

Resident Visa for foreign Student Internship in Tourist Hotel Industry and Hotel Industry

Updated:2025/03/07

QUALIFICATIONS

- The applicant must be a currently enrolled student in the department related to hospitality and tourism industry.

REQUIREMENTS

- Application form: Go to website: <https://visawebapp.boca.gov.tw>. Fill out the application form online with your complete name (Surname, First Name Middle Name). Print it out and sign on the second page. Please make sure that the bar-code located on the lower right hand side of the application form is readable.

Two colored passport-size photos: Place two (2) glossy, passport-size (45 mm in height and 35 mm in width) photos with a white background taken within the last six (6) months on the application form. Composite photos, selfies and altered photos will not be accepted. The applicant must face forward and look directly at the camera, with eyes open and clearly visible. A neutral expression (mouth closed) and natural skin tone are required. Applicants who are unable to close their mouths are excluded from this requirement. The photographs must have appropriate brightness and contrast.

- Passport: The passport must be valid for at least 6 months from the date of the applicant's entry and have blank pages. One photocopy of the passport bio page with the applicant's photo is required.
- Approval letter issued by Taiwan Tourism Administration and Department of Investment Review of the Ministry of Economic Affairs
The internship period specified on the permit must be more than six (6) months upon the date of visa application filing.
- Certificate of Enrollment and Transcript of Records

- (1) For diplomas and transcripts issued in the Philippines, the original documents must be apostilled by the Philippine Department of Foreign Affairs (DFA) and then authenticated by the Taipei Economic and Cultural Office in the Philippines (TECO).
- (2) For diplomas and transcripts issued outside the Philippines, all school documents should be authenticated by the R.O.C. (Taiwan) overseas mission with consular district over the country where the school documents were issued. If the documents are written in a language other than English, the accompanying Chinese- or English-translation of these documents is required and the

translation must also be authenticated by the corresponding R.O.C. (Taiwan) overseas mission.

□ Proof of financial support (either of personal or family bank statements that detail the six-month bank transactions)

- (1) Bank statements showing 6-month transaction history or records of remittance:
 - Provided by the applicant or his/her relatives within the third degree of kinship (only grandparents, parents, and siblings) with household registration/ birth certificate/ family book to prove the relationship.
 - A bank statement must be issued within 30 days with at least PHP 240,000 maintaining balance to cover the student's tuition costs for one academic year plus the basic cost of living in Taiwan for six (6) months. (The minimum monthly wage in Taiwan is about NTD 25,250 in 2022, approximately PHP 40,000 per month.)
- (2) Beneficiaries of government or university scholarships (full or partial) can present a proof of scholarship stating the period, exact tuition coverage, and monthly stipend **as supporting documents**.

□ Proof of no criminal record issued by competent authorities of the applicant's country

- (1) Documents should be issued within one (1) year at the time of the submission of the visa application to this office.
- (2) Documents of no criminal records issued outside the Philippines should be authenticated by the R.O.C. (Taiwan) overseas mission with consular district over the country where the documents were issued. If the documents are written in a language other than English, the accompanying Chinese- or English- translation of these documents is required and the translation must also be authenticated by the corresponding R.O.C. (Taiwan) overseas mission.

□ Health certificate

- (1) The health certificate should be issued within three (3) months by one of the overseas hospitals in the Philippines authorized by Taiwan Centers for Disease Control of the Ministry of Health and Welfare of the R.O.C. (Taiwan). Please review the list of accredited hospitals and clinics at: <https://www.cdc.gov.tw/En/Category/ListContent/C4w0xUaCBCKzdd6BxDGWcA?uaid=hyLQahxQbQVM1NEt-Bbe1Q>
- (2) Visit the website of Taiwan Centers for Disease Control (CDC) for health checkup items and download the form for Health Certificate: https://www.cdc.gov.tw/En/Category/ListContent/C4w0xUaCBCKzdd6BxDGWcA?uaid=y9n9sbUrcg_Pj6IGIPVDCA
- (3) Entire health certificate along with clinical test reports shall also be presented.

- ❑ PSA Birth Certificate (only for those with Philippine passports)
- ❑ PSA Marriage Certificate (required for married female applicants with Philippine passports)
- ❑ Other supporting documents : The following documents may be required on a case-by-case basis :
 - The purpose for traveling to Taiwan (study plan);
 - Apostilled and authenticated parental or guardian consent to applicants to studying in Taiwan;
 - Guarantee letter from Taiwan's inviting agency;
 - Certification of language proficiency;
 - Photocopies of the Visitor Visa and immigration entry and exit stamps;
 - Other additional documents may be required during processing. The applicant may be scheduled for an interview if required.

NOTICES

1. All documents submitted to this office must be original with one (1) set of photocopies on A4-sized paper and arranged in the order of the requirements listed above. Original documents are to be returned after review.
2. Visas are issued as stipulated by Article 12 of the Statute governing the issuance of ROC visas for foreign passports. As a sovereign nation, the ROC has the right to refuse visa applications without providing any explanation for such decisions; the visa application fee is not refundable.
3. Obtaining an approval letter issued by Taiwan Tourism Administration and Department of Investment Review, Ministry of Economic Affairs does not guarantee the issuance of a Resident Visa. Obtaining a Resident Visa does not entitle the visa holder to enter the R.O.C. (Taiwan).
4. Documents issued outside of the R.O.C. (Taiwan) must be authenticated by the R.O.C. (Taiwan) overseas mission with consular district over the country where the documents were issued. If the documents are in languages other than Chinese or English, the accompanying Chinese- or English-translation version is also required and must be authenticated by an R.O.C. (Taiwan) overseas mission.
5. Those who enter the R.O.C. (Taiwan) on a Resident Visa or get a Resident Visa after having arrived in the R.O.C. (Taiwan) must apply for an Alien Resident Certificate and Re-entry Permit at [local service centers of the National Immigration Agency](#). The former must apply within 30 days from the next day of arrival, and the latter must apply within 30 days from the Resident Visa issuance date. Duration of stay is noted on the Alien Resident Certificate.

6. Please make sure to read other NOTICE here before submission: https://www.roc-taiwan.org/ph_en/post/8282.html.