

2013 International Youth Culture and Study Tour to the Republic of China (Taiwan)

Admission Guidelines

February 2013

I. Objective: These guidelines aim to provide an open, impartial and consistent standard for the admission, assessment and management of both local and overseas participants, thereby ensuring the success of the Study Tour.

II. Scope: The guidelines apply to the admission process and participation in Study Tour activities for both local and overseas participants.

III. Selection and admission of overseas participants

A. Eligibility

Unless otherwise approved by the Ministry of Foreign Affairs (MOFA), participants should be between 20 and 40 years old and serve as government officials, assistants to members of parliament, research fellows or think tank researchers, young leaders in political parties or opinion leaders from non-governmental organizations (NGOs) concerned with international affairs. They should all come from countries in Europe, Africa or Latin America.

B. Selection and admission

All participants should be recommended by ROC embassies or representative offices in Europe, Africa and Latin America, which will submit to MOFA an admission list and a waiting list according to the

allocated quotas (see attachment). In the event of a withdrawal, the vacancy shall be filled from the waiting list of the corresponding embassy or representative office. However, MOFA reserves the right to make the final decision, irrespective of the allocated quotas, for vacancies that arise less than two and a half months prior to the beginning of the Study Tour (i.e. after May 20, 2013).

IV. Selection and admission of local participants

A. Eligibility

1. University participants

- a. Must be between 20 and 40 years old.
- b. Must be a student (preferably a senior in college or a graduate school student) or a faculty or staff member of one of the following seven universities involved with the European Union Centre in Taiwan: National Taiwan University, National Chengchi University, Fu Jen Catholic University, Tamkang University, National Dong Hwa University, National Chung Hsing University and National Sun Yat-sen University.
- c. Must show an intermediate or advanced level of English under the GEPT and have experience or an academic background in international affairs.

2. NGO participants

- a. Must be between 20 and 40 years old.
- b. Must serve as an officer in an NGO recommended by MOFA's NGO Affairs Committee that specializes in areas similar to the tour theme.

- c. Must speak fluent English.
- 3. Participants from the Chung-hua Institution for Economic Research and the Taiwan Institute of Economic Research
 - a. Must be between 20 and 40 years old.
 - b. Must have research experience or a background in one of the following topics: the economic development of Taiwan, regional economic cooperation, free trade agreements or the Cross-strait Economic Cooperation Framework Agreement.
 - c. Must speak fluent English.

B. Selection and admission

1. University participants

For each of the two tour groups, MOFA will admit two people from each of the above seven universities, which must recommend through an open and impartial selection process two people for admission and two for the waiting list. One of the participants for each group should be a student from a master's degree program or higher. The other should be a PhD student, teaching assistant, lecturer or assistant professor, who will also act as a mentor to other participants from his/her university. Priority shall be given to those who have never participated in this program previously. The recommendation list of each university should be sent to MOFA directly. In the event of a withdrawal, the vacancy shall be filled from the waiting list according to the above selection criteria.

2. NGO participants

For each of the two tour groups, MOFA shall accept recommendations from suitable NGOs regarding seven people for participation and

another seven for the waiting list. Priority shall be given to those people who have never participated in this program previously. Each group may have no more than one participant from any given NGO. In the event of a withdrawal, the vacancy shall be filled from the waiting list.

3. Participants from the Chung-hua Institution for Economic Research and the Taiwan Institute of Economic Research:

For each of the two tour groups, MOFA shall admit two participants from each corresponding institute, which must recommend to MOFA two people for participation and two people for the waiting list per group. In the event of a withdrawal, the vacancy shall be filled from the waiting list.

V. Groupings

To better administer and ensure the success of the Study Tour, the 75 participants shall be divided into seven smaller groups (teams) for assemblies, dining and the End of Study Presentation.

VI. Expenses

A. Overseas participants

1. All expenses for the Study Tour activities, boarding, lodging, and transportation within Taiwan shall be covered by MOFA. Participants from Europe must pay for their airfare to and from Taiwan.
2. In cases where, due to flight issues or *force majeure*, overseas participants need to arrive a day earlier or leave a day later than dictated by the tour itinerary, MOFA shall provide free lodging at a

place of its choosing. The event organizer and sponsor shall not be held responsible for any other costs associated with extended lodging.

B. Local participants

1. The costs of the Study Tour activities, boarding, lodging and travel within Taiwan shall be covered by MOFA.
2. The organizer shall reimburse non-residents of Taipei for their domestic transportation costs.
3. The organizer and sponsor shall not be held responsible for any fees associated with extended stays.

C. Any aforementioned expense for which MOFA is responsible shall be paid by the event organizer under the project budget.

VII. Responsibilities of local participants

All local participants must agree to attend the training courses and group activities held by the tour organizer and sponsor on leadership, etiquette, world events, etc. and take on voluntary duties as counselor assistants during all study tour activities.

VIII. Assessment and awards

1. The participants shall be awarded a certificate of participation by MOFA unless they are absent twice or more during the Study Tour or leave prior to the tour's completion.
2. Each team should prepare an eight-minute End of Study Presentation. A prize will be awarded to the top three teams.
3. MOFA shall correspond with the event organizer to hold a mid-term review between the first and the second sections. The advisors from the participating universities must attend the meeting or provide

suggestions in writing.

IX. Other

The event organizer reserves the right to amend the terms and conditions of the Study Tour.