chinese language proficiency).</li> <li>3. A research proposal for our PhD program (in Chinese).</li> <li>4. Master thesis and where applicable, samples of your academic writings, research reports and project reports (limit 3 samples).</li> <li>5. A résumé: Includes your chronological account of your education background, employment, reasons for application to our PhD program and publication list (in Chinese, limits 2,000 words).</li> </ol> <p><b>【Remark】</b> Courses are all taught in Chinese. Anyone without sufficient Chinese proficiency should not submit application.</p> <p> <a href="http://soc.thu.edu.tw">http://soc.thu.edu.tw</a>       <a href="mailto:soc@thu.edu.tw">soc@thu.edu.tw</a></p>
Social Work	<p><b>【Bachelor's】</b></p> <ol style="list-style-type: none"> <li>1. An autobiography in Chinese (at least 500 words).</li> <li>2. An official proof of the applicant's Chinese language proficiency (e.g., the number of hours of Chinese courses completed and/or an official test result of Chinese language proficiency).</li> <li>3. Applicant are required to take an oral exam via telephone or webcam video.</li> <li>4. Social services experience (not to exceed 2500 words), including: <ol style="list-style-type: none"> <li>(1)What do social services mean to you?</li> <li>(2)What social services have you done in the past?</li> <li>(3)Why did you choose to participate in this social service?</li> <li>(4)What have you learned from participating in the social services?</li> <li>(5)What is the one thing that affected you the most from participating in social services?</li> </ol> </li> </ol>







Department or Graduate Institute	Additional requirements and contact information	
Social Work	<p><b>【Master's】</b></p> <ol style="list-style-type: none"> <li>1. An autobiography in Chinese (limited to 2000 words)</li> <li>2. A study plan in Chinese; includes reasons for advanced study, reasons for application to our department, detailed study plan and career planning. (limited to 2000 words)</li> <li>3. A research proposal in Chinese (limited to 5000 words); includes statements of research questions, literature review, methodology and references.</li> <li>4. Where applicable, samples of your academic writings, research reports and project reports (limited to 5 samples)</li> <li>5. Where applicable, official proofs of your working experiences.</li> </ol> <p><b>【Ph.D.】</b></p> <ol style="list-style-type: none"> <li>1. An autobiography in Chinese (limited to 3000 words); includes your personal background information, reasons for application to our PhD program and your knowledge regarding our PhD program.</li> <li>2. A study plan and a research proposal (limited to 5000 words)</li> <li>3. Master's thesis</li> <li>4. Where applicable, samples of your academic writings, research reports and project reports (limited to 5 samples)</li> <li>5. A summary of your working experience in social work agencies.</li> <li>6. A résumé: Includes your chronological account of your education background, employment and publication list, Official proofs of your current and previous employments.</li> </ol> <p><b>【Ph.D. Entrance Criterion】</b></p> <p>An International applicant must meet one of the following requirements and submit required documents to apply (documents prepared in Chinese are preferred):</p> <ol style="list-style-type: none"> <li>1. Master's degree in social work, social policy and social work, social welfare, welfare of youth and children, etc.; minimum 18 months of working experiences as full-time employees in social service agencies or University social work departments; Chinese proficiency</li> <li>2. Bachelor degree in Social Work and Master's degree in non-social work disciplines; minimum 30 months of working experiences as full-time employees in social service agencies or University social work departments; Chinese proficiency</li> <li>3. Master's degree in non-social work disciplines; minimum 42 months of working experiences as full-time employees in social service agencies or University social work departments; Chinese proficiency.</li> </ol>	
	 <a href="http://sociwork.thu.edu.tw">http://sociwork.thu.edu.tw</a>	 <a href="mailto:sociwork@thu.edu.tw">sociwork@thu.edu.tw</a>
Graduate Institute of Education	 <a href="http://educator.thu.edu.tw">http://educator.thu.edu.tw</a>	 <a href="mailto:educator@thu.edu.tw">educator@thu.edu.tw</a>





## 6. College of Agriculture



Department or Graduate Institute	Additional requirements and contact information
Animal Science and Biotechnology	<p><b>【Bachelor's】</b>            1. An official proof of the applicant's Chinese language proficiency (e.g., the number of hours of Chinese courses completed and/or an official test result of Chinese language proficiency).</p> <p><b>【Master's, Ph.D.】</b>            1. An official proof of the applicant's Chinese language proficiency (e.g., the number of hours of Chinese courses completed and/or an official test result of Chinese language proficiency).            2. Applicants are required to take an oral exam via telephone or webcam video.</p> <p> <a href="http://animal.thu.edu.tw">http://animal.thu.edu.tw</a>       <a href="mailto:animal@thu.edu.tw">animal@thu.edu.tw</a></p>
Food Science	<p><b>【Bachelor's, Master's】</b>            1. 2 recommendation letters by mail.            2. An autobiography in Chinese (limits to 2,000 words).            3. An official proof of the applicant's Chinese language proficiency (e.g., the number of hours of Chinese courses completed and/or an official test result of Chinese language proficiency).            4. Oral test via telephone or webcam can be arranged.</p> <p> <a href="http://foodsci.thu.edu.tw/main.php">http://foodsci.thu.edu.tw/main.php</a>       <a href="mailto:foodsci@thu.edu.tw">foodsci@thu.edu.tw</a></p>
Hospitality Management	<p><b>【Bachelor's, Master's】</b>            1. An official proof of the applicant's Chinese language proficiency (e.g., the number of hours of Chinese courses completed and/or an official test result of Chinese language proficiency).            2. Applicants are required to take an oral exam via telephone or webcam video.</p> <p> <a href="http://thotel.thu.edu.tw">http://thotel.thu.edu.tw</a>       <a href="mailto:thotel@thu.edu.tw">thotel@thu.edu.tw</a></p>

