

TAIPEI ECONOMIC & CULTURAL OFFICE IN THE PHILIPPINES

41Fl. Tower I RCBC Plaza Ayala Avenue cor. Buendia, Makati City M.M.

Tel No. 8876688 local 144

01-01-2010

REQUIREMENTS FOR TRAVEL PERMIT

APPLICABLE TO PROC NATIONALS GOING TO TAIWAN FOR MISSIONARY PURPOSE

1. **Original Passport** valid at least six months with 3 photocopies of first page only
2. **Application Form**, Original and 2 photocopies
3. **3 pcs. Colored passport size pictures** taken within last three months (white background) (3.5cm x 4.5cm: size of the face should be 3.2cm-3.6cm)
4. **Chinese Autobiography** Original and 1 photocopy.
5. **Proof of Residency** in the Philippines: Original and 2 photocopies each
 - a. ACR I-CARD & ICR
 - b. 9g visa extension stamp
6. **Certificate of Employment** from Philippine Company. Original and 1 photocopy
7. Original **Guarantee Letter** authenticated by Taiwan National Immigration Agency, 1 photocopy.
8. **SEC Registration** of Philippine Company. 2 photocopies.
9. **Company Registration** of Taiwan Company. 2 photocopies.
10. Original **Invitation Letter** duly signed by the Taiwan Company with 1 photocopy.
11. Original **Activity Proposal & Itinerary** duly signed by the Taiwan Company, 1 photocopy.
12. Original **Name list** of group members duly signed by the Taiwan Company, 1 photocopy.
13. Please call and check **INTERVIEW SCHEDULE** two days after filing your application.

※All supporting documents should be photocopied in **A4 size bond paper**.

Upon filing, please secure BLUE number from the guard at 41st floor and wait for your number to be called.

Filing Time: 8:45 am to 11:45 am (COUNTER 10)

Releasing Time: 1:45 pm to 4:45 pm

Filing Fee: P900

Processing Time: 2 months

DOWNLOAD:

Application Form: <http://www.immigration.gov.tw/immigration/FileSystem/Application/App13.pdf>

Guarantee Letter: <http://www.immigration.gov.tw/immigration/FileSystem/Application/App25.pdf>

Activity Proposal & Itinerary: <http://www.immigration.gov.tw/immigration/FileSystem/Application/App89.pdf>

Name List: <http://www.immigration.gov.tw/immigration/FileSystem/Application/App34.pdf>