

VISA APPLICATION REQUIREMENTS FOR WORKING PURPOSE IN REPUBLIC OF CHINA (TAIWAN)

Overview:

This application is applicable for people who intends to work in Taiwan

Please note that you will not be guaranteed to get your visa, we are able to reject invalid documents.

In addition, make sure you arrange your time spaciously for the application process, it is desirable to ask for you to book 2 weeks in advance.

On a serious note, dropping your application in our POSTBOX will not be permitted.

Breakdown of required documents:

1. Visa Application form. (The given name on the visa application form must be the same as the passport)
2. Original passport and passport copy.
3. Two standard passport photos taken within 6 months (Please do not re-submit photos that were already used in previous visa).
4. Work Permit from relevant ministry in Taiwan.
5. Flight booking
6. 3 months the latest personal bank statements.
7. Application fee in CASH only.

When all documents are ready, book your appointment 2 weeks in advance to hand in the required documents. Request appointment via email, tlorsavisa@gmail.com .

Deeper elaboration of Application documentation

1. Use Google Chrome to complete the online Visa Application Form on <https://visawebapp.boca.gov.tw>
Online application process:
 - Choose the General Visa Application (make sure to complete and submit all 7 pages).
 - **Select Resident's Visa, single entry for employment over 6 months.**
 - **Select Visitor's Visa, single entry for employment under 6 months.**
 - Ensure you choose the correct purpose of your travel.

- After submission, print out the form in PDF including the barcode on the bottom right corner.
- Sign the form and make sure it is identical to your signature on your passport.
- Check that all the information corresponds with your supporting documents.

Lastly, make sure given name and surname are exactly as is on passport.

2. Original passport and passport copy (must be valid for a minimum of 6 months after travel.)
3. Two standard passport photo – strictly coloured photo against a white background (taken within the last 6 months)
Please note that your photo must be between 3.2 -3.6 CM from the top of the head to the chin.
(Please do not re-submit photos that was already used in previous visa).
4. Official Letter issued by Ministry of Labour (MOL) in Taiwan.
5. Flight booking indicating the departure and arrival date.
6. The latest 3 months personal bank statements.
This has to be the applicant's bank statement.
(E-stamp or print stamp from the bank is acceptable).

Fee:

Kindly make sure that the amount is exact and **cash only**, no change will be given.
NO POSTAL ORDERS, BANK DRAFT OR EFT'S WILL BE ACCEPTED.

Resident's visa:

- **R 1, 060 (CASH ONLY)**
-

Appointment procedure:

- Request for appointment 2 weeks in advance via email, tlorsavisa@gmail.com .
- If someone is coming on your behalf, email us their details and the person should bring along their copy of their ID.
- If you send an agent or courier to submit/collect your visa, this will be at your own risk and personal expense.
- It is the applicant's responsibility to check with their Courier Company, agent or relative if their Visa/authentication have been submitted or are ready for collection. We do not arrange submissions and collections with any parties.

Please note: The Taipei Liaison Office in the RSA reserves the right to withhold the

application and request further information, including supporting documents and/or an interview with the applicant, should it be deemed necessary.

Please note: The Consular office will not print any documentation on the applicant's behalf unless there is communication requiring additional documentation after submission. It is the applicant's responsibility to make sure that their application meets the requirements. We are not responsible for any information provided by agencies and other publications.

Please be advised that you should not pay for your flight before obtaining the visa. While the visa requirements do ask for flight details, they do not require payment for the flight at this stage.

We want to ensure that none of the applicants incur unnecessary expenses.

Once you have been notified that you may collect your visa/passport, should you send an agent or courier to collect it, they will need to present a printed letter of authority from you for them to be able to collect it from us. If using a courier, you must also email us the collection waybill prior to the collection day.

Our details:

Taipei Liaison Office in South Africa

Tel: (+27) 12 430 6071/2/3

012 430 6071

Address:

1147 Francis Baard Street
Hatfield