## 7. College of Fine Arts and Creative Design



Department or Graduate Institute	Additional requirements and contact information	
Fine Arts	<p><b>【Bachelor's】</b></p> <ol style="list-style-type: none"> <li>1. Applicant's portfolio which can be presented either on paper or via a CD-ROM.</li> <li>2. Personal autobiography either in English or Chinese which describes the applicant's experience of learning arts and creative journey and future learning plan.</li> <li>3. An official proof of the applicant's Chinese language proficiency (e.g., the number of hours of Chinese courses completed and/or an official test result of Chinese language proficiency).</li> <li>4. Additional documents in support of the application: Proofs of various artistic tests or awards received from art competitions. Official proofs of any test results, etc.</li> </ol> <p><b>【Master's】</b></p> <ol style="list-style-type: none"> <li>1. Applicant's portfolios or research proposal. <ul style="list-style-type: none"> <li>➤ Portfolio: Including the applicant's works in various stages, pictures, painting album, artist statements, and data of creative process.</li> <li>➤ Research proposal (under 3000 words): Including motives, research content/outlines, research methods, anticipated results, and essential references/bibliography relevant to the applicant's research.</li> </ul> </li> <li>2. Additional information relevant to the applicant's areas of expertise: Including a Personal autobiography, vitae, educational experience, exhibitions, records of awards received, and professional achievements, etc.</li> <li>3. An official proof of the applicant's Chinese language proficiency (e.g., the number of hours of Chinese courses completed and/or an official test result of Chinese language proficiency).</li> </ol> <p>  <a href="http://fineart.thu.edu.tw">http://fineart.thu.edu.tw</a>  <a href="mailto:fineart@thu.edu.tw">fineart@thu.edu.tw</a> </p>	
Music	<p><b>【Bachelor's】</b></p> <ol style="list-style-type: none"> <li>1. Personal Statement: Applicants should provide a brief description of their music background and their goals for music study.</li> <li>2. Recorded performances (within the past year) of 10-15 minutes in length. Recordings must include three different musical style periods. Those auditioning as piano, voice and strings majors must perform all selections from memory. Please upload performances from YouTube and provide links to websites.</li> <li>3. Supplemental to the DVD, the applicant must include a letter from his/her major teacher verifying that the performance was indeed performed by the applicant.</li> <li>4. Letter(s) of recommendation from the applicant's music instructor(s) who taught the applicant his/her major instrument (or voice), and also minor instruments if applicable.</li> <li>5. Applicants who intend to major in composition are required to provide three completed musical compositions which should include at least one of the following three composing categories: chamber music, ensemble/choral music, or orchestral music. Applicants must also submit a recorded DVD of the performances of each of the composed works.</li> <li>6. Applicants who intend to major in voice are required to present songs in different languages (Italian, German, French, English, Latin).</li> <li>7. Please indicate your major instrument on the application cover sheet</li> </ol>	

Department or Graduate Institute	Additional requirements and contact information
Music	<p><b>【Master's】</b></p> <ol style="list-style-type: none"> <li>1. Autobiography should include details regarding musical study and future objectives.</li> <li>2. DVD video data: Performances must be recorded within the past year and within 20 minutes in length. Those auditioning must perform all selections from memory. Performances should include three style periods and include necessary information such as date and track numbers. Please upload performances from YouTube or Dropbox and provide links to websites.</li> <li>3. Verification that recordings are performed by the applicant must be provided.</li> <li>4. A recommendation letter from the applicant's major instrument teacher.</li> <li>5. For composition majors: three complete compositions are required. At least one should be written for large ensembles, orchestra, vocal ensemble, or choir. Please include information such as track numbers, etc, and provide websites and upload YouTube or Dropbox video.</li> <li>6. For vocal majors: three pieces are required in three of the following languages: Italian, English, German, French and Latin. One selection should be an aria from an opera or a concert aria. The remaining two selections should be either from oratorios or art songs (oratorio and opera selections cannot be transposed). Verification that recordings are performed by the applicant must be provided.</li> <li>7. For conducting majors: two video performances are required. <ol style="list-style-type: none"> <li>(1) A demonstration of the applicant conducting. This video must be no less than 20 minutes in length. The video should clearly show the conductor's technique (arm motions, etc.)</li> <li>(2) Performances of two pieces on one of the above instruments.</li> </ol> </li> </ol> <p><b>【Remark】</b></p> <ul style="list-style-type: none"> <li>❖ The following categories are eligible for acceptance: piano, electone, vocal, violin, viola, cello, double bass, flute, oboe, clarinet, bassoon, trumpet, trombone, french horn, tuba, percussion, composition and conducting (Only Master degree).</li> </ul> <ol style="list-style-type: none"> <li>1. Applicants must have suitable aptitude in Mandarin Chinese to study at the master's level.</li> <li>2. Applicants should have solid music training in their major instrument and music theory. Those with impaired eyesight, hearing and other physical limitations should make special arrangements when applying.</li> </ol> <p> <a href="http://music.thu.edu.tw">http://music.thu.edu.tw</a>       <a href="mailto:thumusic@thu.edu.tw">thumusic@thu.edu.tw</a></p>
Architecture	<p><b>【Bachelor's】</b></p> <ol style="list-style-type: none"> <li>1. Applicant's portfolio of design work.</li> <li>2. An official proof of the applicant's Chinese language proficiency (e.g., the number of hours of Chinese courses completed and/or an official test result of Chinese language proficiency).</li> <li>3. A personal autobiography in Chinese.</li> <li>4. If you have acquired any education above high school level, please provide transcripts and relevant documents for our evaluation.</li> <li>5. Additional documents in support of the application: Proofs of the applicant's participation in student clubs and/or of various tests or awards received from architectural competitions.</li> </ol>





