

# **Guidelines for the National Taiwan Library Fellowship for International Visiting Scholars**

Approved by the 894th Library Affairs Meeting on December 14, 2022

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- I. In order to strengthen cooperation and academic exchange with foreign institutions and to encourage and support experts and scholars from foreign universities or research institutes in conducting academic research at the National Taiwan Library (hereinafter referred to as “the Library”), these guidelines for the National Taiwan Library Fellowship for International Visiting Scholars (hereinafter referred to as “the Fellowship”) are hereby established.
- II. Research projects eligible for the Fellowship shall primarily fall within the fields of humanities and social sciences. The research topics must be limited to Taiwan Studies or Southeast Asian Studies.
- III. Applicants must satisfy one of the following eligibility criteria:
  - i. Individuals currently holding positions in relevant departments of foreign universities, including professors, associate professors, assistant professors, senior lecturers, lecturers, or postdoctoral researchers, doctoral candidates, or Ph.D. students; or library personnel and researchers of equivalent rank at related academic institutions.
  - ii. Individuals not covered under the preceding category who are recommended by an institution with which the Library has signed an international academic cooperation memorandum of understanding (MOU) and whose research topics align with the

subject areas specified in Item II.

Applicants who are currently engaged in research, teaching, or studies in Taiwan are not eligible to apply.

- IV. Online applications shall be accepted through the Library's official website and the Taiwan Studies Research Center website from January each year. The Fellowship results will be announced on these websites by the end of April. Both are subject to the Library's actual operational schedule.
- V. the Fellowship benefits are as follows:
  - i. Airfare Subsidy:
    1. One economy-class round-trip ticket, based on the most direct route to Taiwan, will be reimbursed at actual cost for the awarded scholar.
    2. The maximum airfare subsidy is as follows:
      - (1) For Northeast Asia and Southeast Asia: New Taiwan Dollars (NTD) 35,000.
      - (2) For other regions: NTD 60,000.
  - ii. Monthly Research Grant:
    1. Awardees with a doctoral degree will receive a monthly grant of NTD 60,000.
    2. Awardees without a doctoral degree will receive a monthly grant of NTD 40,000.
    3. For visits lasting less than one month, the grant for that month shall be calculated on a pro rata basis according to the actual number of days spent in Taiwan.
- VI. The duration of the award is generally between 3 and 6 months. The award period must not extend across calendar years, nor may awardees defer or reserve the award for the following year.
- VII. In principle, the number of primary award positions shall range from

1 to 3, with up to 2 alternate positions. However, the actual number of primary and alternate awards may be adjusted or left vacant based on available funds and evaluation results.

VIII. During the application period, applicants must submit the following documents. Incomplete submissions will result in disqualification:

- i. Completed Application Form (submitted online).
- ii. Curriculum Vitae (including a list of publications).
- iii. Research Proposal (generally limited to three pages in Chinese or English, prepared in accordance with academic research conventions).
- iv. One Recommendation Letter (must be submitted as a PDF file and emailed to the Library's designated contact person within the application period).
- v. A Letter of Approval from the highest administrative authority at the applicant's home institution (e.g., employer for staff; academic institution for doctoral students and candidates).

IX. The evaluation procedure is as follows:

- i. The Library will conduct a qualification review based on the documents submitted by the applicant.
- ii. A panel of scholars and experts, convened by the Library, will conduct the evaluation.

X. Upon registration, the awarded scholar must sign the attached declaration form and submit the following documents to complete the registration process:

- i. A copy of the visa (not required for citizens of Taiwan).
- ii. A copy of the passport.
- iii. Proof of overseas medical insurance.
- iv. An e-ticket or proof of ticket purchase.
- v. The boarding pass for the flight to Taiwan.

Additionally, within two weeks of arrival in Taiwan, the awardee must submit a copy of the unified identification number form and a copy of the bank account passbook cover.

- XI. The awarded scholar shall adhere to the following regulations:
- i. The research proposal and research topic submitted at the time of application shall not be altered in principle; any changes must be pre-approved by the Library.
  - ii. Within three months after the award period ends, the awardee must submit a research paper, book review, or introduction to historical materials—based on the research conducted during their visit—to the Library’s journal, *Research in Taiwan Studies* 《臺灣學研究》, in accordance with its submission guidelines.
  - iii. During the award period, the awardee shall not simultaneously receive any other scholarships or awards from governmental agencies, public or private schools, or other academic institutions, nor engage in any form of concurrent employment.
  - iv. While staying in Taiwan, the awardee must comply with its laws. Any violation of criminal law leading to prosecution or any act of egregious misconduct will result in the revocation of the award.
  - v. All expenses exceeding the Fellowship grant shall be borne by the awardee.
  - vi. When presenting research findings, whether orally or in writing, the awardee must acknowledge that “this work was supported by the National Taiwan Library Fellowship for International Visiting Scholars”
  - vii. The awardee is responsible for arranging their visit to Taiwan, including accommodation, and securing accident and medical insurance. Failure to obtain such insurance will result in the cancellation of the award.

- viii. Upon arrival in Taiwan, the Library may assist by issuing the necessary documentation for a resident visa application; however, the issuance of the visa remains subject to the procedures of the relevant authorities under the Ministry of Foreign Affairs. Failure to obtain a visa will automatically result in the cancellation of the award.
  - ix. The awardee must not leave Taiwan without prior approval from the Library. In special circumstances, temporary departure may be permitted; however, if the absence exceeds ten days, the research grant for that month will be suspended, and no request for deferral will be accepted.
  - x. The actual amount of award funds received will be subject to deductions for necessary banking fees.
- XII. These guidelines shall take effect upon approval by the Library Affairs Meeting, and any amendments shall be made in accordance with the same procedure.