

## Authentication of Malaysia Education Document (issued by Chinese private school)

| Requirements   | Description  |
|--|--|
| 1. Application form  | Kindly refer to <a href="#">our office website</a>   |
| 2. Original and Photocopy of applicant's passport / IC   | The original copy will be returned after reviewing   |
| 3. Education Document  | <ol style="list-style-type: none"> <li>1. Must be notarized by <b>Ministry of Education Malaysia</b> (Primary School/Secondary School) and <b>Ministry of Foreign Affairs Malaysia</b></li> <li>2. Must be notarized by the <b>Lembaga Peperiksaan, Ministry of Education Malaysia</b> (SPM certificate) and <b>Ministry of Foreign Affairs Malaysia</b></li> <li>3. Must be notarized by the <b>Majlis Peperiksaan Malaysia</b> (STPM certificate) and <b>Ministry of Foreign Affairs Malaysia</b></li> </ol> |
| 4. Translation copy  | Optional. Depends on applicant, applicant shall prepare the translation according to the original documents if there is a need   |
| <p><b>Applicant is required to submit documents for authentication personally. If applicant is unable to do so, please prepare an Authorized Letter as follows:</b></p> <ol style="list-style-type: none"> <li>a. If the applicant is in Malaysia but unable to submit personally to our counter, please prepare an Authorized letter and signed in the presence of <b>Notary Public, Malaysia</b>.</li> <li>b. If the applicant is in Taiwan and unable to submit personally to our counter, please prepare an Authorized letter and signed in the presence of <b>District Court, Taiwan</b>.</li> <li>c. If direct family member submits on behalf, need not Authorized Letter. Please submit both relationship proof document and present his or her original and photocopy ID/passport.</li> </ol> |  |

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