Department or Graduate Institute	Additional requirements and contact information
Architecture	<p><b>【Master's】</b></p> <ol style="list-style-type: none"> <li>Entrance Criterion for the “Urban Design and Environmental Studies” program: Applicants should hold a Bachelor's Degree in Architecture, Landscape Architecture, or Urban Planning. <ul style="list-style-type: none"> <li>➤ Application documents: Applicants who apply for the “Urban Design and Environmental Studies” program should submit the following documents: <ol style="list-style-type: none"> <li>Applicant's vitae (including a summary of the applicant's educational background and work experiences).</li> <li>Essays, publications, or a portfolio of design work.</li> <li>A research proposal and a study plan.</li> </ol> </li> </ul> </li> <li>Entrance Criterion for the “Advanced Architectural Design” program: Applicants should hold a Bachelor's Degree in Architecture, Landscape Architecture, Urban Design, Urban Planning, Biomimicry or Biomimetic Design, Earth System Design, Ecology, Earth Science, Environmental System, Geology, Civil Engineering (preferably with experience in any one of the following study: climate change, future energy and water, sustainable agriculture, sustainable public works, biophilic infrastructural planning, design and construction). <ul style="list-style-type: none"> <li>➤ Application documents: Applicants who apply for the “Advanced Architectural Design” program are required to submit the following documents: <ol style="list-style-type: none"> <li>Applicant's vitae (including a summary of the applicant's educational background and work experiences).</li> <li>Portfolio of design work (under 30 pages in A4~A3 paper size).</li> </ol> </li> <li>➤ Note: <ol style="list-style-type: none"> <li>This is an international program in which all taught courses are in English and the program focuses on three stages of architectural design training intensively in one full year of academic curriculum.</li> <li>Newly recruited students are required to take and pay a 2 credits fee for the compulsory course of “Experimental Design Studio (I)” during the summer break period before the start of the Fall Semester of each school year.</li> </ol> </li> </ul> </li> </ol> <p>  <a href="http://arch.thu.edu.tw">http://arch.thu.edu.tw</a>  <a href="mailto:webarch@thu.edu.tw">webarch@thu.edu.tw</a> </p>
Industrial Design	<p><b>【Bachelor's】</b></p> <ol style="list-style-type: none"> <li>Applicant's portfolio of design work.</li> <li>Official proofs of the applicant's Chinese proficiency (such as the number of hours of Chinese courses completed and/or an official Chinese proficiency test results).</li> <li>Additional documents in support of the application: Work certificate, proofs of achievements/awards received from various design competitions, relevant licenses of any specialty, etc.</li> </ol> <p><b>【Master's】</b></p> <ol style="list-style-type: none"> <li>Applicant's portfolio of design work.</li> <li>Official proofs of the applicant's Chinese proficiency (such as the number of hours of Chinese courses completed and/or an official Chinese proficiency test results).</li> <li>Relevant publications.</li> <li>Additional application documents in support of the application: Work certificate, proofs of achievements/awards received from various design competitions, relevant licenses of any specialty, etc.</li> </ol> <p>  <a href="http://id.thu.edu.tw">http://id.thu.edu.tw</a>  <a href="mailto:id@thu.edu.tw">id@thu.edu.tw</a> </p>

Department or Graduate Institute	Additional requirements and contact information
Landscape Architecture	<p><b>【Bachelor's】</b></p> <ol style="list-style-type: none"> <li>1. Two recommendation letters by mail.</li> <li>2. Applicant's portfolio of design work: including works of fine art, crafts, photography etc. (in Chinese or English)</li> </ol> <p><b>【Master's】</b></p> <ol style="list-style-type: none"> <li>1. Two recommendation letters by mail.</li> <li>2. Applicant's portfolio, thesis or research reports (in Chinese or English).</li> </ol> <p> <a href="http://la2.thu.edu.tw">http://la2.thu.edu.tw</a>       <a href="mailto:la@thu.edu.tw">la@thu.edu.tw</a></p>

