

OCAC 2025 Overseas Chamber of Commerce Leader Program - Phase 2

Notice of Activity

I. Purpose:

To train staff within overseas compatriot business organizations, assist in the sound development of organizations, strengthen professional service functions of organizations, enhance mutual interaction between organizations, and increase understanding of current developments, advantages, and technologies in domestic industries for staff in overseas compatriot business organizations; furthermore, help build a platform for bilateral interaction and communication between overseas compatriot businesses and domestic industry, government and academia sectors so as to facilitate exchange and cooperation at home and abroad and jointly explore global market opportunities.

II. Program Schedule:

September 15th (Monday), 2025 – September 19th (Friday), 2025. The Program will take place over a 5-day 5-night period (participants are expected to arrive in the afternoons of September 15th and depart in the morning of September 20th, respectively).

III. Applicants to the Program:

Applicants must be incumbent Chairpersons or Deputy Chairpersons or Chief Supervisors within overseas compatriot business organizations; as a general principle, only one applicant per Chamber of Commerce will be accepted into the Program. Priority will be given to incumbent Chairperson applicants who have not attended OCAC-hosted Chamber of Commerce Training Programs within two years.

IV. Recommendation Procedure:

Recommendations are to be submitted by overseas missions, OCAC Culture Centers or overseas officers. Upon verification by OCAC, a system link will be provided for completing online data registration within the specified timeframe.

V. Program Activities:

Activities include special lectures, team management courses, industry visits, experience exchanges between overseas compatriot businessmen, and common courses (please see draft schedule for details).

VI. Reception Principles:

1. The OCAC shall bear the expenses of trainees' courses, meals(excluding lunch on September 15 and dinner on September 18), accommodation, visits group transportation, and insurance throughout the period of the Program. Each trainee shall be insured for a travel insurance or accident insurance of NT\$ 2 million, with an additional 10% accident medical insurance. Trainees may add on to that policy at their own expense if deemed necessary. If trainees should fall ill and seek medical treatment during their stay in Taiwan, they shall be responsible for their own medical expenses.
2. During the period of the Program, two trainees shall share a room with two single beds (arrangements can be made for trainees who wish to stay in a single room, however trainees shall pay for the difference in room fees). If trainees decide to check in earlier or check out later than the set Program schedule, advanced notices must be given, and arrangements shall be made according to housing situations; expenses for the extra stay shall be at the trainees' own cost.
3. Trainees shall be responsible for their round-trip airfare from their residing country to Taiwan, and also for the round-trip transportation arrangements from the airport to hotel before and after the set Program schedule.

VII. Certificate Issuance:

If participants' absence does not exceed one-fifth of the total number of hours of the program, and all leaves are notified in advance and approved by OCAC, a certificate of completion will be issued.

VIII. Matters of Attention:

1. Participants must have at least basic Mandarin communication skills.
2. Registration is limited to only 1 person in both classes this term from each

household or company;

To maintain order for the Program, neither partners nor assistants shall be allowed to accompany the trainee.

3. Upon being notified of acceptance into the Program, trainees must adhere to the OCAC regulation of “confirming that acceptance and details with the organizer,” only when the confirmation has been made are trainees eligible for the Program.
4. The Program is packed with activities and may be overwhelming, please assess your personal health and physical conditions before application. The Program must be attended in its entirety so that no training resources go to waste. If there are other temporary matters, leaving should be applied in advance due to regulations. Please take before making application if you are unable to participate throughout the entire course of the Program.
5. **Please do not purchase your round-trip tickets until you have received the confirmation of acceptance.** If you find yourself with symptoms of notifiable communicable diseases before or during the Program period, please inform the organizing staff and stop attending all activities so as to protect the wellbeing of other trainees.

IX. Contact Person:

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