

VISA APPLICATION REQUIREMENTS FOR VISITING RELATIVES IN REPUBLIC OF CHINA (TAIWAN)

Overview:

This application is applicable for family member/s who wish to visit relative/s that resides in Taiwan.

Please note that you will not be guaranteed to get your visa, we are able to reject invalid documents.

In addition, make sure you arrange your time spaciously for the application process, it is desirable to ask for you to book 2 weeks in advance.

On a serious note, dropping your application in our POSTBOX will not be permitted.

Kindly note if applicants are over 65 years old we will require the travel insurance which covers the medical expenses overseas including Taiwan.

Breakdown of required documents:

1. Visa Application form.
2. Original passport and passport copy.
3. Two standard passport photo. Two standard colour passport photos taken within 6 months (**It must be in color, please do not re-submit photos that were already used in previous visa**).
4. Flight booking.
5. Invitation letter.
6. Authenticated ARC Card.
7. Applicant's Proof of employment and proof of residence.
8. Proof documents for relationship.
9. Bank statement
10. Application fee in CASH only.

When all documents are ready, book your appointment 2 weeks in advance to hand in the required documents. Request appointment via email, tlorsavisa@gmail.com .

Deeper elaboration of Application documentation

1. Use Google Chrome to complete the online Visa Application Form on <https://visawebapp.boca.gov.tw>
Online application process:
 - Choose the General Visa Application (make sure to complete and submit all

7 pages).

- Select *Visitor's Visa*, single entry for stay under 6 months.
 - Ensure you choose the correct purpose of your travel.
 - After submission, print out the form in PDF including the barcode on the bottom right corner.
 - Sign the form and make sure it is identical to your signature on your passport.
 - Check all information corresponds with your supporting documents.
- Lastly, make sure given name and surname are exactly as is on passport.
2. Original passport and passport copy (must be valid for a minimum of 6 months after travel.)
 3. Two standard passport photos – strictly coloured photo against a white background (taken within the last 6 months)
Please note that your photo must be between 3.2 -3.6 CM from the top of the head to the chin.
(Please do not re-submit photos that were already used in previous visa).
 4. Confirmed flight booking indicating the departure and arrival date.
Ticket, electronic ticket or proof of a travel agency.
 5. Invitation letter that is signed from your family that resides in Taiwan.
 6. Your family member's ARC card (scan copy front and back) that is authenticated by the *Court in Taiwan*.
 7. Applicant's proof of employment official letter and proof of residence.
 8. **Authenticated Unabridged Birth Certificate** to prove your kinship with your relative (father/ mother/ son/ **daughter**/ brother/ sister).
If documents are not authenticated, kindly email our office for more information.
 9. Applicant must submit their latest 3 months original bank statement regardless of the purpose of travel.
(This HAS to have an **E-Stamp** or **Print stamp** from the bank)

For children under the age of 18:

Please attach the following documents in addition to the required documents that were mentioned above.

1. Unabridged birth certificate.
2. A letter of consent signed by both parent for allowing them to travel to Taiwan.
3. Parent's/ Guardian's 3 month bank statement. (This HAS to have an **E-Stamp** or **Print stamp** from the bank)
4. Parent's/ Guardian's ID copy.

5. Proof that you are the legal Guardian should you not be the parent.

Fee:

Kindly make sure that the amount is exact and **cash only**, no change will be given.
NO POSTAL ORDERS, BANK DRAFT OR EFT'S WILL BE ACCEPTED.

SINGLE ENTRY Visitor's visa for South African passport holders:

- Normal: R0 (free)

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MULTIPLE ENTRY visa for South African passport holders:

- Normal: R 0 (free)

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Single Visitor's visa for Non-South African passport holder:

- Normal: R800 (CASH ONLY)

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Multiple Visitor's visa for Non-South African passport holder :

- Normal: R 1,600 (CASH ONLY)

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Appointment procedure:

- Request for appointment 2 weeks in advance via email, tlorsavisa@gmail.com .
- If someone is coming on your behalf, email us **their details** and the person should bring along his/her copy of their ID.
- If you send an agent or courier to submit/collect your visa, this will be at your own risk and personal expense.
- It is the applicant's responsibility to check with their courier companies, agents or relatives if their Visa/authentication have been submitted or are ready for collection. We do not arrange submissions and collections with any parties.

Warning: Applicants are encouraged to be honest with their purpose of travel so that the review of your application can be done with honesty and validity. That means that we do not tolerate any fraudulent act or deception.

Please note: The Taipei Liaison Office in the RSA reserves the right to withhold the application and request further information, including supporting documents and/or an interview with the applicant, should it be deemed necessary.

Please note: the Consular office will not print any documentation on the applicant's behalf unless there is communication requiring additional documentation after submission. It is the applicant's responsibility to make sure that their application meets the requirements. We are not responsible for any information provided by agencies and other publications.

Our details:

Taipei Liaison Office in South Africa

Tel: (+27) 12 430 6071/2/3

Email Address: tlorsavisa@gmail.com

Address:

1147 Francis Baard Street

Hatfield