## 8. College of Law

Department or Graduate Institute	Additional requirements and contact information
Law	<p><b>【Bachelor's】</b></p> <ol style="list-style-type: none"> <li>1. An autobiography in Chinese (at least 500 words).</li> <li>2. An official proof of the applicant's Chinese language proficiency (e.g., the number of hours of Chinese courses completed and/or an official test result of Chinese language proficiency).</li> </ol> <p><b>【Master's】</b></p> <ol style="list-style-type: none"> <li>1. An autobiography in Chinese (limits to 1,000 words).</li> <li>2. A study plan in Chinese; includes reasons for advanced study, reasons for application to our department, detailed study plan and career planning (limits to 2,000 words).</li> <li>3. A research proposal in Chinese (limits to 3,000 words); includes statements of research questions, literature review, methodology and references.</li> <li>4. Where applicable, samples of your academic writings, research reports and project reports.</li> <li>5. Where applicable, official proofs of your working experiences.</li> <li>6. An official proof of the applicant's Chinese language proficiency (e.g., the number of hours of Chinese courses completed and/or an official test result of Chinese language proficiency).</li> </ol> <p><b>【Ph.D.】</b></p> <ol style="list-style-type: none"> <li>1. An autobiography in Chinese (limits to 2,000 words); includes your personal background information, reasons for application to our PhD program and your knowledge regarding our PhD program.</li> <li>2. A study plan and a research proposal (limits to 3,000-5,000 words).</li> <li>3. Master thesis.</li> <li>4. Where applicable, samples of your academic writings, research reports and project reports.</li> <li>5. A summary of your working experience in law agencies.</li> <li>6. A résumé: Includes your chronological account of your education background, employment and publication list.</li> <li>7. Official proofs of your current and previous employments.</li> <li>8. An official proof of the applicant's Chinese language proficiency (e.g., the number of hours of Chinese courses completed and/or an official test result of Chinese language proficiency).</li> </ol> <p> <a href="http://law.thu.edu.tw">http://law.thu.edu.tw</a>       <a href="mailto:law@thu.edu.tw">law@thu.edu.tw</a></p>

## 9. International College

Department or Graduate Institute	Additional requirements and contact information	
International Business Administration Program (Instructed in English)	<p><b>【Bachelor's】</b></p> <ol style="list-style-type: none"> <li>1. Personal autobiography in English (300-500 words).</li> <li>2. "Why are you interested in International Business Administration" in English (300-500 words).</li> <li>3. Additional documents in support of the application:                Applicants should provide a document with their scores of a standardize English proficiency test. (e.g., TOEFL, TOEIC, etc.) Please also provide the relevant official test certificate (if available).</li> </ol> <p> <a href="http://ic.thu.edu.tw">http://ic.thu.edu.tw</a>       <a href="mailto:ic@thu.edu.tw">ic@thu.edu.tw</a></p>	
Sustainability Science and Engineering Program (Instructed in English)	<p><b>【Bachelor's】</b></p> <ol style="list-style-type: none"> <li>1. Personal autobiography in English (300-500 words).</li> <li>2. "Why are you interested in Bachelor's program in Sustainability Science and Engineering" in English (300-500 words).</li> <li>3. Additional documents in support of the application:                Applicants should provide a document with their scores of a standardize English proficiency test to prove their English language proficiency (e.g., TOEFL, TOEIC, etc.) Please also provide the relevant official test certificate (if available).</li> </ol> <p> <a href="http://ic.thu.edu.tw">http://ic.thu.edu.tw</a>       <a href="mailto:ic@thu.edu.tw">ic@thu.edu.tw</a></p>	

## 東海大學外國學生入學申請文件檢覈表 Checklist

申請系組 Program : \_\_\_\_\_

英文姓名 Full name in English : \_\_\_\_\_

中文姓名 Full name in Chinese : \_\_\_\_\_

項次 order	繳交資料項目 Application Materials	確認欄 Check
1	入學申請表 1 份。Completed THU application forms.	
2	具結書。Affidavit for international student.	
3	財力證明書。Financial Statement.	
4	國籍證明文件影本。A photocopy of passport.	
5	學歷證明文件影本(中、英文以外之語文，應加附中文或英文譯本)。 A photocopy of academic credentials (a copy of translation in Chinese or English is necessary if the original one is not in Chinese or English).	
6	歷年成績單影本(中、英文以外之語文，應加附中文或英文譯本)。 A photocopies of official transcripts issued by an education institution (a copy of translation in Chinese or English is necessary if the original one is not in Chinese or English).	
7	自傳 (中文或英文，300-500 字)。 Personal autobiography (300-500 words in Chinese or English).	
8	讀書計畫書 (中文或英文) (僅碩士班、博士班申請者需繳交)。 Study plan (in Chinese or English) (only for Master's and Ph.D. program applicants).	
9	推薦信 2 封。Two letters of recommendation.	
10	碩士論文或相關學術著作影本 (僅博士班申請者需繳交)。 Master's thesis or relevant publications (only for Ph.D. program applicants).	
11	各系所附加規定文件。 Additional materials required by specific department/graduate institute.	
12	其他有利審查文件：_____。 Other supplementary documents: _____	

※請就已繳交之資料，在確認欄內打✓。Please check the items that you have submitted.

※所有申請資料請依序排列且勿裝釘。本校審核後不論錄取與否均留校存查，不予退還，請自行備份留存。

All the application documents should be arranged in sequence without stapling. No application document will be returned regardless of admission status. Please keep a copy for your records.

申請人簽名 Applicant's Signature : \_\_\_\_\_ 日期 Date : \_\_\_\_\_ (YYYY/MM/DD)



東海大學 107 學年度外國學生入學申請表  
THU International Students Application Form (2018/2019)

1. Please type and print clearly in Chinese or English. 本表請以中文或英文正楷字體填寫清楚。
2. “\*” is required. 必須填寫所有註記\*號欄位。
3. Admission brochure and application information 招生簡章及報名資訊請參考本校網址：  
<http://thueng.thu.edu.tw> → Study at THU → Admission

Paste passport size photo  
在此黏貼  
2 吋相片

\*  Fall Semester 2018 秋季班       Spring Semester 2019 春季班

1. Please indicate the program and degree which you are applying 擬申請就讀之系所及學位

Department(Institute)/Program 系所(組)名稱*		Oder of preference 志願序	
Apply Degree 學位*	<input type="checkbox"/> Bachelor's 學士 <input type="checkbox"/> Master's 碩士 <input type="checkbox"/> Ph.D.博士		
Enrolment Status 入學身分*	<input type="checkbox"/> New student 新生 <input type="checkbox"/> Transfer student 轉學生		

2. Personal Information 個人資料

Applicant's Name 申請人姓名*	Chinese 中文		English 英文		
			(Last/Family name) (First/Given name)		
※All names should be written/listed as printed in passport 請依護照上姓名填寫。					
Passport Number 護照號碼		Gender 性別*	<input type="checkbox"/> Male 男 <input type="checkbox"/> Female 女		
Date of Birth 出生日期*	(year 年/month 月/day 日)		Birth Country 出生地*		
Nationality(1) 國籍(一)*		Nationality(2) 國籍(二)*	(If any. 如沒有者請選擇「無」)		
E-mail 電子郵件*	(Please fill in your current email address 請填入常用之電子郵件信箱)				
Mailing Address 通訊地址*	詳細地址(Address in full) _____ 城市/省份或洲別(City/State or Province) _____ 國家(Country) _____ 郵遞區號(Zip/Postal Code) _____				
Permanent Address 永久地址*	<input type="checkbox"/> Same as above 詳細地址(Address in full) _____ 城市/省份或洲別(City/State or Province) _____ 國家(Country) _____ 郵遞區號(Zip/Postal Code) _____				
Telephone 電話*	+ _____ - _____ - _____ (+Country code - Area code - Number)		Cell phone 行動電話	+ _____ - _____ (+Country code - Number)	
Applicant's Father 申請人之父親*	Name 姓名		Nationality 國籍		Country of birth 出生地
Applicant's Mother 申請人之母親*	Name 姓名		Nationality 國籍		Country of birth 出生地
Contact Person 聯絡人	Name 姓名		Relationship 與申請人關係		
	E-mail 電子郵件				
	Telephone 電話	+ _____ - _____ - _____ (+Country code - Area code - Number)		Cell phone 行動電話 + _____ - _____ (+Country code - Number)	

### 3. Education Information 教育背景\*

	Full Name of School 學校名稱	Location (City and Country) 學校所在地	Entry Date 入學年月(mm/yyyy)	Date of Completion 畢業年月(mm/yyyy)	Degree Granted 學位
Secondary School 中等學校					
University/College 大學/學院					
Graduate Institute 研究所					
What's the highest-level certificate obtained (or anticipated)? 已獲得(或即將取得的)最高學歷證明文件為何?	<input type="checkbox"/> High School 高中 Form 5 (11 <sup>th</sup> grade) <input type="checkbox"/> High School 高中 Form 6 (12 <sup>th</sup> grade) <input type="checkbox"/> Bachelor 學士 <input type="checkbox"/> Master 碩士 <input type="checkbox"/> Doctorate 博士 <input type="checkbox"/> Others 其他_____			<input type="checkbox"/> Obtained 已獲得 <input type="checkbox"/> Anticipated 即將取得	

### 4. Chinese Proficiency 中文語言能力\*

Have you ever learned Chinese? 是否學過中文?	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否 Where? 學習中文環境 _____ For how long? 學習中文多久? _____ ※Please provide the class hours certificate (if any) 請提供學習時數相關證明(如有)。				
Have you ever taken any proficiency test in Chinese? 您是否參加過中文語文能力測驗?	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否 Name of the test 測驗名稱 _____ Score 分數 _____ ※Please provide the test score certificate 提供測驗成績證明。				
Self- evaluation of Chinese Proficiency 中文語言能力自我評估	Listening 聽	<input type="checkbox"/> Excellent 優	<input type="checkbox"/> Good 佳	<input type="checkbox"/> Average 尚可	<input type="checkbox"/> Poor 差
	Speaking 說	<input type="checkbox"/> Excellent 優	<input type="checkbox"/> Good 佳	<input type="checkbox"/> Average 尚可	<input type="checkbox"/> Poor 差
	Reading 讀	<input type="checkbox"/> Excellent 優	<input type="checkbox"/> Good 佳	<input type="checkbox"/> Average 尚可	<input type="checkbox"/> Poor 差
	Writing 寫	<input type="checkbox"/> Excellent 優	<input type="checkbox"/> Good 佳	<input type="checkbox"/> Average 尚可	<input type="checkbox"/> Poor 差

### 5. English Proficiency 英文語言能力\*

Have you ever taken any proficiency test in English? 您是否參加過英文語文能力測驗?	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否 Name of the test 測驗名稱 _____ Score 分數 _____ ※Please provide the test score certificate 提供測驗成績證明。				
Self- evaluation of English Proficiency 英文語言能力自我評估	Listening 聽	<input type="checkbox"/> Excellent 優	<input type="checkbox"/> Good 佳	<input type="checkbox"/> Average 尚可	<input type="checkbox"/> Poor 差
	Speaking 說	<input type="checkbox"/> Excellent 優	<input type="checkbox"/> Good 佳	<input type="checkbox"/> Average 尚可	<input type="checkbox"/> Poor 差
	Reading 讀	<input type="checkbox"/> Excellent 優	<input type="checkbox"/> Good 佳	<input type="checkbox"/> Average 尚可	<input type="checkbox"/> Poor 差
	Writing 寫	<input type="checkbox"/> Excellent 優	<input type="checkbox"/> Good 佳	<input type="checkbox"/> Average 尚可	<input type="checkbox"/> Poor 差

### 6. Conditions of Financial Assistance 財力支援狀況\*

Please indicate the sources of the financial assistance during your study at Tunghai University. 在本校求學期間費用來源。 *Not including THU International Student Scholarship.	
<input type="checkbox"/> <b>Personal Savings 個人儲蓄</b>	Please enclose the financial statment. 請附上財力證明。
<input type="checkbox"/> <b>Family Assistance 家人支援</b>	Please enclose the financial statment and the financial affidavit. 請附上財力證明及財力保證書。
<input type="checkbox"/> <b>Taiwan Scholarship 「臺灣獎學金」</b>	If you <b>have been granted</b> this scholarship, please enclose the certificate of your Taiwan Scholarship. 已獲有「臺灣獎學金」者才能點選此項, 並請附上獎學金證明。
<input type="checkbox"/> <b>Other Sources 其他來源</b> _____	<b>Full scholarships</b> provided by a government agency or private organization. Please enclose the certificate of the scholarships. 請附上政府或民間機構提供全額獎助學金之證明。

7. THU International Student Scholarship 東海大學外國學生獎助學金

“Tunghai University International Student Scholarship” is granted to applicants by the Scholarship Committee of THU who review and evaluate application documents submitted by applicants, so applicants do not need to complete a separate application form for this scholarship. The category and the amount of the scholarship will be decided and granted by the Scholarship Committee. Those who have received “Taiwan Scholarship” are not eligible to apply for “Tunghai University International Student Scholarship”

「東海大學外國學生獎助學金」由本校獎助學金委員會依入學申請文件進行審查並核給獎助學金，申請者不需另外填寫獎助學金申請表；錄取者之獎助學金項目和額度經獎助學金委員會審議後核定；唯已獲得「臺灣獎學金」者，不得再申請本校獎助學金。

※Are you going to apply for the “Tunghai University International Student Scholarship” while you apply for admission to Tunghai University? 你是否欲同時申請東海大學外國學生獎助學金？

**No.** I will not apply for the THU International Student Scholarship. 否，我不需申請東海大學外國學生獎助學金。

**Yes.** I would like to apply for the THU International Student Scholarship. 是，我要申請東海大學外國學生獎助學金。

I declare that I am the person who completed this application form and that all the information enclosed in this form is guaranteed to be truthful and accurate after a thorough check before submission.

以上資料確由本人填寫，並經詳細檢查，保證誠實且正確無誤。

Applicant's signature 申請人簽章： \_\_\_\_\_ Date 日期： \_\_\_\_\_ (YYYY/MM/DD)

## 東海大學外國學生申請入學具結書

### Affidavit for International Student, Tunghai University

1. 本人申請身分勾選如下，並保證符合中華民國教育部「外國學生來臺就學辦法」所稱之外國學生身分之規定。

I have checked **one of** the categories listed below that would represent my identity status as an international student applicant. I guarantee that the category which I identify myself with will meet the identity qualifications according to the “Regulations Regarding International Students Undertaking Studies in Taiwan” as promulgated by the Ministry of Education, R.O.C.

從未具有中華民國國籍，於申請時不具僑生資格。

I am holding foreign nationality and have never held the nationality of the Republic of China (R.O.C.) and do not possess overseas Chinese student status at the time of application.

具外國國籍，申請時兼具中華民國國籍，自始未曾在臺設有戶籍，於申請時已連續居留海外(不含港、澳及大陸地區)6年以上。

I am holding foreign nationality also is a national of the R.O.C., but do not hold nor have had a household registration in Taiwan. I have stayed overseas (excluding Mainland China, Hong Kong and Macau) continuously for no less than 6 years.

具外國國籍，申請前曾兼具中華民國國籍，申請時已不具中華民國國籍者，自內政部許可喪失中華民國國籍之日起至申請時已滿8年，於申請時已連續居留海外(不含港、澳及大陸地區)6年以上。

I am holding foreign nationality also was a national of the R.O.C. but has no R.O.C. nationality at the application time and have an annulled status regarding my R.O.C. nationality for no less than 8 years after an annulment of R.O.C. nationality by the Ministry of the Interior. I have stayed overseas (excluding Mainland China, Hong Kong and Macau) continuously for no less than 6 years.

具外國國籍兼具香港或澳門永久居留資格，且未曾在臺設有戶籍，申請時於香港、澳門或海外連續居留滿六年以上者。

I am holding foreign nationality, concurrently holding a permanent residence status in Hong Kong or Macao, having no history of a household registration record in Taiwan and, at the time of application, has resided in Hong Kong, Macao, or another foreign country for no less than 6 years.

曾為大陸地區人民具外國國籍且未曾在臺設有戶籍，申請時已連續居留海外6年以上者。

I was a former citizen of Mainland China and holds a foreign nationality, having no history of household registration record in Taiwan, and at the time of application, has resided overseas continuously for no less than 6 years.

2. 本人未曾以僑生身分在臺就學，且未於當學年度接受海外聯合招生委員會分發。

I have never studied in a status as an Overseas Chinese Student in Taiwan; and this year I have not been assigned a position as an Overseas Chinese Student by the University Entrance Committee for Overseas Chinese Students.

3. 本人所提供之所有相關資料(包括學歷、護照及其他相關文件之正本及其影本)均為合法有效之文件。

All the documents that I have submitted including the original and/or the photocopy of my graduation certificate/diploma, passport, transcript and other relevant documents are legal and valid documents.

4. 本人所提供之學歷證明文件(報名大學部者為相當中華民國高中畢業之證書，研究所者為大學或碩士畢業證書)，在畢業學校所在地國家確為合法有效取得畢業資格，且所持有之證件相當於中華民國國內之各級合法學校授予之相當學位或資格。

The certificate/diploma of graduation submitted for my application for admission to THU such as a certificate/diploma of graduation obtained from a high school submitted to apply for an undergraduate program or a certificate/diploma of a bachelor or a master's degree submitted for applying for a graduate program, this document should be legal and valid and it's obtained from a foreign high school or university in my home country where I had graduated. In addition, the certificate/diploma of my graduation submitted for my application should carry the same equivalency to a certificate/diploma of graduation issued by an accredited school of any level in Taiwan in terms of academic status or qualifications.

5. 本人未曾因操行、學業成績不及格或犯刑事案件經判刑確定致遭中華民國國內大專院校退學。

I have never been previously expelled or dismissed by any college or university in the R.O.C. due to any misconduct, poor academic performance, or criminal convictions.

6. 本人已詳閱簡章內容，並遵守簡章相關規定。簡章中文版與英譯版語意有所差異時，依中文版為主。

I have read all of the application instruction thoroughly and will follow through all the rules. If there should be any discrepancy or contradiction between the Chinese and translated English versions, the Chinese version shall prevail.

7. 上述所陳之任一事項同意授權 貴校查證，如有不實或違反中華民國教育部外國學生來臺就學辦法之規定等情事屬實者，本人願依 貴校相關規定處理，絕無異議。並同意 貴校得於法令規定許可範圍內蒐集、處理、國際傳遞及利用本人個人資料。

I agree to authorize Tunghai University to verify any information/documents provided above or submitted for my application. I understand that if the university finds that I have provided any false information or fraudulent documents with regards to my application or that I have violated any “Regulations Regarding International Students Undertaking Studies in Taiwan” promulgated by the Ministry of Education, R.O.C., I will fully accept any consequence that follows my actions according to the university's regulations and policies with no objection when the findings are proved to be true. I also agree to authorize Tunghai University to conduct search, collect/process information, or exchange communications with international institutes by utilizing my personal data within certain extent permitted by legal regulations.

申請人簽名 Applicant's signature : \_\_\_\_\_ 具結日期 Date : \_\_\_\_\_ (YYYY/MM/DD)

東海大學外國學生申請入學資助者財力保證書

Financial Affidavit for International Student, Tunghai University

【存款證明非申請人帳戶者，請附上本項資助者財力保證書】

If the fund indicated in the financial statement submitted is not under an account of the applicant's name, please submit this "financial affidavit" signed by the applicant's financial sponsor/guarantor with the applicant's application packet.

申請人姓名 Applicant's print name : \_\_\_\_\_

保證人姓名 Guarantor's print name : \_\_\_\_\_

申請者與資助者關係 Guarantor's relationship to the applicant : \_\_\_\_\_

本人願擔保申請人在東海大學就學及生活所需一切費用支出。

As the applicant's financial guarantor, I guarantee that I will provide adequate funds to cover all of the educational expenses and daily cost of living of the applicant indicated above during the entire time of his or her study in Tunghai University.

此 致

Submitted to

東海大學

Tunghai University

保證人簽名 Guarantor's signature :

保證人聯絡電話 Guarantor's phone number :

保證人電子郵件 Guarantor's e-mail :

保證人地址 Guarantor's address :

具結日期 Date : \_\_\_\_\_(YYYY) \_\_\_\_\_(MM) \_\_\_\_\_(DD)

## 東海大學考生個人資料蒐集、處理及利用告知事項

依據「個人資料保護法」(以下簡稱個資法)，為確保您的個人資料，隱私及權益之保護，請詳細閱讀東海大學(以下簡稱本校)依個資法第8條及第9條規定所為以下「考生個人資料蒐集、處理及利用告知事項」。

一、機構名稱：東海大學。

二、個人資料蒐集之目的：

基於辦理本校招生入學考試相關之試務、資(通)訊與資料庫管理、統計研究分析、註冊入學後之學生資料管理及相關或必要工作之目的。

三、個人資料蒐集之方式：

透過考生親送、郵遞、傳真或網路報名而取得的考生個人資料。

四、個人資料蒐集之類別：

包括姓名、國民身分證或居留證或護照號碼、生日、相片、性別、教育資料、緊急聯絡人、住址、電子郵遞地址、聯絡資訊、轉帳帳戶、低收入戶或中低收入戶證明方式等。法定個人資料類別<sup>(註)</sup>為：C001、C002、C003、C011、C021、C023、C033、C034、C038、C051、C052、C056、C057、C061、C062、C064、C072、C111、C132。

五、個人資料處理及利用：

(一) 個人資料利用之期間：

除法令或中央事業主管單位另有規定辦理考試個人資料保存期限外，以上開蒐集目的完成所需之期間為利用期間。

(二) 個人資料利用之地區：

台灣地區(包括澎湖、金門及馬祖等地區)或經考生授權處理、利用之地區。

(三) 個人資料利用之對象：

本校各單位及本於完成上開蒐集目的之相關合作單位，包含教育部或其他行政、學術研究機構等。

(四) 個人資料利用之方式：

1.本校進行試務、錄取、報到、查驗、註冊、入學生管理等作業，考生(或家長、監護人)之聯絡，基於試務公信的必要揭露(榜示)與學術研究及其他有助上開蒐集目的完成之必要方式。

2.本校得依法令規定或主管機關或司法機關依法所為之要求，將個人資料或相關資料提供予相關主管機關或司法機關。

六、當事人如未提供真實且正確完整之個人資料，將導致無法進行考試報名、緊急事件無法聯繫、考試成績無法送達等等，影響考生考試、後續試務與接受考試服務之權益。考生應確認提供之個人資料，均為真實且正確；如有不實或需變更者，應即檢附相關證明文件送交本校教務處招生組辦理更正。

七、考生得依個資法規定查詢或請求閱覽；請求製給複製本；請求補充或更正；請求停止蒐集、處理或利用；請求刪除。考生得以書面、傳真、電話等方式與本校聯絡(聯絡方式請詳見報名簡章)，行使上述之權利。惟停止蒐集、處理、利用或請求刪除個人資料之請求，不得妨礙本校依法所負之義務。

註：個人資料保護法之特定目的及個人資料之類別代號

<http://mojlaw.moj.gov.tw/LawContentDetails.aspx?id=FL010631>

## **Notification of the Collection, Processing and Use of Personal Information of Examination Candidates by Tunghai University**

Pursuant to the “Personal Information Protection Act” (hereafter “the Act”) and in order to ensure the protection of your personal information, privacy and rights, please read in detail the following “Notification of the Collection, Processing and Use of Personal Information of Examination Candidates” formulated by Tunghai University (hereafter “the School”) according to Article 8 and 9 of the Act.

1. Agency (name): Tunghai University
2. Reasons for gathering personal information:  
For performing the test service of the School’s admission test, the information (communication) and database management, the statistical research and analysis, and the relevant or required works of the student data management after the enrollment.
3. Way of gathering personal information:  
The examination candidates’ personal information obtained via the personal delivery, the mail delivery, the fax or online registration.
4. Types of personal information gathered:  
Include name, ID or ARC or Passport number, birthday, photo, gender, educational information, emergency contact person, address, email address, contact information, transfer account, proof of the low-income or the middle-low-income family. The statutory types of personal information <sup>(Note)</sup> are: C001, C002, C003, C011, C021, C023, C033, C034, C038, C051, C052, C056, C057, C061, C062, C064, C072, C111, C132.
5. Handling and use of personal information:
  - (1) Utilizing period:  
The utilizing period is the required duration of completing the aforementioned information gathering apart from the expiration date of the personal information for the tests conducted by the ordinance or the central division authority’s additional regulation.
  - (2) The region within which personal information will be used:  
Taiwan (including Penghu, Kinmen and Matsu) or places where handling and use has been approved by the examination candidates.
  - (3) Users of personal information:  
The units of the School and the relevant cooperative units of completing the aforementioned information gathering, including the Ministry of Education or other administrative, academic and research institutions.
  - (4) Way of using:
    - a. The required exposure (announcement) based on the public trust of the test service, the academic research and other necessary methods for achieving the aforementioned collection objectives due to the School’s proceeding of the test service, admitting, registering, approval, enrollment and students management, contacting the examination candidates (or parents and guardians).
    - b. The School is allowed to provide the personal or relevant information to the related authority or judiciary by the regulation or the demand of the authority or judiciary by law.
6. The untrue, incorrect and incomplete personal information will cause the failure of registering the test, contacting for emergency, and delivering the grades, and that influence the examination candidates’ rights of testing, follow-up test service and accepting the test service. The examination candidates should confirm all provided personal information to be true and correct. If there is any false or requiring alteration, please submit the relevant documentary identification to the Admissions Section, Office of Academic Affairs of the School for the application of correction.
7. In accordance with the Act, the examination candidates can inquire about the information or request to read it, ask for copies, supplement, correct, ask to cease the gathering, use and handling, and for deletion. The examination candidates can exercise the above rights by submitting a hard copy in writing, by fax and by phone with this request to the School (Please check the Registration Requirements for the contacting information). The request of ceasing the gathering, use and handling and for deletion must not obstruct the School’s duty by law.

Note: The specific purpose of the Personal Information Protection Act and the type code of the personal information:  
<http://mojlaw.moj.gov.tw/LawContentDetails.aspx?id=FL010631>